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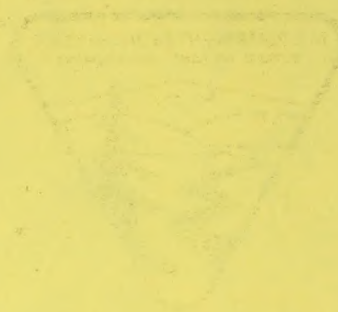
# **ANNUAL WORK PLAN DIRECTIVES**

U.S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

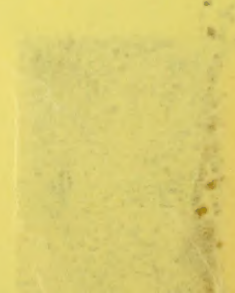
INSTRUCTION MEMORANDUM NO. 79-560, CH. 1

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IN REPLY REFER TO:



# United States Department of the Interior

1681 (640)

BUREAU OF LAND MANAGEMENT  
WASHINGTON, D.C. 20240

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November 9, 1979

Instruction Memorandum No. 79-560, Change 1  
Expires 9/30/80

To: SD's; SCD; BLM D-BIFC; Managers, OCS Offices

From: Associate Director

Subject: FY 1980 AWP Directives

FD 12/7/79

Your Annual Work Plans are approved subject to the revisions, resubmission requirements, and cost target adjustments specified herein. All offices are commended for the general good quality of this year's submissions and for how well the scheduled time frames were met.

The enclosed individual office feedback narratives include allocation of final base cost target increases, all remaining "one-time" capability, and estimated congressional add-on in only Range Management (4320). The purposes for which the increases and range add-on are intended are specified in each of the appropriate subactivity narratives. All AWP adjustments must reflect the intended increases in unit accomplishments.

As of this date, our appropriations bill still has not been passed by Congress. We initially delayed issuance of this approval memorandum on the assumption that a bill would be passed by the end of October and final add-ons could be allocated. Since this is not the case, we are approving your AWP's with adding only the above-mentioned estimate in Range Management (4320). Change 2 to the directives will be issued to make final allocations when congressional action is completed.

Potential congressional reductions have been accounted for on a Bureauwide basis and should not affect present State/Office allocations. Most of these potential reductions are a direct result of our FY 1979 Reprogramming request which was denied. Because of this, it is all the more important that your AWP's be closely monitored in order not to exceed assigned cost targets.

Potential congressional add-ons yet to be distributed include wild horse and burros, recreation, soil/water/air, wildlife, cadastral, and part of grazing use administration. Distribution of these add-ons will be based upon your program package submissions, unfunded AWP requests, and any updated information submitted in response to this approval directive.

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The individual office enclosures contain only those programs/subactivities which require adjustments or for which resubmissions are necessary. If a program/subactivity is not included, this means your AWP is approved as submitted. An updated cost target summary reflecting PAWP, AWP, and approval allocations is included at the end of each office enclosure. In general, your initial AWP submission, as reflected in the Operating Budget Reports, had few errors in cost target accountability. Some small errors were found which should be corrected when you submit approval revisions to the Service Center.

In addition to your enclosed specific feedback items, the following general categories applying to all offices should be reviewed by you and all members of your staff responsible for AWP operations:

/Issues Management System/

The Issues Management System (IMS) was explained on pages 1-15 and 1-16 of the FY 1980 AWP Directives. Specific issues and a reporting requirement were also identified in each State's Specific Directives. This explanation is intended to clarify the IMS and its place in the AWP directives.

A. Identification of Issues

Identifying issues in the AWP is for the purpose of acknowledging their high work priority within the Bureau. Priority has been given to IMS issues in developing cost target allocations. Office/State Directors must insure IMS issues are planned for completion with available funding, deferring work on lower priority items if necessary. In addition to the IMS issues shown below, there are other top Bureau priority work items to be accomplished, and which will be tracked by HQ staffs. See State Specific AWP Directives for schedules and units to be accomplished.

There are two types of issues. One type includes top priority issues the Secretary wants to track to assure they are accomplished on schedule. These issues are made a part of the Secretary's Critical Issues Management System (CIMS). The other type is the Bureau issues which the Director has given his top priority. Some issues may appear on both the CIMS list and the Bureau's issues list. Together, the CIMS and the Bureau issues form our IMS.

Issues listed below are for your information, and to identify the priority items whose progress will be tracked by top-level Department and Bureau managers.

B. IMS Issues for FY 1980

Bureau Service Study  
Four-Year Budget Authorization  
Implement Planning Regulations  
California Desert  
FLPMA Regulations

President's Environmental Message:

- BLM/FS Coordination
- Nationally significant
- Program Development

Citation Authority

Implement Environmental Regulations

Alaska Lands Conveyance 1/

Alaska Natural Gas Transportation System 1/

Intermountain Power Project 1/

West to East Crude Oil Transportation System (formerly Northern Tier) 1/

ETSI Project

Allen-Warner Valley Project

MX Missile

Waste Isolation Pilot Plant (WIPP)

Withdrawal Review

3802/3809 Regulations

Osceola Phosphate Leasing

Kaiparowits Transportation Study

Federal Coal Management Program 1/

Regional Coal EIS's and Decisions 1/

Utah Power and Light Coal Exchange

Public Rangeland Improvement Act 1/

Range Management EIS's and Decisions 2/

Rangeland Symposia

Forest Management EIS's and Decisions

Birds of Prey 1/

Water Rights

BLM Wilderness Program 1/

Wilderness Inventory 2/

Implement Wilderness Interim Management Policy (IMP)

Trespass Policy

Cadastral Survey Study

1/ Issues on the Secretary's CIMS list

2/ Instruction Memorandum No. 79-638 schedules will not be developed for these issues. The Range and Wilderness staffs have developed reporting formats to fit their distinct needs and the IMS progress reports will be developed from them.

During the year some issues will be completed and dropped from this list, while new issues may be added to the list.

C. Scheduling Work for Issues

Schedules for completing each issue have been developed by the lead Washington Office staffs in the format prescribed in Instruction Memorandum No. 79-638. The schedules identify major milestones and target dates for completing them. On some issues, work at the field level will be required to complete the milestones. Copies of the schedules will be sent to State Directors. State Directors should review the milestones and establish whatever system at the State and District level is necessary to identify and schedule the work needed to accomplish their portions of the issue.

#### D. Progress Reports

Progress reporting is an important part of issue management to assure that issues are kept on track at the field and HQ levels and that adjustments can be made when necessary.

Each month the issue schedules will be updated by the Washington Office staffs. This will include identifying actual completion dates, proposing milestone changes, and providing comments when critical information should be passed on to the Deputies and the Director/Associate Director. The Washington Office staffs will consult with SO's to report on issue milestone accomplishments on those issues where field work has been scheduled. State Directors will be responsible for tracking milestone accomplishments on the issues at the State and District level. Copies of the updated schedules will be sent to State Directors by the Executive Secretary each month.

#### E. Special Projects and Issues

If you have not already done so, all District Managers and State Directors will review the FY 1980 AWP and identify those projects that have high visibility and short-term payoff. As requested in followup items from the September BLM Management Meeting (ref. Instruction Memorandum No. 80-31), each SD should write to the Director, through the Executive Secretary (110), describing those projects, payoffs, and implementation schedules.

#### /Areas of Critical Environmental Concern (ACEC)/

Based on your AWP narratives and discussions at the State Directors meeting in Billings, Montana, during the week of September 24th, the FY 1980 ACEC Directives are revised as follows:

A. While it is understood that many States will be burdened with the additional tasks of considering ACEC's, it is essential that we proceed in a timely manner in order to implement the mandate of FLPMA that requires the identification, designation, and management of ACEC's. This is a Bureauwide priority and will receive the special management attention defined by law (FLPMA).

B. In FY 1980 the draft guidelines will be tested by demonstrating their applicability to the full range of the kinds of values, resources, systems, and hazards that may be eligible for ACEC designation.

C. It should be demonstrated that ACEC designations do not necessarily mean that consumptive use and commodity production activities will be excluded, but rather to show that the development of all compatible multiple-use resource uses will be allowed.

D. The requirement for each State to designate one first-round ACEC by May 1, 1980, is hereby rescinded.

E. Include ACEC considerations in all planning efforts during FY 1980.

F. As a high priority effort, implement the special management requirements of approved ACEC's.

G. The paragraph on work-group details as stated in the AWP Directives remains the same.

/Equal Employment Opportunity (EEO)/

The Program Services (4800) cost targets and work-months for each State, the Service Center, BIFC, and Headquarters have been increased for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). These work-months are allocated to the State, the Service Center, BIFC, and WO EEO Offices to be utilized by Managers, Personnel Officials, and EEO Officials to develop and implement field-level FEORP Plans and for field implementation of Work Assignment Records (WAR's) for Cooperative Education (Minority and Women Recruiting, WAR No. W-1) and Special Recruiting (Nontraditional Sources, WAR No. W-2).

/Equipment Budget/

A. Videotape Recording Equipment (VTR): Departmental approval is required prior to the purchase of all VTR equipment (excluding tapes). To facilitate this requirement, each State/Office should send a justification on each VTR equipment item to the Director (853) for approval. Include a description of the equipment and what it will be used for, i.e., research, training, communications, orientation, etc.

B. Lease/Purchase of Equipment: If purchase cost exceeds \$10,000 and is not purchased from a mandatory Federal Supply Service contract, the lease/purchase contract should be awarded by the SC, using formal competitive procedures.

C. Photo Reprographic Equipment: All equipment of this nature must be approved by the Department. All States having such equipment in their equipment budget must complete form DI-1866 and submit it to the Director (854). This equipment includes copy cameras, photo copying machines, and photographic enlargers.

D. Additional Justification: Each State/Office specific directive enclosure includes a list of equipment budget items which require submission of written justification to Director (640) prior to obligation. All other equipment budget items are approved as submitted.

/Procurement Plan/

A. Funds for CRT Word Processing Equipment are approved for machines presently installed and approved by the Washington Office. Funds for planned acquisitions or peripheral equipment are not approved pending submission of justification to the Director (850) in accordance with Instruction Memorandum No. 78-78.

B. Each State/Office specific directive enclosure includes a list of procurement plan items which require submission of written justification to Director (640) prior to obligation. All other procurement plan items are approved as submitted.

/Evaluations/

The schedule of Headquarters Office Evaluations as outlined on Enclosure 1-31 and 1-32 of the AWP Directives is revised as follows:

A. General Management and Multifunctional Evaluations

<u>State</u>	<u>Type</u>	<u>Date</u>
Arizona	Planning and Environmental	Feb. 4-15, 1980
California	GME	Jan 14-25, 1980
Colorado	Resources	Sept. 15-26, 1980
Montana	GME	June 2-13, 1980
Nevada	GME	Mar. 17-28, 1980
New Mexico	Technical Services	Dec. 3-14, 1979
Oregon	Management Services	Feb. 25 - Mar. 7, 1980
Utah	Resources	Aug. 18-29, 1980
Wyoming	Management Services	May 12-23, 1980

B. Bureauwide Program Evaluations

<u>Subject</u>	<u>Timing</u>
Resources Inventory Program	Jan. - July, 1980
Range Improvement Program	Nov. 1979 - Mar. 1980
Work Assignment Record (WAR) System	Cancelled
ESO L&M Program	Cancelled
Cultural Resource Management	March - May 1980
Environmental Statement Program	
Effectiveness	Jan. - April, 1980
Headquarters Office Work Plan Account-ability	June - August, 1980

C. Special Evaluations

Boise Interagency Fire Center (BIFC) - Cancelled

D. Followup Visits and Evaluation Techniques Training

<u>1. Evaluation Techniques Training</u>	<u>Dates</u>
Headquarters Office	Jan. 7-8, 1980
Oregon State Office	Nov. 5-6, 1979

2. Followup Visits

There will be a follow-up visit to each State Office in which an Evaluation was conducted during FY 1979. The visit will be made by an Evaluation Specialist and will be of a 2-day duration.



## /Nongovernment Meetings/

The Bureau has been granted permission to redelegate authority to approve employee attendance at professional meetings to appropriate management levels, provided appropriate Department standards are applied.

The Director is now delegating this authority to the Directorate, Headquarters, Division Chiefs, State Directors, Eastern States Office, Service Center Director, BLM Director-BIFC, and OCS Managers.

This delegation is limited to meetings of professional, scientific, technical, and management organizations such as Society of Range Management, Wildlife Society, etc., attendance should be limited to members only.

Except for the special authorization, the HQ will continue to approve in advance attendance at other kinds of nongovernment meetings which cannot be redelegated under present Departmental directives.

Additional guidance on this subject will be issued under separate cover.

## /Training/

### A. General

Nominations for FY 1980 training courses, as submitted in your Annual Work Plans, are approved and have been sent to the appropriate training program leaders. Approved courses in the Bureau Training Catalog will not be cancelled without review and approval by the Bureau Training Committee. If courses are cancelled by the Committee, the appropriate program leader will notify each State Training Officer.

Contracts to universities and other groups will be negotiated and issued based on approved attendance. Offices will be required to pay their share of those contracts even if the approved trainee or alternate does not attend.

It is emphasized that training should be job-related and based on meeting identified needs for completion of critical job elements as indicated on current PIPR's. In assessing training needs, maximum use should be made of the performance improvement and position review system. To improve performance of individuals and groups, a performance analysis should be made to consider alternatives other than training skills and knowledge. Organizational and environmental constraints should be considered as well as attitudes and motivational problems.

All new supervisors (appointed after August 11, 1979) are required to take course 1441-5, Introduction to Supervision in BLM, during the early part of the probationary period, preferably in the first 6 months. Denver Service Center is expanding the schedule for this course and you should contact them for further information.

## B. Learning Centers

Current individual development centers (learning centers) in Alaska, Wyoming, ESO, and SC will continue operations in FY 1980 and will be funded out of the State's approved cost targets. Only 3 new centers are approved for FY 1980: California, Oregon, and Utah. These States should refer to their specific enclosures for details. The Learning Center coordinators for each of the above offices should schedule a trip to HQ in order to plan for center operations.

## C. Lands, Minerals and Range Training - Phoenix

### 2000-2/3000-2 Beginning L&M Administrative Law

56 people nominated - room for only 25 per session. Hope to have two sessions - need to cut 6 people who are not adjudicators.

### 2000-3 - Advanced Lands

30 people nominated - room for only 20 - intend to cut those nominees who have been to school most recently.

### 2000-5/3000-5 L&M Resource Management for Managers

Intend to put all nominees into first two sessions, both sessions being reduced to 2 weeks.

### 2000-6 - Pipelines Systems Short Course

86 people nominated - room for only 40 - need to cut 46 people. Date changed from February to September in Farmington, New Mexico.

### 2000-8/3000-8 - Advanced L&M Administrative Law

43 people nominated - room for only 26 - need to cut 17 people who are not senior adjudicators.

### 2000-9 - Electric Systems Short Course

46 people nominated - room for only 40 - need to cut 6 people.

### Range Management Courses

During FY 1980, the training Center will fund travel expenses for participants and instructors in courses 4000-1 and 4000-4. Each State will fund the work-months for its respective trainees at the sessions.

A vacancy announcement will be circulated for course 4000-1. The announcement will cover both of the scheduled sessions, with 15 trainees to attend each session. Each State Director, except Alaska and ESO, will select three trainees and one alternate. The scheduling of trainees to one of the two sessions will be coordinated among States to provide as much flexibility as possible in meeting management and personal needs.

For the intermediate course 4000-4, each State Director will nominate two persons each, from which 15 trainees will be selected. More information on course 4000-4 will be provided at a later date.

#### /Acquisition, Construction, and Maintenance/

In FY 1979, basically all construction projects overran available funding. Funds to cover the additional amounts above the planned dollars had to come from other projects, survey and design, contract administration, and other support activities. As a result, some of the carryover projects may not have adequate funding to cover the planned construction costs. To make sure that carryover projects have funds at least equal to the amounts planned in the FY 1979 AWP, all requests for additional funding in the FY 1980 AWP submissions are being deferred until the carryover has been calculated for each subactivity. At the time funds are allocated to carryover projects, the requests for additional funds submitted with your FY 1980 AWP in the Acquisition, Construction, and Maintenance activities will be considered. The only area where it appears that adequate funds will be available to meet most of the identified needs are in the building and recreation maintenance subactivities. Funds in all other subactivities will be extremely limited.

#### /4110 - Energy Onshore/

##### A. General

Oil and Gas and geothermal phased leasing guidelines will be issued by the HQ within six (6) months. Be prepared to initiate phased leasing immediately upon receiving guidance.

##### B. Component 11 (Coal)

The AWP for this component has been prepared based on the workload described in the report titled "Planning and Budgeting for the Federal Coal Management Program 1979 through 1982", dated July 18, 1979. However, the workload described in the report is now thought to be less than what would actually be required to adequately implement the Secretary's new coal policy announced in June, 1979. The Bureau has requested a supplement to the FY 1980 budget to allow some acceleration of lease sale schedules and to allow the Bureau to be more responsive to lease applications, exchanges, and preference Right Lease Applications. To the extent additional funding and positions can be obtained, adjustments will be made in the cost targets and new schedules will be developed taking into account time lost in FY 1980 to obtain the funding and positions.

The above mentioned planned and budgeting report indicates that although there is sufficient funding to complete the FY 1980 workload, there will be a shortage of manpower. This shortage directly impacts implementation of the Secretary's new coal policy, primarily activity planning and accelerated processing of PRLA's.

There is some possibility that additional funding and positions will be available as early as January, 1980. You should be prepared to propose new schedules to utilize any increase received. You will be kept informed to the extent possible, concerning progress toward obtaining additional funds and positions.

All changes in AWP coal program schedules, described in the above mentioned planning and budgetary report are to be coordinated with and approved by Director (141).

C. (12) Geophysical Exploration

Begin preparation to implement the new regulations which require a 30-day turnaround for approval.

/4210 - Lands and Realty Operations/

A. General

States receiving increased funding and/or specific instructions must revise their 1680-1 forms to reflect additional units of accomplishments. Procurement and Equipment plans (1680-4 and 5) should also be adjusted in accordance with any increases.

B. Withdrawal Processing and Review (32 and 35)

The operating budget identifies the number of withdrawal processing and reviews that States will accomplish. In some States the units of accomplishment appear to be optimistic based on past experience. You should review your 1680-1 submissions and, if necessary, resubmit a more accurate number of proposed accomplishments. The Director has identified withdrawal review as an IMS item. As previously stated in the AWP Directives, the review will now become a commitment for each State looking toward their completion by 1991 or earlier. Also Overthrust Belt States must accomplish review of withdrawals in this area by the end of FY 1980.

C. Mining Claim Recordation (36)

Each office should as a line item in the procurement plan, provide (out of base funds) for maintenance of their A.B. Dick record process(s) and peripheral equipment (approximately \$3,500 per machine).

/4320 - Range Management/

A. Congressional Add-on

Increased funds received by the States for implementation are from funds provided by Congress for "grazing management in order to implement a total of 140 (50 additional) grazing management plans in FY 1980. This will place an additional 875,000 acres under management and produce 7,700 additional animal unit months (AUM's) of forage."

The additional funds are provided under the authority of the Public Rangeland Improvement Act of 1978 (Roncalio Act). The law directs that no less than 80% of funds appropriated under this authorization will be used for on-the-ground project work for rangeland and wildlife benefits."

The 4320 funds allocated to the States were based on requested funds for additional project work in areas where final EIS's have been prepared as shown in your 8100 AWP submissions. In view of the purposes, we anticipate that the allocated funds will be spent on implementation of the 50 additional AMP's, primarily where planning and EIS's have been completed. Where possible, you are also directed to accomplish survey and design work necessary to implement FY 1981 projects in accordance with current full funding schedules.

B. Additional Inventory Funds

Each State has been provided some additional funds for inventory. The additional available funds did not come from the add-on and are spread on a planned inventory acre basis and are to supplement AWP funding for increasing capability to meet FY 1980 inventory requirements.

/4330 - Recreation Management/

A. Cultural Resource Management (Component 45)

1. Completion of Class I Cultural Resource Overviews continues as a major priority for use of the limited cultural resource inventory (data gathering) funds in FY 1980. The outputs related to the one-time increases for completion of priority Class I Overviews will be monitored by the Washington Office. An instruction memorandum regarding Class I scheduling, monitoring, and completion will be forthcoming.

2. Cultural Resource Protection Projects identified in your cost target as one-time increases remain priority tasks although they are no longer IMS items. The Washington Office will track the use of the one-time increases related to the interim protection of cultural resource properties that were originally identified as IMS items in the AWP Directives.

B. Wilderness Management (Component 48)

1. General

Although we had intended to redistribute wilderness dollars with AWP feedback (based on data submitted in your narratives), we are making no redistribution until the final appropriation is confirmed. With the original cost target allocated in the FY 1980 Annual Work Plan Directives, you are to work only on highest priority wilderness work as identified below and in specific State narratives where variations occur.

## 2. Inventory

a. Intensive inventory (through Step 6) will be completed by 9/30/80 in all States except Alaska and Eastern States.

b. Intensive inventory (through Step 6) will be completed by 12/31/79 for Overthrust Belt Areas identified in OAD 79-33.

c. Special project intensive inventories (through Step 6) will be completed as required in each State.

## 3. Instant Study Areas (ISA's)

a. Until the final appropriation is confirmed, only the following ISA work will be done:

(1) Submittal of potential suitable recommendations to HQ by 2/29/80.

(2) Continuance of EIS and recommendation work on areas with wilderness characteristics whose recommendations appear to be unsuitable.

b. OAD 79-40 will be complied with fully.

c. Draft ISA suitability reports will be submitted to the HQ enough in advance of the 2/29/80 formal submittal date to allow draft review and feedback.

## 4. Accelerated Studies

No funding is provided for accelerated study work until the final appropriation is received.

## 5. Interim Management

Interim management work will be charged to the specific program that generates the interim management issue. No interim management work will be charged to wilderness, unless it occurs while pursuing other wilderness efforts within dollars allowed.

Three orientation sessions between November 26 - December 5 on the Interim Management Policy are planned for selected State, District, and Area office staffs as nominated by SO's. Suggested participants include: Associate SD's, SO Resource Chiefs, SO Wilderness Coordinators, DM's, AM's and DO surface protection and wilderness specialists.

## 6. Wilderness Management (coordination)

Wilderness Management (coordination) work will not be undertaken during FY 1980 unless it occurs while pursuing other wilderness efforts outlined above.

## 7. Training and Workshops

The schedule for wilderness workshops and training is revised as follows:

- a. Intensive Inventory workshop will be held as planned, October 22-26, at Portland, Oregon.
- b. Use of Public Input in Resource Decisionmaking (8500-3) has been cancelled.
- c. Wilderness Techniques and Concepts (8500-1) has been cancelled; priority parts of this course are being combined with "f" below.
- d. IMP-WSA workshop will be held as planned.
- e. Wilderness Review and the Bureau Planning System (8500-2) will be held as planned.
- f. Management of Designated Wilderness Areas (8500-4) has been cancelled for FY 1980. It will be rescheduled for FY 1981.

8. Details. Because of the importance of developing and issuing procedures, each State (except ESO) will plan time and travel for participating in HQ details as identified in the original AWP Directives.

### C. Recreation Management (Components 49, 50, 51)

#### 1. ORV Designations

AWP Directives required all States to submit data on ORV designations. The data submitted was incomplete. Since this will be the basis for monitoring accomplishment, all States are to resubmit this data to the Director using the format shown on FY 1980 AWP Directive, Enclosure 1-95. The following data shall be shown on this chart unless otherwise directed in the specific feedback for each State:

- a. List all the carryover areas from FY 1979. Show the ORV designation work completed in FY 1979 by placing "FY 1979" in the appropriate phase rather than the (x). Show an (x) for the work scheduled in FY 1980. All FY 1979 carryover designation work is to be completed and designations published in the Federal Register in FY 1980, unless otherwise listed in the specific State feedback.
- b. List all MFP revisions or new starts which were completed in FY 1979 or will be completed in FY 1980 and note ORV work completed or to be completed using the format in (1) above. Phase 1 and 2, as shown on Enclosure 1-95, must be completed for each of these areas by the end of FY 1980. This means that the ORV designation decision will have been made and documented including the necessary public input.

c. List all the planning areas for which inventories and URA work will be initiated or completed in FY 1980 related to MFP revisions or new starts and show the ORV designation work that will be completed in FY 1980. ORV inventory work must be completed.

d. List all the critical areas for which ORV designation work is scheduled in FY 1980 and note work to be accomplished.

## 2. National Trails

President Carter, in his Environmental Message, directed the Bureau to study its existing trails and designate from 7 to 10 of them as National Recreation Trails in 1980. Each State shall take the following actions:

a. Submit a list of existing Bureau trails which meet the National Recreation Trail criteria (see BLM Manual Section 6254.12). All types of recreational trails including snowmobile, four-wheel drive, cycle, foot, and horse trails should be included in your review. Special emphasis should be given to trails developed for the handicapped. The trails should be listed in priority order. After review of State submissions, some trails will be identified for designation and the appropriate States will be directed to proceed with designation work.

## 3. River Research and Management Seminar

Each State having river management responsibilities should consider sending at least two people (line management and recreation personnel) to the River Management Seminar sponsored by BLM and the USFS in Phoenix from February 12-14, 1980. This Seminar will address on-going research dealing with BLM and USFS rivers and its applicability to recreation management.

## /4340 - Soil, Water, and Air Management/

### A. General

Each State should plan for a State Office Soil Scientist to attend the Western Regional Technical Workshop (SCS/BLM) in San Diego, California, February 10-15, 1980.

### B. Water Management (Component 52)

Cost target increases have been allocated in States which are facing high priority water inventory problems that must be addressed regardless of action on the supplemental request for water rights assertion. These increases are limited to inventory and data collection only.



/4350 - Wildlife Habitat Management/

A. General

1. There will not be a Bureauwide wildlife workshop in FY 1980. Instead, workgroups will be used to complete major wildlife program tasks. Each task will be assigned a WO-240 workgroup leader and a field leader from a State Office. These workgroups will meet in various locations for 1 to 2 week periods throughout the year. Products will generally be BLM Manual sections or other guidance documents. On an average, each State should be prepared to provide at least two people for workgroup details for a total of approximately one W/M per State, including ESO. A full explanation will be transmitted under a separate Instruction Memorandum.

2. Field offices should be prepared to assist with an evaluation of BLM wildlife program relationships with the environmental statement process, beginning after January 1. Evaluation scope and content will be sent to all offices prior to any field visitations or requested input.

B. Special Attention Items

1. AWP submissions indicate considerable program effort for State-listed T/E species and other sensitive species. Although this is certainly in line with Bureau wildlife program efforts, each office should reevaluate funding and manpower allocations for this work to ensure that all Federally listed endangered species requiring critical habitat designation by January 1, 1980 or 1981 are addressed first.

2. All offices obligating wildlife (4350) funds for SVIM inventories must ensure that:

a. Wildlife biologist or technician expertise is provided on field crews.

b. Collected field data and procedures comply with Bureau Manual Section 6602 (IHICS) and Instruction Memorandum No. 79-391 (4/11/79).

c. Riparian and wetland habitats receive priority attention during field mapping and data collection activities.

3. The Service Center's Resource Inventory Systems Group, specifically Dr. Mayo Call, will continue to provide wildlife assistance for SVIM-IHICS inventory coordination and ADP codes.

4. WO-240 will be contracting for a compilation of a centralized, basic and comprehensive data source for big game ungulate forage requirements. A useable product should be available this spring.

5. A wildlife-coal management coordination meeting will be scheduled in Colorado, Wyoming, Montana, Utah, New Mexico, and Alabama during the first quarter of the fiscal year. Attendees will include SO and DO biologists, FWS coordinators, State wildlife representatives and HQ personnel involved with coordination of wildlife input to coal activities.

#### /4420 - Data Management/

Several States have indicated an intention to acquire radio communication services or equipment under lease-purchase agreements. Where such acquisitions are contemplated, you are instructed to comply with Departmental Manual Supplement 313 DM 1 (Administrative Services, Radio Communications) Chapter 1, paragraph 5, subparagraph E.

If you do not have this Manual, contact the Office of Information Systems and a copy will be provided.

#### /4800 - Program Services/

The State/Office specific enclosures include allocation of some minimum base increases where justified and increased capability to support the Federal Equal Opportunity Recruitment Program (FEORP). Additionally, disregard items E and F (Procurement and Maintenance) as described on Enclosures 1-125 and 1-126 of the AWP Directives. These two items were not intended to change the purpose or description of component 05 - Telecommunications. Indicate in your resubmission any lack of capability to implement your telecommunication activities at the same levels as those carried out in FY 1979. Any requests for activity above your past levels must be fully justified, and such requests will be considered on a case-by-case basis.

#### /8100 - Range Improvement/

Final receipts from grazing fees have not been tabulated at this time. Final cost targets for each State will be forwarded as soon as the required information becomes available.

Congress is presently considering a final appropriation add-on for range betterment under the Public Rangelands Improvement Act. We have allocated in subactivity 4320 the lowest amount proposed by Congress based on the increased funding for improvements requested by each State with your 8100 AWP submission. When the appropriation bill is passed, we will consider further allocation of the 4320 add-on, if any, along with the remaining 8100 funds to meet your needs.

#### /9200 - Recreation Development and Operations/

The FY 1980 cost targets reflected in the State specifics represent the allocation of funds based on the total receipts for FY 1979. The appropriation language permits the allocation of only \$300,000 even

though the total receipts exceeded this amount. Therefore, a State may have collected receipts and still not received a cost target equal to the amount collected as a result of the limitation on the total funds appropriated by Congress.

/9400 - Land and Water Conservation Fund (LWCF)/

A. As a result of Senate action on the FY 1980 LWCF budget, there is some question as to the final funding level. Until the difference between the House and Senate versions of the budget are resolved, there is to be no action or cost incurred against the following projects which are included in the FY 1980 budget:

<u>State</u>	<u>Project</u>	<u>Cost Target</u> <u>(\$000)</u>
California	Case Mountain	\$467
Colorado	Cedar Mountain	29
Montana	Sleeping Giant	93
Nevada	Indian Creek	102
New Mexico	Aquirre Springs	93
Utah	Campbell	94

The respective States will be notified as soon as final resolution of the LWCF budget is made by Congress.

Projects (Aquirre Springs and Case Mountain) which were initially funded in FY 1979 may continue to use FY 1979 carryover funds if there is ongoing work in either of these project areas.

B. In FY 1979 and again in FY 1980, the Congressional Appropriations Committees have taken a very close look at the obligation rate of those agencies participating in the LWCF. Substantial reductions were made in two agencies' appropriations as a result of the large amount of carryover by these agencies. The Bureau is faced with this situation in FY 1980 as a result of our low rate of obligation in FY 1979. It is expected that each State Director will place the necessary priority and provide the required capability to improve this situation substantially in FY 1980. It is expected that acquisition funds will be obligated during the fiscal year in which they are appropriated.

C. All requests which require reprogramming of funds from one project to another to cover additional costs will be considered after the Appropriation Act has been passed by Congress.

/Cost Management/

You are again reminded of your responsibilities to accomplish units of work at the lowest overall cost consistent with acceptable quality standards. Most offices have indicated concern about their rising average work-month costs. With the exception of inflation, salary increases, and the inclusion of aircraft costs, increases in FY 1980 over FY 1979 average work-month costs are a direct result of management actions which increased operational costs.

When you allocate final cost targets to your subordinate offices, you should analyze your FY 1979 experience to determine which offices have had unusual increases in actual average work-month cost. If increases are found in any office which cannot be justified, I expect you to take corrective action to reduce such increased costs.

/Resubmission Requirements/

Items to be covered in your narrative resubmission are indicated by numbers in the left-hand margin of the enclosures. To facilitate review, use these same numbers under each program/subactivity in your response, use 8-1/2"x 11" paper, type each program/subactivity on a separate page, and submit six (6) full copies to Director (640) by Friday, December 7, 1979. You are also required to submit AWP revisions (Forms 1680-1, 1680-4, and 1680-5) to SCD (510) by the same date. Be sure to also reconcile your cost target submissions with the Operating Budget to correct any errors so that the December financial management reports will be in agreement with the revised cost targets shown in this memorandum.

*Ed Hunter*

1 Enclosure (one to each addressee as marked)

Encl. 1 - State/Office Specific Directives

ALASKA

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 553. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 385.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. 1 This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

2 Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

Fairbanks:

AK020-67	Wash Car Unit	4610-7047	\$14,250
AK020-45	SMJ Tower Misc.	4610-7047	20,000
AK020-50	Janitorial Ser.	4610-7047	18,000

Arctic Kobuk:

AK026-7	Pipe Fittings	4610-7047	\$ 3,000
AK026-8	Gravel Fill	4610-7047	3,000

ALASKA

Yukon:

AK028-6	Tent Const. TAL FYU SMJ	4610-7047	\$ 7,500
AK930-6	IA MIN OCC Study - U2/Coal BLM - This item should be charged to 1125, not 1025.		
AK030-7	IA WTRQLTY/GRVI RMVL/GS - 4110-1025. - Since mineral materials are involved the charge should be to 4130 2025 not 4110.		
AK010-32	Word Processing Equip.	4210-3033	\$ 60,000
AK020-7	Misc. Supplies under 2,000	4210-3313	\$ 16,400
AK941-6	Office Machine Rental	4210-0109	\$ 66,000
AK960-2	Reprod. Svcs. and Supplies	4210-3134	\$ 41,000
AK960-4	Word Processor Rental	4210-3125	120,000
AK914-5	Consultants	5100-3039	150,000

- CRT Word Processing Equipment - Funds identified in your FY 1980 Procurement Plan for CRT employed word processing equipment are tentatively approved; however, full justification must be submitted to the Director (850) by November 9, 1979 or sooner in accordance with Instruction Memorandum No. 78-78.

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

AK023-30	Property not otherwise classified	4350	\$ 2,000
AK011-4	Cleaners, Vacuum (Total of 4)	4210	\$ 1,000
AK011-5	Television Set	4210	650
AK011-6	Heaters, Space-Coal Elect. (3)	4210	1,050
AK017-3	Heater, Space-Coal Elect.	4210	\$ 1,100
AK023-28	Beacon, Aircraft	4210	\$ 450
AK947-3	Cutter, Power Operated	4210	\$ 4,500
AK947-7	Enlarger, Photographic	4210	20,500

ALASKA

AK020-2	Cabinet, all other	5100	\$	500
AK020-9	Camera, Polaroid	5100		200
AK020-10	Camera, Still	5100		350
AK020-11	Developer, Blueprint	5100		400
AK020-12	Lens, Photographic	5100		400
AK020-12	Lens, Photographic	5100		150
AK020-13	Meter, Exposure Photo	5100		150
AK020-15	Printer, Photographic	5100		600
AK020-16	Thermometer-SPC	5100		150
AK910-1	MVTRK-SP 4X2	5100	\$	25,000
AK910-2	Cabinet, File	5100		800
AK910-3	Cabinet, Storage	5100		250
AK910-4	Credenza, Metal	5100		1,075
AK910-5	Credenza, Wood	5100		340
AK910-6	Desk, Conference	5100		560
AK910-7	Desk, Conference	5100		550
AK910-8	Desk, Unitized	5100		220
AK910-9	Desk, Unitized	5100		1,560
AK910-10	Table, Office	5100		545
AK910-11	Dictating and Transcribing Machine	5100		350
AK910-12	Dictating Machine, Port	5100		600
AK910-13	Filing Apparatus	5100		75
AK910-14	Camera, Still	5100		1,200
AK910-15	Property not otherwise class	5100		600
AK914-1	Cameras, Still (Total of 4)	5100	\$	600
AK020-1	Wagon, Farm, etc.	4360		13,610
AK022-15	Finder, Height and Range	4360	\$	7,000
AK970-1	Drum Fabric	4360		14,040

- The following items are programmed in other subactivities, but are related to the operation of the Data Management Program (4420):

1. AK-022-EBO-21 Generator, thermoelectric (4360) - \$16,000. You propose to purchase 9 of these units. To conserve energy, we have requested that all fossil fuel sources be replaced by photovoltaic sources whenever possible. If this is impractical for your intended use of these generators, please provide an explanation of how the generators will be used.
2. AK-920-EBO-39                      ETE                                      4510                                      \$ 3,345
3. AK-023-EBO-29                      Radio, other                                      4320                                      500

ALASKA

- Incorrect class and nomenclature was used on the following item. Change your equipment budget as indicated.

	<u>Description</u>	<u>Class</u>	<u>Change To</u>
AK910-1	MV-TRK-SP 4X4	13343	Trailer, 5th wheel 14102

/SAFETY - MANAGEMENT/

4 "Basic BLM Safety Training", INT-1, is intended for 20-30 supervisory level employees within the State. Indicate if you still want the training.

/NONGOVERNMENT MEETINGS/

In addition to those listed in your memorandum of October 22, attendance at government expense is approved for the meetings and numbers of employees indicated:

- Helicopter Association, Las Vegas, NV, 1.
- Society for Technical Communications, Minneapolis, MN, 1 member.
- American Society for Training and Development, Anaheim, CA, 2 members.
- ASP-ACSM (Fall), Stoupe Falls, SD, 4 members.
- ASP-ACSM (Annual), St. Louis, MO, 2 members.
- Alaska Science Conference, Anchorage, 4.
- Western Association of Fish and Game Commissioners, Missoula, MT, 1.
- Alaska Chapter, American Fisheries Society, Fairbanks, 4 members.
- Society of American Archeology (Annual), Philadelphia, PA, 2 members.
- Conference on Alaska Placer Mining, Anchorage, 6.
- Pacific Fishery Biologist Workshop, Oceanshore, WA, 1.

The following appear to be training courses, attendance at which may be SD authorized:

- Remote Sensing, Natural Resources, Moscow, ID.
- Public Involvement in Resource Decisions, Moscow, ID
- Comm. for Earth Resource Personnel, Moscow, ID.

Because of the lack of information regarding meeting locations and dates, attendance is not authorized for the following meetings:

- American Mining Congress.
- Geological Society Annual Meeting.
- Rocky Mt. Mineral Law Institute.
- American Association of Petroleum Geologists.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.



ALASKA

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Fairbanks DO Complex	Multifacilities Building A&E Design Review
2110	Fire Stations	Design Review, Dahl Creek, McGrath and Minchumina
2120	Paxson Lake, Phase II	Construction Review Inspection

/4130 - NONENERGY, ONSHORE/

I. Component Specifics:

- A. Mining Law Administration (21): Mineral patent applications should be your highest priority (especially those filed prior to 1976). Validity investigations and adjudication work on NPS lands will be done on a time available basis.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 80 Final Directives Cost Target.....\$63
- B. Approval Adjustments:
  - 1. Base increase to meet increased demand for forest products and timber trespass.....+27
- C. FY 1980 Approved Cost Target.....\$90

/4320 - RANGE MANAGEMENT/

I. Component Specifics:

- A. We have reviewed your request for additional funding, above that provided with the AWP Directives, to institute inventory and studies relative to reindeer ranges in western Alaska. As you know, we were able to provide your PAWP work-month request and recommended assistance be provided from other Alaska subactivity funds. The only additional funding we are able to provide in the approval process is (\$50) in Wildlife Management (4350).
- B. The Range Management (4320) funds Bureauwide are presently short of meeting our needs. We realize the importance of your effort, but are unable to furnish additional funds beyond that provided with the AWP Directives. If additional funds become available for inventory, or the Mid-Year Review allows capability, we will attempt to meet your needs.

ALASKA

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$283
- B. Approval Adjustments:
  - 1. One-time increase for Iditarod Trail Plan.....+100
- C. FY 1980 Approved Cost Target.....\$383

II. Component Specifics:

A. Recreation Management (49, 50, 51):

- 1. ORV Designations. Provide the data required in the general section of this feedback including status on the FY 79 carryover work for Portage Flats, Tangle Lakes and the 700,000 acres in the Utility Corridor.
- 2. Plan on having the State Recreation Program Leader attend the ORV designation training session (8000-9) which is scheduled for February 1980.

5

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$310
- B. Approval Adjustments:
  - 1. One-time increase for Caribou Study..... +50
- C. FY 1980 Approved Cost Target.....\$360

II. Component Specifics:

- A. Utilize a (\$50) one-time increase to gather data on the Seward Peninsular and Lower Yukon-Kushokwim Areas related to ecological fire effects and the resolution of reindeer and caribou range conflicts. Coordinate this study closely with rangeland management and the State.
- B. Examine your AWP to be sure you have considered monitoring the Alaskan wolf control program.
- C. You will not be required to complete wetland and riparian habitat inventories in four planning areas, pending final location of BLM administered lands.

/4360 - FIRE MANAGEMENT/

Approved cost target (\$000) - \$1,447.

ALASKA

Your equipment budget reflects \$202.4. Your fire summary form shows equipment for \$198.4. This results in increasing your operating budget to \$1,451. Make the necessary corrections to maintain the \$1,447 cost target.

\$1 is being retained in the WO for your Fire Effects in the North Study.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$500
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +13
- C. FY 1980 Approved Cost Target.....\$513

II. Component Specifics:

- A. Your base cost target is increased by (\$13) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

Your narrative points out what you perceive to be a problem in the Directives relating to the cost coding of data preparation, entry and update. Your concerns will be addressed in a separate memorandum.

Your FY 80 PAWP contained an estimate of \$600,000 for BLM costs for use of the Federal Data Processing Center under the GSA agreement. In a recent phone conversation, you indicated the costs could be even higher, that you were negotiating with GSA, and would supply an updated estimate of the full year cost. You have programmed (\$478) (AK 942-PPO-10) in subactivity 4420, but we could not find an item covering the additional (\$122). Please provide the updated estimate of the full year costs and the proposed method of covering them.

6

Your PAWP zero base analysis indicated a requirement for 372 WM. Your AWP submission contains 250 WM, and your narrative is silent concerning the other 122. Are these data entry and update work-months that are covered in benefitting subactivities? Please identify, if that is the case, or explain the change from the PAWP.

7

Your operating budget and procurement plan are approved, subject to the questions raised above, total cost target \$1,374.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$8,595
- B. Approval Adjustments:
  - 1. Base increase..... +252
- C. FY 1980 Approved Cost Target.....\$8,847

ALASKA

II. Component Specifics:

- A. Your total cost target is increased by (\$252) to reflect your shift of costs for maintenance of cadastral radios out of sub-activity 4800.

/4610 - STRENGTH-OF-FORCE/

Your approved Normal Fire Year Plan provides for 487 temporary personnel. Your FY 1980 AWP shows 518 temporary personnel. You, therefore, need to reduce your temporary headcount by 31 positions. If you are including standby EFF in this headcount, remove them from the Fire Force Location Summary. Do not hire long term EFF. They are emergency hire short term only.

Your 4610 AWP is approved as submitted except for the number of temporary positions. This will be held to 487. The approved cost target of \$7,400.

You have several capitalized equipment items in the procurement plan listed as lease purchase under 4610 funding. Leasing of needed equipment with 4610 funds is allowed. However, purchase of capitalized equipment must be with appropriated funds. (See Instruction Memorandum 79-246.)

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$3,433
- B. Approval Adjustments:
  - 1. Base increase for management and administrative operation..... +56
  - 2. Base increase for FEORP..... +28
- C. FY 1980 Approved Cost Target.....\$3,517

II. Component Specifics:

- A. Base increase of (\$56) is provided to cover 20 WMs for your two person personnel team supporting Technical Services and Cadastral recruiting. The Lands (4210) and Cadastral (4510) funding presently supporting this team remains in your cost target allocations and should be redirected to direct program operations.
- B. Base increase of (\$28) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1, Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

DATE: NOV 9 1979

STATE OFFICE: ALASKA

TRAVEL CEILING: 1,303\*\*

Subject FY 1980 AMP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	*
AVERAGE WORK MONTH COST	2900	2150	1950	2500	2500	2350	2600	2500	2700	2800	2550	3200	4700
1. PAMP COST TARGET	1049	553	5774	41	42	211	136	173	1437	412	940	8655	34
2. BASE ADJUSTMENT	+ 36	+ 57	+701		+ 22	+ 20	+102	+ 27			+434	- 60	- 6
3. ONE-TIME ADJUSTMENT		- 6	+167	+ 22		+ 52	+ 8	+110	+ 10	+ 88			+ 3
4. CONGRESS. ADJUST.													
TOTAL AMP DIRECTIVES	1085	604	6642	63	64	283	246	310	1447	500	1374	8595	31
1. BASE ADJUSTMENT				+ 27						+ 13		+252	
2. ONE-TIME ADJUSTMENT						+100		+ 50					+ 84
3. CONGRESS. ADJUST.													
TOTAL AMP APPROVAL	1085	604	6642	90	64	383	246	360	1447	513	1374	8847	31

\*4700 Funding only for component 04 Law Enforcement  
 \*\* Travel Ceiling includes object classes 21 and 22

481 4933-23 jmm

STATE OFFICE: ALASKA  
 DATE: NOV 9 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	199	-0-	-0-		526	192	52			1				60
2. BASE ADJUSTMENT					+250									-30
3. ONE-TIME ADJUST.	+20	+23	+3		+ 24									
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	219	23	3		800	192	52			1				30
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUST.														
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	219	23	3		800	192	52			1				30

JMI 4833-72  
 488 88888888

ARIZONA

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 241. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 141.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as the result of responses to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

AZ010-1	Helicopter Fire	4610-0112	\$66,000
AZ010-1	Aerial Detection Flights	4610-0112	2,800
AZ020-1	Helicopter Fire	4610-0112	\$57,400
AZ020-1	Aerial Detection Flights	4610-0112	8,750
AZ040-14	Helicopter Rental	4610-7047	\$40,300

Delete these from the Procurement Plan. They are a WM cost. (See AWP Directives, Encl. 1-6).

ARIZONA

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

AZ960	Property not otherwise classified	4130	\$8,700
AZ911	Property not otherwise classified	4410	1,725

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in your AWP submission with the following exceptions:

- Attendance at professional society and association meetings is to be limited to members.
- Arizona 4-Wheel Drive Association meeting, 4 employees.
- Desert Bighorn meeting, 4.
- Desert Tortoise Symposium, 2.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Black Rock Mtn. Lookout	Construction Review Inspection
2120	Senator Wash Recreation Complex	Construction Review Electrical System
2210	Arizona Buildings	Building Condition Surveys
4340	San Simon Barrier Structure	Construction Review Inspections

/2130 - TRANSPORTATION CONSTRUCTION/

I. Component Specifics:

- A. Resubmit a Construction Worksheet (Form 1680-16) prepared in accordance with instructions given on pages 410 and 411 of AWP Directives.



ARIZONA

/2140 - LAND AND EASEMENT ACQUISITION/

I. Component Specifics:

- A. Adjust your 2140 portion of the procurement plan(1680-5) to comply with paragraph C & D of the AWP Directives 2140 Component Specifics (Encl. 1-72). Your Land and Easement Acquisition Worksheet and the procurement plan does not track.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$220  
B. Approval Adjustments:  
1. Base increase for L&M School.....+45  
2. One time increase for O&G Programmatic EAR.....+ 9  
C. FY 1980 Approval Cost Target.....\$274

II. Component Specifics:

- A. Support (01): Phoenix Training School - The School's 4100 funding was \$360 in FY 79. The FY 80 Directives raised the funding by \$45 to \$405. Your State's 4110 Cost Target is increased by \$45 to provide the additional funds required. This increase more than offsets your increased work-month costs. The HQ fully expects two sessions of Course 3000-1 to be presented with this level of funding. If there are priority needs in other areas you should outline these needs and request additional funds.
- B. Oil and Gas (10): Additional funds (\$9) have been provided for 5 WMs for completion of the programmatic Oil and Gas EAR.

/4130 - NONENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$446  
B. Approval Adjustments:  
1. One-time Increase in WMs.....+ 7  
C. FY 1980 Approved Cost Target.....\$453

II. Component Specifics:

- A. Mining Law Administration (21): A one-time increase (\$7) is provided to fund 3 WMs needed for processing mineral patent applications.
- B. Mineral Leasing (22): Preparation of an EAR on USFS land is an FS responsibility. If the problem cannot be resolved at the State level, present the issue by memo to HQ-520 for resolution at this level.

ARIZONA

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,272
B. Approval Adjustments:	
1. Base increase for WMs.....	+65
2. One-time increase for Hassayampa Trespass.....	+49
C. FY 1980 Approved Cost Target.....	\$1,386

II. Component Specifics:

- A. Support (01): Your base cost target is increased by (\$10) to fund support of instructors in the training District for preparation of training material.
- B. Nonenergy Related Realty (31): Your base cost target is increased by an additional (\$55) to reduce backlog case work. This will fund an additional 26 work-months. A one-time increase of (\$49) is added to your cost target for progress on the Hassayampa trespass project.

Re-examine your units programmed for contest and appeals (3143). They seem to be excessive.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$37
B. Approval Adjustments:	
1. One-time increase to complete Yucca Study.....	+3
C. FY 1980 Approved Cost Target.....	\$40

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,394
B. Approval Adjustments:	
1. Base increase for management operations.....	+ 27
2. One-time increase for implementation.....	+138
C. FY 1980 Approved Cost Target.....	\$1,559

II. Component Specifics:

A. Grazing Management (44):

1. Your one-time increase for implementation is to increase planned accomplishments within EIS areas including the Kingman fences (\$24) and the requested funds for AMP project development on page 6 of your submission (\$114).
2. Your base increase is for administration/AMP work.

ARIZONA

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$641
- B. Approval Adjustments:
  - 1. One-time increase for preparation of the Southeast Arizona Class I Overview..... +26
  - 2. One-time increase for preparation of a Cultural Management Plan for Homolovi Ruin..... + 4
  - 3. Base increase for priority ORV designation work..... +10
  - 4. One-time increase for priority VRM intrusion and inventory work related to BPS and EIS efforts..... +20
- C. FY 1980 Approved Cost Target.....\$701

II. Component Specifics:

- A. General: Portrayal of the work situation and the funds and work-months needed to complete priority work was excellent - probably the best of any of the States.
- B. Recreation Management (49, 50, 51):
  - 1. Your expected cost to reach the ORV designation decision for the Shivwits R.A., which had a completed MFP in FY 1979, appears to be high. A conversation with the State Office Recreation Planner indicated that the Pro-ORV considerations had been included in the planning process. This being the case, and considering the draft manual guidance which would not require detailed soils and vegetation data, it would appear that this unit could be carried through ORV work Phase 2 (completing and documenting the ORV designation decisions) with a minimum of effort. Plan to complete Phase 2 work for the Shivwits R.A. in FY 80.
  - 2. Publish, as final rulemaking, the ORV designations for the 770,000 acre carry over from FY 1979.
  - 3. Plan on the State Recreation Program Leader's attendance at the ORV Designation Training Session (8000-9) to be held in February of 1980.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$577
- B. Approval Adjustments:
  - 1. One-time increase for San Simon Construction inspection (14 WMs).....+29
  - 2. One-time increase for water quality monitoring associated with water rights.....+ 6
- C. FY 1980 Approved Cost Target.....\$612

ARIZONA

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,005
- B. Approval Adjustments:
  - 1. One-time increase for HMP development..... +30
- C. FY 1980 Approved Cost Target.....\$1,035

II. Component Specifics:

- A. Utilize your one-time increase of (\$30) to implement the highest priority projects requested in your AWP submission.
- B. The Colorado River riparian habitat inventory situation is noted. Strive for possible interagency efforts and cooperative funding in FY 1981.

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$149
- B. Approval Adjustments:
  - 1. One-time increase for purchase of two 11,000 GVW trucks and two slip-on pumpers..... +38
- C. FY 1980 Approved Cost Target.....\$187

II. Component Specifics:

- A. The 11,000 GVW trucks will replace the two GSA vehicles noted in your inventory and will bring you up to your Normal Unit Strength.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$525
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +18
- C. FY 1980 Approved Cost Target.....\$543

II. Component Specifics:

- A. Your base cost target is increased by (\$18) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

Your AWP is approved as submitted, total cost target (\$117). Monitor your use of work-months and charge directly to a component other than Component 01 - Support, whenever appropriate.

ARIZONA

/4610 - STRENGTH-OF-FORCE/

Your average cost per WM appears low. You may need to use some of your contingency to cover the WM costs.

Your 4610 AWP is approved as submitted with a cost target of (\$430).

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,615
- B. Approval Adjustments:
  - 1. Base increase for management and administrative operation..... +100
  - 2. Base increase for FEORP..... + 22
- C. FY 1980 Approved Cost Target.....\$1,737

II. Component Specifics:

- A. Base increase of (\$100) is provided for overall capability loss in work-month funding.

Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Records (WAR) Numbers W-1, Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$80
- B. Approval Adjustments:
  - 1. Base increase.....+12
- C. FY 1980 Approved Cost Target.....\$92

II. Component Specifics:

- A. Base increase reflects the restoration of the adjustment made in FY 1979 to help fund the contract in Idaho (Control Memorandum No. 79-84) for the Little Lost River Footbridge.



STATE OFFICE: ARIZONA  
 DATE: NOV 9 1975

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800	6130
AVERAGE WORK MONTH COST															
1. PAMP COST TARGET	-0-	152	-0-	60	36	364	132	221		101				30	-0-
2. BASE ADJUSTMENT														+ 10	
3. ONE-TIME ADJUST.	+8	+ 30	+146	+ 5			- 2	+720		- 21					+30
4. CONGRESS. ADJUST.															
TOTAL AWP DIRECTIVES	8	182	146	65	36	364	130	941		80				40	30
1. BASE ADJUSTMENT										+ 12					
2. ONE-TIME ADJUST.															
3. CONGRESS. ADJUST.															
TOTAL AWP APPROVAL	8	182	146	65	36	364	130	941		92				40	30

INI 4811.29  
 488 488888

CALIFORNIA

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 465. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 272.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., RMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as a result of responses to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

CA020-9	AMP Monitoring	4340-5330	\$ 4,000
CA940-8	Computer Relocation, Sac.	4420-0632	\$15,000

Your PAWP indicated a total need of \$30,000 for relocating and contract programming support. Where is the other \$15,000 programmed?



CALIFORNIA

CA940-1	Misc. Proc. Less - \$2,000	4420-0632	\$17,300 <u>1/</u>
CA960-1	Misc. Purchases under - \$2,000	4420-0109	9,000 <u>1/</u>

1/ Control your purchases against these two line items to insure accurate cost coding and overruns. Comply with General Directives concerning miscellaneous procurement.

/EQUIPMENT BUDGET/

3 Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

CA060-9	Property not otherwise classified	4320	\$8,000
CA940-15	Safe	4420	1,500

- Incorrect classes or nomenclature were used on the following items. Change your equipment budget as indicated.

	<u>Description</u>	<u>Class</u>	<u>Change To:</u>
CA060-19	(1) Motor Vehicle	13150	Motorbike 13475
CA060-19	(2) Motor Vehicle	13150	Motorbike 13475

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

/TRAINING/

The establishment of a Learning Center in your State is approved. It will be opened on a shared cost basis for a total of \$15,000. Director (833) will fund half the cost (\$7,500) for instructional materials and equipment, you will fund the other half and provide space, work-months, and general equipment (chairs, desks, file cases, shelving).

Appropriate instructional equipment and materials will be procured by the Director (833) and one-half the costs (\$7,500) for procurement coding purposes will be made to AA-833. You are expected to absorb your share of FY 1980 costs from your present cost targets, and then fund full operations in future years.

Your Learning Center coordinator should schedule a trip to the Headquarters Office in order to plan for center establishment and operations.

CALIFORNIA

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Susanville DO Complex	Construction Review Inspections
2110	Surprise RAH, Phase I	Construction Review Inspection
2110	Surprise RAH, Phase II	Design Warehouse
2120	Yuha Way Station, Phase I	Construction Review Inspection

/2130 - TRANSPORTATION CONSTRUCTION/

- A. Resolve difference in WM shown on Construction Worksheet for S&D and WM shown in narrative for Survey and Design.
- B. The House Subcommittee Report on the FY 1980 appropriations directed that "\$50,000 within available funds" be used for the planning, survey and design of seven (7) miles of trail for use by handicapped persons along the Old Excelsior Mining Ditch. Since the funding must come from within the existing program you should review and revise your FY 1980 AWP to accommodate this project. Funding is to be confined to subactivity 2130.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directive Cost Target.....\$231
- B. Approval Adjustments:
  - 1. One-time increase for Sandoz deposit in condemnation  
Gold King Mine/Black Wonder  
(0403) (4403)..... +13
- C. FY 1980 Approved Cost Target.....\$244

II. Component Specifics:

- A. Title Transfer (34): Your one-time increase of \$13.0 is to provide funds for condemnation deposit (Sandoz). Condemnation for right to survey expires December 31, 1979, and a determination has been made that easement rights are required over the Sandoz's property. There is little likelihood that owners will convey voluntarily.

CALIFORNIA

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Directives Cost Target.....\$819
- B. Approval Adjustments:
  - 1. Base increase for O&G Compliance (Bakersfield)..... +20
  - 2. One-time increase for inventories and studies..... +50
- C. FY 1980 Approved Cost Target.....\$889

II. Component Specifics:

- A. Oil and Gas (10): The one-time increase (\$50) is to allow inventories and studies leading to "comprehensive, holistic planning in the California Oil Patch." Immediate attention should be given to the endangered species situation in Bakersfield which resulted in denial of 10% of all Applications for Permit to Drill (APD) last year.

The base increase (\$20) is to increase planning accomplishments in 1039 (compliance) from 230 to 450 units. The 10 WMs will allow Bakersfield to acquire an additional Surface Protection/Compliance Specialist. Compliance efforts should involve active individual cases and oil field-specific rehabilitation plans, including longitudinal, vegetative study plots. These plans should outline the Operator's schedule and process for cleanup, recontouring, revegetation and other actions needed to improve conditions (especially habitat), and stabilize erosion areas as well as preparing, in advance, final master reclamation plans on a field by field basis.

Your proposal to do an East Border Overthrust Environmental Statement may not be necessary. An EAR will suffice. Since there is an umbrella EA for the State you might use a checklist as done by Bakersfield and Riverside District Offices. Wilderness Study Areas can be leased with use of the Wilderness stipulations. Cultural Resource Areas should be protected by lease terms and site-specific inspections. Leasing should occur immediately where there are no conflicts.

- B. Geothermal (12): Your planned accomplishments for FY 80 using "phased" environmental assessment should be to: Offer 40 tracts for competitive leasing, and complete review of 140 noncompetitive leases on BLM lands.

4

(1235): Why are so many units planned?

CALIFORNIA

/4130 - NONENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$640
- B. Approval Adjustments:
  - 1. Base increase for Surface Management.....+101
- C. FY 1980 Approved Cost Target.....\$741

II. Component Specifics:

A. Mineral Conveyance and Mining Law Administration (21): Your cost target is increased by (\$101) to implement Surface Mining and Reclamation Act (SMARA). Further funding may not be possible this fiscal year.

5 B. Mineral Leasing (22): Considering the number of leases there appear to be too few compliance checks planned. Review this situation and advise of how you decide to address it.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,459
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +25
- C. FY 1980 Approved Cost Target.....\$1,484

II. Component Specifics:

A. Nonenergy Related Realty (31): Your base cost target is increased by (\$25) to fund followup action on occupancy trespasses and related trespasses (e.g. powerlines, telephone lines, water pipelines, dumping, etc.) identified in your 1979 FY detailed inventory.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,139
- B. Approval Adjustments:
  - 1. One-time increase for implementation of Tuledad-Home Camp..... +94
  - 2. One-time increase for inventory..... +10
  - 3. One-time increase for Cow Mountain controlled burn.... +50
- C. FY 1980 Approved Cost Target.....\$1,293

CALIFORNIA

II. Component Specifics:

A. Grazing Management (44):

1. Your one-time increase for Tuledad-Home Camp implementation is to increase your planned costs from (\$6) to (\$100). This will fund the fencing and treatment work identified in your additional 8100 needs.
2. The SVIM Manual Section 4412.14 provides guidance, including flexibility, for conducting the inventory within your inventory funding level of (\$152) (AWP Directives). Procedures that deviate from SVIM must be documented and approved by HQ-220 prior to the effort.
3. Your proposed use of (\$4.2) for contract development of a computer program to analyze mediterranean annual vegetation inventory data is approved.
4. A one-time increase of \$50 is provided to accomplish controlled burning on Cow Mountain.

/4330 - RECREATION PROGRAMS/

I. Component Specifics:

A. Recreation Management (49, 50, 51):

1. Your AWP was unclear as to whether ORV designation work would be completed on Benton-Owens P.U., McCain Valley, and Sacramento River. Plan on completing ORV designations in these areas and publishing in the Federal Register during FY 80.
2. Include the ORV designation work completed as part of the California Desert Plan and the ORV designation work planned for FY 80 in the report required in the General Feedback.
3. Plan on having someone from the State Recreation staff attend the ORV Designation Training Session (8000-9) which will be held in February 1980.

- B. Visual Resource Management (46): Alex Young should plan to lead a one-week work group on VRM/O&G stipulation development to be held in Sacramento.

CALIFORNIA

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,100
B. Approval Adjustments:	
1. One-time increase for electrical resistivity instrument for well site investigations.....	+6
C. FY 1980 Approved Cost Target.....	\$1,106

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$ 982
B. Approval Adjustments:	
1. Base increase for work-months.....	+20
2. One-time increase for desert tortoise.....	+21
C. FY 1980 Approved Cost Target.....	\$1,023

II. Component Specifics:

- A. Your base cost target is increased by (\$20) to fund the Riverside District wildlife biologist position.
- B. Utilize your (\$21) one-time increase for the desert tortoise to continue FY 1979 studies. Coordinate all tortoise studies and inventories with implementation of the Desert Tortoise Natural Area HMP and Desert planning area efforts.
- 6 C. Continue cooperative, interagency efforts on Mono Lake. Adjust your wildlife AWP to accommodate up to (\$50) for Mono Lake habitat study and management, as per your memorandum of October 17, 1979. Advise as to changes by component which are made in funds/work-months.

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,104
B. Approval Adjustments:	
1. Base increase for Normal Fire Year Plan Implementation.....	+24
C. FY 1980 Approved Cost Target.....	\$1,128

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,700
B. Approval Adjustments:	
1. One-time increase for CAL-NEV MFP.....	+50
C. FY 1980 Approved Cost Target.....	\$1,750

CALIFORNIA

II. Component Specifics:

- A. Your one-time increase for land use planning for the CAL-NEV MFP is (\$50). This will cover the projected deficit in your State's submission.

/4420 - DATA MANAGEMENT/

Additional funding is not available in FY 80 for the proposed remote sensing work-months. Your tentative cost target for FY 81 will include additional WM funds.

Your AWP is approved as submitted, subject to response to the questions concerning equipment and procurement items, total cost target (\$327).

/4610 - STRENGTH-OF-FORCE/

You should show your Working Capital Fund (\$73) on the Strength-of-Force Summary, Item 5d (operating cost other), see FY 1980 AWP Directives, Enclosure 1-109.

Your AWP is approved as submitted with a cost target of (\$1,034).

/4700 - ADMINISTRATION AND ENFORCEMENT/

Your FY 80 decrease in work-month capability was predicated upon the Law Enforcement Policy statement appearing in the AWP Directives. Request that you redirect the (\$16,500) from work-months to cooperative agreements.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$3,409
B. Approval Adjustments:	
1. Base increase for FEORP.....	+23
C. FY 1980 Approved Cost Target.....	\$3,432

II. Component Specifics:

- A. Base increase of (\$23) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

CALIFORNIA

/5100 - EXPENSES, RIGHTS-OF-WAY PROCESSING/

The Washington Office will cover the FY 79 deficit costs if the September 28, 1979 Federal court order regarding IPP is not overturned.

Total funding of approximately \$110,000 needed for IPP in FY 80 is approved, with Utah assigned the lead. Your share of funding is \$4,000. These funds are to cover preparation, printing, and filing the final environmental statement, preparation of the Secretary's Issue Document, and processing of right-of-way applications and associated activities, your will continue to code 5100 using the existing project number (FJ01).

/9400 - LAND AND WATER CONSERVATION FUND - (LWCF)/

I. Component Specifics:

A. Revise your AWP to reflect your approved cost target of \$887,000.

⑦ B. In order to present a complete picture of acquisitions being funded through the Land and Water Conservation Fund (9400 - LWCF), additional information which will be appended to the Land and Easement Acquisition Worksheet included in your FY 80 AWP submission must be provided.

This supplemental information will serve as a basic "plan of acquisition," and therefore must contain realistic cost estimates and timeframes for completing the acquisitions.

Please develop a plan of acquisition that includes the following information for each project that is presently funded or included in the FY 1980 budget.

1. Using a fiscal year format, list by priority, the parcels that will be acquired within each fiscal year.
2. For each parcel listed by fiscal year show:
  - a. Name of landowner(s)
  - b. Tract number if assigned
  - c. Acreage to be acquired
  - d. Type of acquisition - scenic, trail or road easement, fee, etc.
  - e. Estimated purchase price
  - f. Estimated direct expenditures for: (work-months and costs)
    - 1) Survey and Design
    - 2) Appraisal costs (staff or contract)
    - 3) Title expenditures
    - 4) Negotiating time
    - 5) Mineral investigations



CALIFORNIA

- g. Estimate of support costs (i.e., clerical support costs involved in typing of conveying deeds, acquisition correspondence, appraisals, title clearing documents etc.).

The scheme for presenting this information is left to your discretion; however, all the information outlined above must be included together with other supplemental data you believe will be useful in presenting a complete and clear plan and schedule of acquisition.

You are also advised to analyze your work force capability needs to accomplish the acquisitions within the timeframes established by the plan. Consider the existing capabilities of the engineering, appraisal, and negotiating staffs at both the State and District office level, and if those staffs are not able to provide the support necessary to complete the project as planned, discuss your plans for increasing staff capability.

STATE OFFICE: CALIFORNIA  
 DATE: NOV 9 1975  
 TRAVEL CEILING 1,608\*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	*	
AVERAGE WORK MONTH COST	2000	2000	1750	1800	1950	2000	2000	1850	1850	2000	1700	1950	2600	4800
1. PAMP COST TARGET	649	600	1459	1058	983	2039	642	113	1119	1238	286	927	93	3409
2. BASE ADJUSTMENT	+101	+40				-112	+79	+87	-15		+11	+32	-51	
3. ONE-TIME ADJUST.	+69				+156	+78	+379	+782		+462	+30		+26	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	819	640	1459	1058	1139	2005	1100	982	1104	1700	327	959	68	3409
1. BASE ADJUSTMENT	+20	+101	+25		+154		+6	+20	+24	+50				+23
2. ONE-TIME ADJUST.	+50							+21						
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	889	741	1484	1058	1293	2005	1106	1023	1128	1750	327	959	68	3432

\*\* Travel Ceiling includes object classes 21 & 22.

\*4700 Funding for component  
 04 Law Enforcement Only.

181 4811-73

STATE OFFICE: CALIFORNIA  
 DATE: Nov. 9, 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	-0-	-0-	72	225	64	551	205	131		129	887			124
2. BASE ADJUSTMENT														-73
3. ONE-TIME ADJUST.	+31	+22	+150	+ 6			+ 1	+200		-25				
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	31	22	222	231	64	551	204	331		104	887			51
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUST.				+13										
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	31	22	222	244	64	551	204	331		104	887			51

181 4833-73

COLORADO

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 380. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 155.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. ① This work effort was not acknowledged in your final AWP narrative submission.

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as a result of responses to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79: ②

C0950-1	Misc. Procurement	4210-0109	\$15,000
C0950-1	Misc. Procurement	4210-0109	11,500
C0010-49	Unimog Ground Tanker for PM	4610-7047	6,250

- Provide a justification for this item and explain why it is included in 4610. It should be funded in 4360 and in your equipment budget, not the procurement plan.

COLORADO

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

CO030-25	Motor Vehicle, includes Moto	4350	\$1,600
CO050-19	Property not otherwise classified	4410	1,000

- The following vehicles should be deleted from your equipment budget because they have already been ordered as a result of the responses to Instruction Memorandum No. 79-650, dated August 17, 1979.

CO940-1	MV-Truck, 4X4 up to 5999G	4700	\$8,500
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- Incorrect class and nomenclature was used on the following item. Change your equipment budget as indicated.

	<u>Description</u>	<u>Class</u>	<u>Change To:</u>
CO030-25	Motor Vehicle	13150	Motorbike 13475

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Western Slope Fire Operations Center, Phase II	Construction Review Inspection
2110	Craig DO Complex	Design Warehouse
2110	Craig DO Complex	Construction Review Inspection
2210	Colorado Buildings	Building Condition Surveys
2220	Colorado Recreation Facilities	Recreation Facility Condition
2230	Colorado Transportation Facilities	Condition Surveys

COLORADO

4340

Colorado Surface  
Resource Facilities

Surface Resource Facilities  
Condition Surveys

/2130 - TRANSPORTATION CONSTRUCTION/

I. Component Specifics:

- ④ A. A request for prevalidation of the Owl Mountain Road grading contract (FY 1979 project) has been received. The amount, \$271,000, is considerably above the \$186,000 provided in the FY 1979 AWP. Additional funds are not available to cover the added costs. You are to review and revise your FY 1980 AWP to accommodate the additional costs above the original \$186,000 planned for this project. Resubmit your construction worksheet to reflect the changes. Prevalidation will not be approved until the revised worksheet is submitted and the FY 1979 carry-over amounts calculated.
- B. Correct your AWP to reflect your approved cost target of \$416,000.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Component Specifics:

- ⑤ A. You are utilizing too much of your cost target for WMs to process FY 79 carryover easement acquisition. As a result you have virtually negated your ability to pay for easement considerations. Revise your Land and Easement Acquisition Worksheet to show WMs and funds necessary to complete the projects identified in the AWP Directives 2140 Component Specifics for your State. You may substitute the proposal projects for the five easements on the Smith Fork area as you proposed in your AWP submission.
- B. Adjust your 2140 portion of the procurement plan (1680-5) to reflect the above changes and to comply with paragraph C and D of the AWP Directives 2140 Component Specifics (Encl. 1-72). Your Land and Easement Acquisition Worksheet and the procurement plan does not track.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Directives Cost Target.....	\$2,970
B. Approval Adjustments:	
1. One-time increase for coal related inventory.....	+40
C. FY 1980 Approved Cost Target.....	<u>\$3,010</u>

COLORADO

II. Component Specifics:

A. Coal (11):

1. The increase is to allow aerial photography (\$30) and provide five (5) WMs (\$10) needed to adequately inventory Front Range and Raton Basin and coordinate activities with landowners, special groups, and other governmental entities.
2. Conduct inventories in accordance with the AWP Directives; that is, include the Williams Fork and Maybell-Great Divide MFP Areas (see WO IM 79-694).
3. The coal workload and schedules shown in the report titled "Planning and Budgeting for the Federal Coal Management Program 1979 through 1982 "dated July 18, 1979 describe your AWP commitment. Any change in the schedule shown in this report must be coordinated through and approved by the Office of Coal Management. (See 4110 General Feedback to State Offices).

/4130 - NONENERGY, ONSHORE/

I. Component Specifics

- ⑥ A. Mining Law Administration (21): What progress is expected on the 9 Patent Applications awaiting BLM action? Pre-1976 applications must be processed, if at all possible, by the end of FY 81. An age analysis will be required if you seek additional funding to expedite the processing.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- |   |         |
|---|---------|
| A. FY 1980 Final Directives Cost Target.....          | \$1,855 |
| B. Approval Adjustments:                              |         |
| 1. One-time increase for Archeological Inventory..... | +50     |
| C. FY 1980 Approved Cost Target.....                  | \$1,905 |

II. Component Specifics:

- ⑦ B. Withdrawal Review (35): Your operating budget did not show any proposed completed withdrawals, restorations, or reviews. Furnish the number of units that are to be accomplished in each job code in your amended operating budget submission.

COLORADO

- C. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$698
- B. Approval Adjustments:
  - 1. Base increase to meet increased demand for forest products..... +32
- C. FY 1980 Approved Cost Target.....\$730

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,104
- B. Approval Adjustments:
  - 1. One-time increase for implementation..... +513
  - 2. One-time increase for inventory..... + 17
- C. FY 1980 Approved Cost Target.....\$2,634

II. Component Specifics:

A. Grazing Management (44):

- 1. Your one-time increase is for implementation requested in your 8100 AWP submission (San Luis - \$260, Grand Junction - \$173, and White River - \$80).
- 2. Your one-time increase for inventory is to increase capability above the AWP Directives level.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$572
- B. Approved Adjustments:
  - 1. One-time increase for Arkansas River use supervision (\$3.5) and minor improvements at Upper Colorado pump-house ingress point (\$3.5)..... +7
- C. FY 1980 Approved Cost Target.....\$579

II. Component Specifics:

A. Recreation Management (49, 50, 51):

- 1. You gave an excellent portrayal of the work that can be completed with funds and work-months available and of the shortfalls and the funds and work-months needed to cover them.



COLORADO

2. You are not required to complete ORV designation work on the FY 79 areas which were dropped at the Mid-Year Review; otherwise complete the ORV designation work as specified in the general section and report as required.
3. Plan to have the State Recreation Program Leader attend the ORV Designation Training Session (8000-9) which will be held in February 1980.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$935
B. Approval Adjustments:	
1. One-time increase for water rights inventory and data collection in water Districts 2 and 3.....	+24
C. FY 1980 Approved Cost Target.....	\$959

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,009
B. Approval Adjustments:	
1. One-time increase for Humpback chub.....	+30
C. FY 1980 Approved Cost Target.....	\$1,039

II. Component Specifics:

- A. Utilize your one-time (\$30) increase to complete Humpback chub inventories required for ESA critical habitat designation and Section 7 consultation.
- B. Your proposal for staffing the State Office nongame biologist position is approved.

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$200
B. Approval Adjustments:	
1. One-time increase for Normal Fire Year Plan.....	+30
C. FY 1980 Approved Cost Target.....	\$230

II. Component Specifics:

- A. Address the specific commitments as per AWP Directives, Encl. 1-188 and 1-189.
- B. Your one-time increase is for the interim Normal Fire Year Plan pending approval of your revised plan.

COLORADO

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$720
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +21
- C. FY 1980 Approved Cost Target.....\$741

II. Component Specifics:

- A. Your base cost target is increased by (\$21) to fund increased cost of work-months. Note that Glenwood Springs grazing EIS must be completed by September 30, 1982, not as shown on Enclosure 1 of State submission.

/4420 - DATA MANAGEMENT/

8

Analysis of your equipment does not reveal what digitizing equipment you propose to acquire and what computer will be used for digitizing. Please provide clarification.

Your procurement plan does not contain an item for equipment maintenance. If you have lumped maintenance into CO-940-PP015-1, please submit a revision to separately identify maintenance costs and terminal lease costs.

Your AWP is approved, subject to the questions and revisions above, total cost target (\$146).

/4610 - STRENGTH-OF-FORCE/

Your 4610 operating budget printout reflects a total of (\$739). Make the necessary adjustments to reflect your approved cost target of (\$731).

List your number of tankers/slip-ons on the Fire Force Location Summary.

/4700 - ADMINISTRATION AND ENFORCEMENT/

Cooperative agreements must be funded from activity 4700. Redirect funds from proposed purchase of truck to cooperative agreements and/or work-months. Vehicle need should be considered from new units ordered in FY 1979. (Revise your AWP to reflect these adjustments.)

COLORADO

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$2,054
B. Approval Adjustments:	
1. Base increase for management and administrative operations.....	+100
2. Base increase for FEORP.....	+ 23
C. FY 1980 Approved Cost Target.....	<u>\$2,177</u>

II. Component Specifics:

- A. Base increase of (\$100) is provided for procurement and personnel services workload increases.
  
- B. Base increase of (\$23) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Services).

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

Refer to subactivity 4330 feedback for specifics on funding to cover critical management needs at specific areas. The current ceiling limitation on 9200 precludes providing Colorado with a cost target in FY 1980.

STATE OFFICE: COLORADO  
 DATE: NOV. 9, 1979  
 TRAVEL CEILING 1,211 \*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1900	1900	1750	1800	2000	1900	2000	1950	2250	2000	1850	1750	2600	2300
1. PAWP COST TARGET	2860	558	1785	698	1923	565	411	399	265	488	142	723	36	2054
2. BASE ADJUSTMENT					-149	-62	+27	+10	-65		4		-12	
3. ONE-TIME ADJUST.	+110		+70		+330	+69	+497	+600		+232		+27	+10	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	2970	558	1855	698	2104	572	935	1009	200	720	146	750	34	2054
1. BASE ADJUSTMENT				+32						+21				+123
2. ONE-TIME ADJUST.	+40		+50		+530	+7	+24	+30	+30					
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	3010	558	1905	730	2634	579	959	1039	230	741	146	750	34	2177

\*\* Travel Ceiling includes object classes 21 & 22.

\*4700 Funding for component  
 04 Law Enforcement Only.

INT 6031-79  
 JWS

STATE OFFICE: COLORADO  
 DATE: Nov. 9, 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800	6130
AVERAGE WORK MONTH COST															
1. PAWP COST TARGET	532	-0-	272	215	52	127	157	146			29			200	
2. BASE ADJUSTMENT															
3. ONE-TIME ADJUST.	+20	+2	+144				- 1	+570							
4. CONGRESS. ADJUST.															
TOTAL AWP DIRECTIVES	552	2	416	215	52	127	156	716			29			200	
1. BASE ADJUSTMENT															
2. ONE-TIME ADJUST.															
3. CONGRESS. ADJUST.															
TOTAL AWP APPROVAL	552	2	416	215	52	127	156	716			29			200	

INI 4833-28  
 NOV 1979

IDAHO

/TABLE OF ORGANIZATION/

- Your FTP for FY 1980 is 262. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 316.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/ENERGY CONSERVATION/

The Energy Conservation Section of the AWP Directives (Enclosures 1-27 and 1-28) requested an estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format.

Work Items

Anticipated Effort-Hours

Preliminary Energy Audits  
Building Analysis  
Monitoring and Reporting  
Other (specify)

TOTAL HOURS: \_\_\_\_\_

- ① This estimate was not provided as part of your final AWP submission.

/PROPERTY MANAGEMENT/

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as a result of responses to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

IDAHO

/PROCUREMENT PLAN/

2 Your procurement plan is approved with the exception of the following item which requires written justification to be submitted to the Director (640) by 12/7/79:

ID050-10	Roll Bars	4610-7072	\$4,500
----------	-----------	-----------	---------

/EQUIPMENT BUDGET/

3 Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

ID030-8	Property not otherwise class- fied	4320	\$3,250
ID030-40	2 Refrigerators	4320	600
		4800	400
ID040-21	Sampling Machine	4340	\$1,200
ID050-14	Camera Still	4340	\$ 900
ID010-28	Lettering Set	4410	\$1,000
ID920-3	Automatic Data Processing E	4410	\$3,000 <u>1/</u>

1/ This item may be appropriate, but question if should be under 4410 sub-activity.

ID940-1	Automatic Data Processing E	4420	\$3,000 <u>1/</u>
ID940-2	Automatic Data Processing E	4420	3,000 <u>1/</u>
ID940-3	Automatic Data Processing E	4420	3,500 <u>1/</u>
ID940-4	Automatic Data Processing E	4420	2,300 <u>1/</u>

1/ Identify the type and need for this equipment.

/SAFETY MANAGEMENT/

4 You did not indicate your arrangements for the Executive Safety Seminar. This information is needed to coordinate arrangements with the contractor. Additionally, "Basic BLM Safety Training", INT-1, is intended for 20-30 supervisory level employees within the State. Indicate if you still want the training.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

IDAHO

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Shoshone DO Complex Phase III	Construction Inspection Review - Office Addition
2110	Shoshone DO Complex, Phase IV	Design Oil and Gas Building, Parking, Site Grading, and Landscaping
2110	Squaw Butte Lookout	Constuction Review Inspection
2110	Boise DO Complex, Phase I	Construction Review Inspection
2110	Salmon DO Complex	Energy Conservation, Plumbing, Electrical Assistance
2120	Hammer Creek, Phase I	Construction Review Inspection
2130	Darling Creek Bridge	Design
2130	Little Lost River Bridge	Design

/2130 - TRANSPORTATION CONSTRUCTION/

- 5 Submit a Construction Worksheet in accordance with directives (See AWP Directives, pages 69, 410, and 411).

/2140 - LAND AND EASEMENT ACQUISITION/

I. Component Specifics:

- 6 A. The Reeds Gulch Road project was specifically identified to Congress as easements necessary to acquire for timber access. You were directed to substitute another Forestry program easement if this project was not ready for acquisition. According to your submission you are unable to progress on the Reeds Gulch Road, however, no substitution was submitted. If you are unable to do this we will consider withdrawing these funds from your cost target.



IDAHO

B. Shifting \$32,000 from the Birds of Prey acquisition is not approved. These funds were specifically earmarked for this project and no substitution can be made.

⑦ C. Submit your Land and Easement Acquisition Worksheets as per AWP Directives Paragraph C & D 2140 Component Specifics (Encl. 1-72).

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....\$208  
B. Approval Adjustments:  
1. Base increase for WM cost increase..... +11  
C. FY 1980 Approved Cost Target.....\$219

II. Component Specifics:

A. General: The base increase (\$11) is to offset the loss of work-months incurred by your increase in WM cost in this subactivity.

⑧ B. Oil and Gas (10): Assess your capability to begin an Umbrella EAR in the Idaho Falls District. Submit an analysis of capability needs. A decision is expected early this FY on the Birds of Prey Area, you should then be able to eliminate your application backlog.

C. Coal (11): Your request for a permanent position and base funding increase to compensate for additional workloads imposed by the appointment of the State Director to chair the Powder River Regional Coal Team is being considered and will be addressed in a subsequent AWP change memo.

/4130 - NONENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....\$208  
B. Approval Adjustments:  
1. Base increase for WMs..... + 8  
2. One-time increase for mapping..... +10  
   One-time increase for Big Game study..... +10  
   One-time increase for market study..... +18  
C. FY 1980 Approved Cost Target.....\$254

II. Component Specifics

A. Mineral Materials (20): A base increase is provided to fund mineral appraisals work by Ted Holland (\$8).

IDAHO

- B. General: A one-time increase is provided to fund the geology and mineral resource study which will develop useable geologic maps and identify occurrences of mineral deposits in support of the Mineral Resource Inventory (MRI) effort (\$10).
- C. Mineral Leasing (22): A one-time increase has been given to continue Bureau support of the State Fish and Game Department. Results are expected to be applied to the technical examinations and EARs prepared for Phosphate Leasing and Prospecting Permits (\$10).

With a backlog of 45 Phosphate Leases awaiting readjustment, your goal of processing three (3) to the point of issuance is inadequate. Plan to eliminate the backlog over a two-year period.

- D. Mining Law Administration (21): A one-time increase is provided to fund a market study and economic analysis to support validity contests of placer claims for rubble building stone (\$18).

/4210 - LANDS AND REALTY OPERATIONS/

I. Component Specifics:

- A. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,246
- B. Approval Adjustments:
  - 1. Base increase for Forest Development Practices..... +33
- C. FY 1980 Approved Cost Target.....\$1,279

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,285
- B. Approval Adjustments:
  - 1. One-time increase for implementation..... +539
  - 2. One-time increase for inventory..... + 28
- C. FY 1980 Approved Cost Target.....\$2,852

IDAHO

II. Component Specifics:

A. Grazing Management (44):

1. Your one-time increase is for implementation jobs in the following EIS areas: Challis - \$363, and Little Lost - Birch Creek - \$176.
2. Your one-time increase for inventory is to increase capability above the AWP Directives level.

/4330 - RECREATION PROGRAMS/

I. Component Specifics:

A. Recreation Management (49, 50, 51):

1. Plan to complete all the ORV designation work specified in general section except the areas which were dropped at the FY 79 Mid-Year Review.
2. Complete ORV designation (publish in the Federal Register) for those FY 79 carryover areas which were committed at the Mid-Year Review.
3. Plan on the Recreation Program Leader attending the ORV Designation Training Session (8000-9) which will be held in February 1980.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000)

- |   |         |
|---|---------|
| A. FY 1980 Final Directives Cost Target.....                                | \$1,040 |
| B. Approval Adjustments:  |         |
| 1. One-time increase for water rights inventory<br>and data collection..... | +93     |
| C. FY 1980 Approved Cost Target.....  | \$1,133 |

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- |   |         |
|---|---------|
| A. FY 1980 Final Directives Cost Target.....        | \$1,006 |
| B. Approval Adjustments:                            |         |
| 1. One-time increase for planning ES inventory..... | +50     |
| C. FY 1980 Approved Cost Target.....                | \$1,056 |

II. Component Specifics:

- A. Utilize your one-time increase of (\$50) to complete the Big Lost Mackay Inventory (\$48) and the Summit Creek Fisheries project (\$2).

IDAHO

- B. The Birds of Prey program is in the Secretary's Critical Issues Management System and is included in the revised IMS list. The (\$78.6) to cover increased WM cost cannot be covered at this time.

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$440
- B. Approval Adjustments:
  - 1. Base increase for Fire Management WMs and equipment... +26
- C. FY 1980 Approved Cost Target.....\$466

II. Component Specifics:

- 9** A. Resubmit your narrative. Address the items contained in the 4360 Component Specifics portion of the AWP Directives, Encl. 1-204.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$510
- B. Approval Adjustments:
  - 1. One-time increase..... +17
- C. FY 1980 Approved Cost Target.....\$527

II. Component Specifics:

- A. Support (01): One-time increase to overcome deficit indicated in your AWP submission.

/4420 - DATA MANAGEMENT/

Your narrative expresses concern about support for the ASVT project. The work to be done in FY 80 is the final step necessary to complete this 3 year Bureauwide project. Your continued support is essential if we are to obtain the full benefit of investments made to date.

Your discussion of remote sensing under "problem areas" is confusing, especially when compared to your PAWP. Since installation of mini-computer equipment is not eminent, funding should be available. Travel ceiling allocation within your State is under State Director control. The decision not to have a person identified to head the project in Idaho and carry through on the field work was yours. If that decision is now causing problems, it should be changed.

Component 05. Telecommunications - the word "radio" is not avoided in Washington Office directives. By definition, radio is part of telecommunications. The decisions to be made by management concerning work assignments should be based on the skills required to do the specific

IDAHO

work and not on the semantics of radio communications vs. other telecommunications. Telecommunications, as defined, includes radio, voice and data transmission and communications.

You are reminded of the Departmental and GSA requirement of prior approval before installation of a Foreign Exchange line. Submit your request early enough so approval can be obtained ahead of your expected service dates. Your AWP is approved, subject to the questions raised above, total cost target (\$112).

/4610 - STRENGTH-OF-FORCE/

Revise your Fire Force Location Summary to show the 20 positions funded by the BIA. Indicate these in a separate column and list as reimbursable and not a 4610 cost item.

Your Fire Force Location Summary shows a medium helicopter at Boise. The only medium approved for use in the Long Jet Ranger or its equivalent.

Your 4610 AWP is approved at a cost target of (\$1,485).

/4700 - ADMINISTRATION AND ENFORCEMENT/

Cost targets can not be increased at this time for the purchase of a vehicle. Vehicle needs should be considered from new units ordered in FY 1979. Your AWP is approved to fund \$24,550 for cooperative agreements.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A.	FY 1980 Final Directives Cost Target.....	\$1,904
B.	Approval Adjustments:	
1.	Base increase for management and administrative operation.....	+100
2.	Base increase for FEORP.....	+ 22
C.	FY 1980 Approved Cost Target.....	\$2,026

II. Component Specifics:

- A. Base increase of (\$100) is provided for support capabilities in energy conservation, transportation study and plan, PAYPERS and advisory board activities.
- B. Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

IDAHO

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$30
- B. Approval Adjustments:
  - 1. One-time decrease.....-12
- C. FY 1980 Approved Cost Target.....\$18

II. Component Specifics:

- A. One-time decrease reflects the adjustment made in FY 1979 (Control Memorandum No. 79-83) to permit full funding of the Little-Lost River Footbridge.

STATE OFFICE: IDAHO  
 DATE: Nov. 9, 1979  
 TRAVEL CEILING 1,204\*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	*4700	4800
AVERAGE WORK MONTH COST	1750	1950	1750	1550	1850	1850	2350	1950	2100	1900	2300	2050	3000	2200
1. PAMP COST TARGET	208	172	1134	1246	2132	722	483	280	477	345	100	311	56	1904
2. BASE ADJUSTMENT					-288	-130		+160	-37	+12	+9		-32	
3. ONE-TIME ADJUST.		+36			+441	+84	+557	+566		+165			+27	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	208	208	1134	1246	2285	676	1040	1006	440	510	112	320	51	1904
1. BASE ADJUSTMENT	+11	+8		+33	+567		+93	+50	+26	+17				+122
2. ONE-TIME ADJUST.		+38												
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	219	254	1134	1279	2852	676	1133	1056	466	527	112	320	51	2026

\*\* Travel Ceiling includes object classes 21 and 22.

\*4700 Funding for component  
 04 Law Enforcement Only.

MF 4831-12

STATE OFFICE: IDAHO  
 DATE: Nov. 9, 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800	6130
AVERAGE WORK MONTH COST															
1. PAMP COST TARGET	-0-	-0-	-0-	515	83	195	210	346		20				40	
2. BASE ADJUSTMENT														+10	
3. ONE-TIME ADJUST.	+10	+8	+51	+3			-3	+351		+10					
4. CONGRESS. ADJUST.															
TOTAL AMP DIRECTIVES	10	8	51	518	83	195	207	697		30				50	
1. BASE ADJUSTMENT															
2. ONE-TIME ADJUST.										-12					
3. CONGRESS. ADJUST.															
TOTAL AMP APPROVAL	10	8	51	518	83	195	207	697		18				50	

INT 4833-19  
 486



MONTANA

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 319. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 194.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

MT930-1	Contour Furrowing-Wildlife	4340-5346	\$ 4,000
MT930-3	Soil Characterization Study	4110-1173	\$25,000

- Provide Director (640) with the objectives of the study, benefits to coal management, summary of the project, and a map or maps of the areas being studied.

MT020-9	Surface Water Studies-KCRA	4110-1125	\$52,000 <u>1/</u>
MT020-12	Riparian Habitat Inv.-PRRA	4110-1173	43,200 <u>1/</u>

- 1/ Provide Director (640) with a study plan which discusses the objectives along with a summary of each project, time frame of proposal, map or maps showing project area and explain the benefits to the coal management program.

MT060-15	YACC Misc. Materials	4320-0101	\$64,900
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MONTANA

/EQUIPMENT BUDGET/

2 Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

MT020-19	Filing Apparatus	4320	\$ 3,000
MT020-37	Crawler Tractor	8200	67,430
MT070-18	Tote Gote	4320	\$ 2,100
MT070-37	MV, Tracked, Half-tracked	4340	\$ 1,200
	WEA	4350	1,200
MT930-13	Sampling Machine	4340	\$ 1,120
MT930-13	Sampling Machine	4340	1,250
MT930-15	Property not otherwise classified	4340	5,000
MT940-10	Camera, Copy	4110	\$ 5,000
MT940-9	Sink, Photographic Dark Room	4110	5,000
MT070-50	Canopy, Acoustical	4410	\$ 1,100
MT930-6	Property not otherwise classified	4110	\$ 6,000
MT930-9	Property not otherwise classified	4110	3,200
MT930-11	Property not otherwise classified	4130	3,600
MT940-14	Property not otherwise classified	4110	2,300
MT940-16	Property not otherwise classified	4110	1,100
MT940-18	Property not otherwise classified	4130	1,400
MT950-1	Property not otherwise classified	4800	\$ 5,400
MT060-53	Camera, Still	9400	\$ 600

MONTANA

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Lewistown DO Complex	Construction Review Inspection
2110	Miles City DO Complex	Design Office Addition
2210	Zortman Guard Station	Inspect Water and Waste Disposal Systems
2210	Phillips RAH	Inspect Mechanical System

/2130 - TRANSPORTATION CONSTRUCTION/

3 Submit a Construction Worksheet in accordance with AWP Directives (See AWP Directives, pages 69, 410, and 411).

/4110 - ENERGY, ONSHORE/

I. Component Specifics:

- A. Oil and Gas (10): Assess your needs to meet the compliance workload anticipated "as seismic and drilling activities increase." Explain as well, the level of funding necessary to materially reduce your existing backlog of applications (disregarding those involving Forest Service lands).
- B. Coal (11): Your AWP is approved as submitted with the exception of procurement items requiring additional justification. The accelerated schedule for the Fort Union Regional Coal sale has not been funded in this AWP. Schedules in the planning and budgetary report prepared by the Office of Coal Management, dated July 18, 1979, apply. Submit any changes to that schedule to HQ 141 for approval. (See 4110 General Feedback to State Offices.)

4 Your procurement document did not identify the 2 EMRIA projects noted in your AWP. If you still wish to proceed with these projects submit a study proposal to the Director (640).

MONTANA

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,118
B. Approved Adjustments:	
1. Base increase for WMs.....	+44
2. One-time increase for BNRR contract appraisal.....	+25
C. FY 1980 Approved Cost Target.....	\$1,187

II. Component Specifics:

A. Energy Related Realty (30): Your base cost target is increased by (\$44) to fund lands inventories for North Dakota, Decker-Birney, South Rosebud, Coalwood, and Redwater areas.

5 Your AWP submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 WMs of effort to verify, and if necessary, prepare to reissue the rights-of-way when they are subject to renewal.

B. Nonenergy Related Realty (31): A one-time increase of (\$25) is approved for BLM's share of an appraisal contract for the Northern Burlington Railroad land exchange.

C. Withdrawal Review (35): The AWP Directives specifically directed the Overthrust Belt States to accomplish the review within the Belt. You should have provided for this in your base program. Reevaluate your lands and realty program, making shifts where necessary, to accomplish these reviews. Tell us what lower priority tasks will not be accomplished. We will then consider your additional needs.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,485
B. Approval Adjustments:	
1. One-time increase for Missouri Breaks EIS implemen- tation.....	+275
2. One-time increase for inventory.....	+ 11
C. FY 1980 Approved Cost Target.....	\$1,771

II. Component Specifics:

A. Grazing Management (44):

1. Refer to 4320 General feedback instructions for use of one-time increase for implementation.

MONTANA

①

2. Your inventory schedule by priority failed to show acreage status as requested (AWP Directives Enclosure 1-90). Your costs shown for SVIM inventory of 50,000 acres in the Headwater EIS are excessive by (\$62.5). This amount would assist with your requested Missouri Breaks data collection needs.
  
3. Your one-time increase for inventory is to increase capability above the AWP Directives level.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$528
- B. Approval Adjustments:
  - 1. Base increase for Ft. Meade visitor management..... +12
- C. FY 1980 Approved Cost Target.....\$540

II. Component Specifics:

A. Recreation Management (49, 50, 51):

1. Your State Recreation Program Leader should attend the Off-Road Vehicle Designation Training Session (8000-9) which will be held in February 1980.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$672
- B. Approval Adjustments:
  - 1. One-time increase for water rights inventory and data collection.....+43
- C. FY 1980 Approved Cost Target.....\$715

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,000
- B. Approval Adjustments:
  - 1. One-time increase for HMP development..... +25
- C. FY 1980 Approved Cost Target.....\$1,025

II. Component Specifics:

- A. Utilize a one-time increase of (\$25) to implement the Prairie Potholes HMP. Make use of savings realized by your abolishment of the nongame biologist position in Lewistown to support other work-month needs, including those of the State Office.

MONTANA

/4360 - FIRE MANAGEMENT/

Your procurement plan is (\$1.8) above the amount submitted in the fire planning summary. Make the necessary adjustments to reflect a total cost target of (\$177)

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$891
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +26
- C. FY 1980 Approved Cost Target.....\$917

II. Component Specifics:

- A. Your base cost target is increased by (\$26) to fund increased cost of work-months. Your proposed planning schedule changes for Redwater, Golden Valley and West Central amendments are approved. The Prairie Potholes grazing EIS and supporting analysis must include sufficient detail to guide land-use decisions relating to forage until associated plans are revised.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$90
- B. Approval Adjustments:
  - 1. One-time decrease in equipment.....-15
- C. FY 1980 Approved Cost Target.....\$75

II. Component Specifics:

- A. General. Your narrative is excellent in terms of communicating what you propose to do in FY 80.
- B. Equipment Budget: Plans are being made to upgrade the Level 6 in Montana. To simplify procurement, the (\$15) available is being removed from your cost target on a one-time basis, and will be added to the Service Center. We assume that the following line items are involved.

MT 940-EBO-25-01

MT 940-EBO-26-01

If this is correct, submit an amendment to remove these line items from your equipment budget. The (\$15) will be added back in your FY 81 cost target.

Your procurement plan is approved as submitted.

MONTANA

/4610 - STRENGTH-OF-FORCE/

Your total tanker/slip-on fleet is four units above your approved Normal Unit Strength. Plan on reducing your tankers to the approved 29 units.

Your AWP is approved as submitted with the exception of the number of tankers. Your approved cost target is (\$589).

/4700 - ADMINISTRATION AND ENFORCEMENT/

Additional funds to honor your request for \$12,000 are not available at this time.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,611
- B. Approval Adjustments:
  - 1. Base increase for FEORP..... +22
- C. FY 1980 Approved Cost Target.....\$2,633

II. Component Specifics:

- B. Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

/9400 - LAND AND WATER CONSERVATION FUND - (LWCF)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$725
- B. Approval Adjustments:
  - 1. Base decrease for Sleeping Giant..... -70
- C. FY 1980 Approved Cost Target.....\$655

II. Component Specifics:

- A. Your cost target is reduced to reflect the expenditure in FY 1979 of the reprogrammed funds (\$70) to the Sleeping Giant project.
- 8 B. In order to present a complete picture of acquisitions being funded through the Land and Water Conservation Fund (9400 - LWCF), additional information which will be appended to the Land and Easement Acquisition Worksheet included in your FY 80 AWP submission must be provided.

MONTANA

This supplemental information will serve as a basic "plan of acquisition," and therefore must contain realistic cost estimates and timeframes for completing the acquisitions.

Please develop a plan of acquisition that includes the following information for each project that is presently funded or included in the FY 1980 budget.

1. Using a fiscal year format, list by priority, the parcels that will be acquired within each fiscal year.
2. For each parcel listed by fiscal year show:
  - a. Name of landowner(s)
  - b. Tract number if assigned
  - c. Acreage to be acquired
  - d. Type of acquisition - scenic, trail or road easement, fee, etc.
  - e. Estimated purchase price
  - f. Estimated direct expenditures for: (work-months and costs)
    - 1) Survey and Design
    - 2) Appraisal costs (staff or contract)
    - 3) Title expenditures
    - 4) Negotiating time
    - 5) Mineral investigations
  - g. Estimate of support costs (i.e. clerical support costs involved in typing of conveying deeds, acquisition correspondence, appraisals, title clearing documents etc.)

The format for presenting this information is left to your discretion; however, all the information outlined above must be included together with other supplemental data you believe will be useful in presenting a complete and clear plan and schedule of acquisition.

You are also advised to analyze your work force capability needs to accomplish the acquisitions within the timeframes established by the plan. Consider the existing capabilities of the engineering, appraisal, and negotiating staffs at both the State and District Office level, and if those staffs are not able to provide the support necessary to complete the project as planned, discuss your plans for increasing staff capability.



STATE OFFICE: MONTANA  
 DATE: Nov. 9, 1979  
 TRAVEL CEILING 1,074\*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	*4700	4800
AVERAGE WORK MONTH COST	2000	2250	1650	1700	1950	1850	2100	2000	2150	2100	1800	1900	2850	2250
1. PWP COST TARGET	2147	300	1118	483	1718	552	349	130	177	568	71	483	33	2611
2. BASE ADJUSTMENT					-469	-59		+70			+19	+15	-11	
3. ONE-TIME ADJUST.				+30	+236	+35	+323	+800		+323			+8	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	2147	300	1118	513	1485	528	672	1000	177	891	90	498	30	2611
1. BASE ADJUSTMENT			+44		+12			+25		+26				+22
2. ONE-TIME ADJUST.			+25		+286		+43				-15			
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	2147	300	1187	513	1771	540	715	1025	177	917	75	498	30	2633

\*\* Travel Ceiling includes object classes 21 and 22.

\*4700 Funding for component  
 04 Law Enforcement Only.

JUL 1980

STATE OFFICE: MONTANA  
 DATE: Nov. 9, 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800	6130
AVERAGE WORK MONTH COST															
1. PAMP COST TARGET	-0-	-0-	-0-	174	109	135	205	339		13	655			56	
2. BASE ADJUSTMENT														-16	
3. ONE-TIME ADJUST.	+8	+2	+52				- 2	+424		-11	+70				
4. CONGRESS. ADJUST.															
TOTAL AWP DIRECTIVES	8	2	52	174	109	135	203	763		2	725			40	
1. BASE ADJUSTMENT															
2. ONE-TIME ADJUST.											-70				
3. CONGRESS. ADJUST.															
TOTAL AWP APPROVAL	8	2	52	174	109	135	203	763		2	655			40	

MT 4833-79

NEVADA

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 298. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 258.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as a result of responses to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79.

NEVADA

Your procurement plan contains an item for contract programming (NV941-PPO-10) for (\$10) in 4420. An additional (\$10) programming contract is planned under subactivity 4320. Are these duplicates? What programming will be done and on what computer? What measures will you take to insure that the programs will be available for use elsewhere in BLM.

Plans are being made to upgrade your Level 6, including DEF capability. This may save you some money on your two keypunch contracts in 4320.

/EQUIPMENT BUDGET/

3 Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

NV040-9	MV-Tote Gote	4320	\$1,950
NV040-17	Property not otherwise classified	4320	1,400
NV060-24	MV-Tote Gote	4320	7,000
NV941-13	Laminating Machine	4320	2,700
NV930-16	Sampling Machine	4340	45,000
NV930-15	House, Portable - Tool	4340	8,200
NV930-17	Property not otherwise classified	4340	7,000
NV940-18 thru 28	Property not otherwise classified	4700	2,600

- The following vehicles should be deleted from your equipment budget because they have already been ordered as a result of the responses to Instruction Memorandum No. 79-650, dated August 17, 1979.

NV050-63	MV-Truck, 4X4 Compact (2)	4330	\$13,200
NV050-64	MV-Truck, 4X4 7000-12,500 GVWR	4330	7,000
NV050-65	MV-Truck, 4X4 6000-6999 GVWR	4330	9,000

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

/EVALUATIONS/

4 Submit your FY 1980 Annual Evaluation Schedule on Form 1240-5 with narrative submission, per BLM Manual 1240.22. By our error this requirement was not specified in the Evaluation Directives, but it was listed in the checklist as required.

NEVADA

/SPACE AND ALTERATIONS/

Your Request for Space (SF-81) for the additional 1,000 square feet in Ely has been received and is being processed to GSA. We do not anticipate that the space will be acquired in FY 80 because of GSA's funding situation.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Elko DO Complex	A&E Design Review
2110	Elko DO Complex	Construction Review Inspection
2110	Nevada Fire Stations	Design Standard Fire Station
2120	Red Rock Visitor Center	Construction Review Inspection
2130	Haystack Bridge	Design
2130	Devils Gate Bridge	Design

/2110 - BUILDING CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$1,135,000. Carryover figures will be allocated when they have been calculated.

/2120 - RECREATION CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$92,000. Your Construction Worksheet ties to your cost target but your operating budget reflects a cost target of \$53,000.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A.	FY 1980 Final Directives Cost Target.....	\$515
B.	Approval Adjustments:	
	1. Base increase for Geothermal.....	+18
	2. One-time increase for Geothermal.....	+80
C.	FY 1980 Approved Cost Target.....	\$613

II. Component Specifics

- A. Coal (11): Your request for additional WM's for the Regional Coal Team management is being considered and will be addressed in a subsequent AWP change memo.

NEVADA

- B. Geothermal (12): The base increase (\$18) will allow Carson City an additional (WAE) geothermal position to meet new demands arising from discovery of the (potential) commercial steam reservoir beneath Dixie Valley.

The one-time increase (\$80) will allow you to contract with the Water Resources Division of USGS for water studies in the Dixie Valley. The studies will evaluate the effect that geothermal operations (especially fluid extraction) will have on water availability. The study is essential to geothermal development in the Dixie Valley.

Geothermal (12): In light of your geothermal lease application backlog and near-completion of the Withdrawal Review, you should consider reassigning minerals adjudication work to employees who had been temporarily performing withdrawal work.

/4130 - NONENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$405
- B. Approval Adjustments:
  - 1. One-time increase for Reclamation Project..... +5
- C. FY 1980 Approved Cost Target.....\$410

II. Component Specifics:

- A. Mining Law Administration (21): A one-time increase of (\$5) is provided to fund the Battle Mountain Barite reclamation project. It is expected that this will complete BLM's commitment to the project.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,000
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +200
- C. FY 1980 Approved Cost Target.....\$1,200

II. Component Specifics:

5

- A. Energy Related Realty (30): Your AWP submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 work-months of effort to verify, and if necessary prepare to reissue the right-of-way when they are subject to renewal.

NEVADA

- B. Nonenergy Related Realty (31): Your cost target is increased (\$200) to fund WMs for Desert Land Entry processing and to expand your community public sales program.
- C. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$169
- B. Approval Adjustments:
  - 1. Base increase to meet increased demand for forest products..... +31
- C. FY 1980 Approved Cost Target.....\$200

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$3,952
- B. Approval Adjustments:
  - 1. Base increase for WH&B program..... +526
  - 2. Base increase for support of Saval Ranch research..... + 30
  - 3. One-time increase for Reno EIS SVIM inventory..... +230
  - 4. One-time increase for inventory..... +100
- C. FY 1980 Approved Cost Target.....\$4,838

II. Component Specifics:

A. Wild Horse and Burro (43):

- 1. Your operating budget shows 303 units for 4320-4342 while your narrative indicates 3,000 units. Correct and amend your AWP to reflect the actual planned numbers.
- 2. The (\$526) base increase corresponds to your PAWP request and telephone confirmation by the Nevada ASD on 11/6/79. Submit a revised narrative detailing the use of your new total WH&B cost target of \$1,103.

B. Grazing Management (44):

- 1. Your (\$30) base increase is provided for continued support of the Saval Ranch Research project.
- 2. Your (\$230) one-time increase for the Reno area inventory is to complete the contract and inventory. Your (\$100) one-time increase is to increase inventory capability above the AWP Directives level.
- 3. We simply must use SVIM inventory method for all EIS areas in Nevada where statements are due in FY 1985 and beyond. Adjust your plans to reflect a SVIM inventory start on the Lehontan EIS area.

6

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directive Cost Target.....\$1,246
- B. Approval Adjustments:
  - 1. One-time increase for ORV designation of 3.4 million acres..... +30
- C. FY 1980 Approved Cost Target.....\$1,276

II. Component Specifics:

A. Recreation Management (49, 50, 51):

- 1. We appreciate your frank and well articulated assessment of where you feel your priorities should be in Nevada. However, OMB and Congress have imposed a requirement that the Bureau complete 6,000,000 acres in ORV designations in FY 80. They made it clear that they expect the Bureau to complete ORV designation work on schedule, hence the reason for giving high priority to ORV designation work in the FY 80 AWP Directives. You were given an additional \$60 in the AWP Directives to complete ORV designation work on an additional 3.75 million acres in the Tonopah Resource Area. It appears that the majority of the ORV designation work (through Phase 4 environmental assessment) has already been completed. Consequently, you are to complete the ORV designation work for the Tonopah Resource Area including publishing the designation in the Federal Register as final rule making during FY 80.
- 2. Complete all the ORV designation work specified in the General feedback including designating the 3.3 million acres in the Clark County Grazing ES area which is carry over from FY 79.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,275
- B. Approval Adjustments:
  - 1. One-time increase for water use inventory and water rights inventory data collection..... +116
- C. FY 1980 Approved Cost Target.....\$2,391

II. Component Specifics:

- A. Your AWP submission exceeded your final directives cost target by \$148. Please correct your double entries for the Saval Ranch items to eliminate this error.



NEVADA

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$351
- B. Approval Adjustments:
  - 1. Base increase for equipment and implementation of  
Normal Fire Year Plan..... +56
- C. FY 1980 Approved Cost Target.....\$407

II. Component Specifics:

- A. Base increase for purchase of four pumper packages and partitioning of the Battle Mountain Station.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$700
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +25
- C. FY 1980 Approved Cost Target.....\$725

II. Component Specifics:

- A. Your base cost target is increased by (\$25) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

7) Your concerns about communications costs are noted. Based on your best estimate of connect time and data volumes, prepare an analysis of costs comparing DDD, FX and dedicated lines. This analysis should have been included in your telecommunications service plan. Based on this analysis, decisions can be made concerning the least cost alternative. HQ 702 can assist you in obtaining rates for each class of service. You are reminded of the requirement for prior Departmental and GSA approval before ordering either FX or dedicated circuits.

Your AWP is approved (total cost target \$120), subject to the analysis requirements above and in the procurement plan section.

/4610 - STRENGTH-OF-FORCE/

Your total tanker fleet is two units above your approved Normal Unit Strength. Plan on reducing your tankers by two units.

Your Normal Fire Year Plan number of temporary personnel is changed from 227 to 236. This was a typographical error in the Directives.

Your 4610 AWP is approved as submitted with the above changes, and with an approved cost target of \$1,201.

NEVADA

/4700 - ADMINISTRATION AND ENFORCEMENT/

Your narrative indicates that there may be some confusion in terminology as it relates to contracts and cooperative agreements. Red Rocks should be a cooperative agreement instead of a contract. Your proposed equipment purchases reflect as items not otherwise classified on your Equipment Report Printout. Identify your proposed equipment purchases.

8

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$2,105
B. Approval Adjustments:	
1. Base increase for management and administrative operation.....	+90
2. Base increase for FEORP.....	+22
C. FY 1980 Approved Cost Target.....	\$2,217

II. Component Specifics:

- A. Base increase of (\$90) is provided for District Advisory Council operations.
- B. Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

/5100 - EXPENSES, RIGHTS-OF-WAY PROCESSING/

The Washington Office will cover the FY 79 deficit cost if the September 28, 1979, Federal court order regarding IPP is not overturned.

Total funding of approximately \$110,000 needed for IPP in FY 80 is approved, with Utah assigned the lead. Your share of funding is \$12,000. These funds are to cover preparation, printing, and filing the environmental statement, preparation of the Secretary's Issue Document, and processing of right-of-way applications and associated activities. You will continue to code 5100 using the existing project number (FJ01).

NEVADA

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

Revise your operating budget to reflect your FY 1980 cost target of (\$24). A review of your procurement plan indicates that an error exists on item NV010-01 Maps (\$50). Deletion of this item will bring your operating budget in line with your cost target.

STATE OFFICE: NEVADA  
 DATE: Nov. 9, 1979  
 TRAVEL CEILING 1,278 \*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	* 4700	4800
AVERAGE WORK MONTH COST	1800	2200	1650	1450	1750	1750	1800	1750	2300	1900	2300	1900	2900	2200
1. PAMP COST TARGET	435	315	1000	124	2229	1265	690	95	414	349	110	371	58	2105
2. BASE ADJUSTMENT		+ 45			-151	-244	+295		- 63		+ 10	+ 14	- 34	
3. ONE-TIME ADJUST.	+ 80	+ 45		+ 45	+1723	+132	+1829	+810	+351				+ 37	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	515	405	1000	169	3952	1246	2275	1200	351	700	120	385	61	2105
1. BASE ADJUSTMENT	+ 18		+200	+ 31	+556				+ 56	+ 25				+112
2. ONE-TIME ADJUST.	+ 80	+ 5			+330	+ 30	+116							
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	613	410	1200	200	4838	1276	2391	1200	407	725	120	385	61	2217

\*\* Travel Ceiling includes Obj. Class 21 and Obj. Class 22.

\*4700 Funding for component 04 Law Enforcement Only.

STATE OFFICE: NEVADA  
 DATE: Nov. 9, 1979

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. P&P COST TARGET	1135	-0-	-0-	90	160	233	221	628		28	102			20
2. BASE ADJUSTMENT														+10
3. ONE-TIME ADJUST.		+92	+75					+250		-4				
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	1135	92	75	90	160	233	221	878		24	102			30
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUST.														
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	1135	92	75	90	160	233	221	878		24	102			30

NOV 14 1979

NEW MEXICO

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 330. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 179.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e. HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

NM940-13	Channel Leasing St. Microway	4340-5871	\$ 3,000
NM950-1	Miscellaneous under \$2,000	4420-0109	\$10,000

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

NM023-1	Binoculars	2140	\$ 200
NM014-20	Sampling Machine	4340	5,200

NEW MEXICO

- The following vehicles should be deleted from your equipment budget because they have already been ordered as a result of the responses to Instruction Memorandum No. 79-650, dated August 17, 1979.

NM014-6	MV-Truck, 4X4	6000-6999	GVWR	4110	\$ 8,700
NM940-18	MV-Truck, 4X4	6000-6999	GVWR	4700	10,000

/ SAFETY MANAGEMENT/

You did not indicate your arrangements for the Executive Safety Seminar. This information is needed to coordinate arrangements with the contractor. Additionally, "Basic BLM Safety Training", INT-1, is intended for 20-30 supervisory level employees within the State. Indicate if you still want the training.

/ NON-GOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees listed in the AWP submission, with the condition that attendance at meetings of professional societies and associations be limited to members only.

/ CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2230	New Mexico Bridges	Condition Surveys on Two Bridges (Chico Crossing and John Dunn Crossing)

/ 2130 - TRANSPORTATION CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$104,000.

NEW MEXICO

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directive Cost Target.....\$85
- B. Approved Adjustments:
  - 1. One-time increase - easement acquisition.....+10
- C. FY 1980 Approved Cost Target.....\$95

II. Component Specifics:

- A. Title transfer (34). A one-time increase of (\$10) is authorized for continuation of the Rio Puerco, Angle Rock, and Piedra Lumbre projects.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,441
- B. Approval Adjustments:
  - 1. One-time increase for Camp Swift ES..... +150
- C. FY 1980 Approved Cost Target.....\$2,591

II. Component Specifics:

- A. Coal (11): Your AWP is approved as submitted with the following additions:
  - 1. Camp Swift ES contract cost is expected to exceed original planned amount (\$212) by (\$150). Your new one-time total for Camp Swift is therefore now (\$362).
  - 2. Your AWP coal workload commitment is described in the report titled "Planning and Budgeting for the Federal Coal Management Program 1979 through 1982" dated July 18, 1979. Any changes in these schedules must be coordinated with and approved by WO 141. (See 4110 General Feedback to State Offices.)

/4130 - NONENERGY, ONSHORE/

I. Component Specifics:

- A. Mining Law Administration (21): Mineral Patent Application (backlog) processing is a high priority. The Bureau is committed to eliminate the backlog (pre-1976) by the end of FY 81. The workload of Land Law Examiners should be carefully balanced to honor this as well as the Coal Leasing Program commitments.



NEW MEXICO

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,242
B. Approval Adjustments:	
1. Base increase for WMs.....	+144
C. FY 1980 Approved Cost Target.....	\$1,386

II. Component Specifics:

A. Energy Related Realty (30): Your base cost target is increased by (\$32) for 20 WMs to process energy related case work and do required compliance on a pipeline basis.

4

Your AWP submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 WMs of effort to verify and if necessary, prepare to reissue the rights-of-way when they are subject to renewal.

B. Nonenergy Related Realty (31): Your base cost target is increased by (\$70) for 43 WMs to fund the Rio Grande Occupancy Resolution Program and the Santa Anna Exchange.

C. Withdrawal Review (35): Your base cost target is increased by (\$38) for 23 WMs to fund a District level review staff. An additional (\$4) is approved to provide for data entry of withdrawal review material into the ADP system.

D. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,995
B. Approval Adjustments:	
1. Base increase for Component 43.....	+ 46
2. One-time increase for Component 43.....	+ 8
3. One-time increase for implementation.....	+567
4. One-time increase for Cabezon pipeline.....	+ 59
5. One-time increase for inventory.....	+ 26
C. FY 1980 Approved Cost Target.....	\$2,701

NEW MEXICO

II. Component Specifics:

A. Wild Horses and Burros (43):

1. Your base increase is to provide temporary work-months for a Compliance Specialist and Special agent (\$29) and for operation of the distribution center (\$17).
2. Your one-time increase is for equipment.

B. Grazing Management (44):

1. Your one-time increase is for implementation requested with your 8100 submission as follows: \$464 for Rio Puerco (does not provide for requested maintenance or equipment); and \$103 for East Socorro EIS area.
2. Shift \$59 from 4340 to 4320 for the Cabezon pipeline. (Refer also to 4340 specifics.)
3. The one-time increase for inventory is to improve capability and/or initiate the Sacramento area inventory.
4. Your funding level for the West Socorro inventory is sufficient for completion in FY 1980 based on Bureauwide experience.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- |  |       |
|--|-------|
| A. FY 1980 Final Directives Cost Target.....                                     | \$563 |
| B. Approval Adjustments:   |       |
| 1. One-time increase for preparation of the High Plains<br>Class I Overview..... | +30   |
| C. FY 1980 Approved Cost Target.....   | \$593 |

II. Component Specifics:

A. Cultural Resource Management (45):

1. Your one-time increase for preparation of the High Plains Class I Overview is to be coordinated with the Colorado State Office and the U.S. Forest Service.
2. In order to be consistent with AWP Directives, limit the Butterfield Stage Stations effort to 2 WM for on-site recording of architectural remains and increase Technical

NEW MEXICO

Program Direction (monitoring previously protected sites) to 6 WM. AWP Directives emphasize protection and maintenance of ongoing protection efforts and state that no new activity plans will be initiated in FY 80.

B. Recreation Management (49, 50, 51):

Complete all ORV designation work required in the general feedback and submit data as required.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$998
B. Approval Adjustments:	
1. Base decrease for Cabezon Pipeline.....	-59
2. One-time increase for water rights inventory and data collection.....	+37
C. FY 1980 Approved Cost Target.....	<u>\$976</u>

II. Component Specifics:

A. Your cost target has been reduced due to the transfer of Procurement Plan Item Number 013-0003 - Cabezon Pipeline to subactivity 4320. Please revise your procurement plan accordingly.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$710
B. Approval Adjustments:	
1. One-time increase for coal inventory.....	+10
2. One-time increase for watering unit.....	+ 2
C. FY 1980 Approved Cost Target.....	<u>\$722</u>

II. Component Specifics:

A. Your wildlife inventory funds are increased by (\$10) to complete inventories in the Chaco coal planning area.

B. Utilize a one-time increase of (\$2) to construct a wildlife watering unit.

C. The public land habitat situation along the Red River is noted. Please advise HQ-240 of additional riparian habitat inventory needs as soon as legalities are resolved.

NEW MEXICO

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$900
B. Approval Adjustments:	
1. Base increase for WMs.....	+33
C. FY 1980 Approved Cost Target.....	<u>\$933</u>

II. Component Specifics:

- A. Your base cost target is increased by (\$33) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

Your perceived problems with the headquarters reorganization relating to telecommunications will be discussed in a separate memorandum.

Your problems with funding radio parts and maintenance are common to other offices and are being discussed with Budget (640).

Your proposal to lease a word processor to support Data Management requires additional consideration, especially in light of the word processing study you propose to fund out of 4800. In addition, alternative means of providing you with the required word processing support are being explored. Do not initiate this lease until further notice.

We are attempting to obtain some documentation concerning the problems caused by water sprinklers in computer rooms. The Bureau of Census computers were extensively damaged recently when computer room sprinklers came on. The documents will be sent to you as soon as we get them for whatever help they will be in your negotiations with GSA.

Provisions are being made to upgrade your level 6 to DEF capability. Your AWP is approved, subject to the hold on the word processing lease, total cost target (\$275).

/4610 - STRENGTH-OF-FORCE/

Your AWP indicates 17 fire positions. Your Approved Normal Fire Year Plan is for 16 positions. Submit a revised NFYP to justify this increase.

The operating budget printout reflects a total of (\$172). Your fire planning summary indicates an approval cost target of (\$178). Make the necessary adjustments to reflect the cost target of (\$178).

NEW MEXICO

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

Vehicle needs should be considered from new vehicles ordered in FY 1979.

You are to delete the motor vehicle identified in your equipment budget (NM940-18-MV-Truck, 4x4, 6000-6999GVWR - \$10,000). The funds are to be redirected to cooperative law enforcement agreements and/or additional work-months.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,966
- B. Approval Adjustments:
  - 1. Base increase for management and administrative operation..... +150
  - 2. Base increase for FEORP..... + 20
- C. FY 1980 Approved Cost Target.....\$2,136

II. Component Specifics:

- A. Base increase of (\$150) is provided for increases in your average work-month costs.
- B. Base increase of (\$20) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

Revise your AWP to reflect your approved cost target of \$93,000.

STATE OFFICE: NEW MEXICO  
 DATE: Nov. 9, 1979  
 TRAVEL CEILING : 969 \*\*

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4130	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1600	1750	1600	1850	1800	1750	2050	2000	2000	1850	2500	1500	2700	2000
1. PAWP COST TARGET	1890	428	1242	56	1529	573	736	80	107	476	152	324	24	1966
2. BASE ADJUSTMENT	+46					-62	+95	+296			+123	+21	-2	
3. ONE-TIME ADJUST.	+505				+466	+52	+167	+334		+724			+3	
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES	2441	428	1242	56	1995	563	998	710	107	900	275	345	25	1966
1. BASE ADJUSTMENT			+144		+46		-59			+33				+170
2. ONE-TIME ADJUST.	+150				+660	+30	+37	+12						
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL	2591	428	1386	56	2701	593	976	722	107	933	275	345	25	2136

\*\* Travel Ceiling includes object classes 21 and 22.

\*4700 Funding for component  
 04 Law Enforcement Only.

181 4813-73  
 Jmm

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET		-0-	-0-	85	21	188	128	551		1	93			10
2. BASE ADJUSTMENT		+8	+104				- 3	+620						
3. ONE-TIME ADJUST.														
4. CONGRESS. ADJUST.														
TOTAL AWP DIRECTIVES		8	104	85	21	188	125	1171		1	93			10
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUST.				+10										
3. CONGRESS. ADJUST.														
TOTAL AWP APPROVAL		8	104	95	21	188	125	1171		1	93			10

OREGON

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 1,036. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 533.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e. HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

- ① The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

- ② Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

OR910-1	Miscellaneous	4420-0632	\$30,000 <u>1/</u>
OR910-1	Miscellaneous	6420-0632	29,200 <u>1/</u>

1/ Provide additional details on the type of procurements that are included in these two line items.

/EQUIPMENT BUDGET/

- ③ Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

OR030-5	Theodolite	2140	\$4,800
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OREGON

OR110-72	MV-Tote Gote	6800	\$ 4,000
OR120-34	Property not otherwise classified	6360	\$ 8,000
OR930-21	Property not otherwise classified	6310	\$10,000
OR940-39	Camera, Copy	6310	\$22,300

- Incorrect classes and nomenclature were used on the following items.  
Please change your equipment budget as indicated.

	<u>Description</u>	<u>Class</u>	<u>Change To</u>
OR060-2	Tractor, Wheeled type	71921	Mower 42450
OR080-38	Tractor, Wheeled type	71923	Ladder, power 88888
OR100-12	Tractor, Wheeled type	71921	Trailer 14110

/SAFETY MANAGEMENT/

4 Your AWP submission was unresponsive to the safety guidance in the Directives. In order to adequately program Headquarters Office assistance requested by field offices and to monitor accomplishment of the FY 1980 Safety and Health Program Action Plan required by the Department, feedback is required from your office.

/TRAINING/

The establishment of a Learning Center in your State is approved. It will be opened on a shared cost basis for a total of (\$15,000). Director (833) will fund half the cost (\$7,500) for instructional materials and equipment, you will fund the other half and provide space, work-months, and general equipment (chairs, desks, file cases, shelving).

Appropriate instructional equipment and materials will be procured by the Director (833) and one-half the costs (\$7,500) for procurement coding purposes will be made to AA-833. You are expected to absorb your share of FY 1980 costs from your present cost targets, and then fund full operations in future years.

Your Learning Center coordinator should schedule a trip to the Headquarters Office in order to plan for center establishment and operations.

OREGON

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees proposed with the following conditions:

- Members only to meetings of professional societies and associations.
- Departmental clearance, i.e., Form DI-1175, for the international meetings:
  - \* Pacific NW SRM, Cranbrook, B.C.
  - \* Forestry Sector, American National Metric Council, Montreal, Quebec.
  - \* Wildlife Society, NW Section, Edmonton, Alberta.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Lakeview DO Complex	Shop Warranty Inspection
2110	Burns Junction, Phase II	Design
2110	Burns Junction, Phase II	Construction Review
6110	Salem DO Complex	Construction Review Inspection
6110	Eugene DO Complex	A&E Design Review
6110	Horning Seed Orchard	Warranty Inspection
6110	Medford DO Complex	Warranty Inspection
6110	Sawyer Maintenance Station	Construction Review Inspection
6120	Loon Lake, Phase V	Construction Review Inspection
6120	Loon Lake	Warranty Inspection
6210	Western Oregon Buildings	Condition Surveys

OREGON

/2110 - BUILDING CONSTRUCTION/

- A. You should not anticipate any S&D funds for the Vale Office Building until FY 1981 at the earliest.

/2120 - RECREATION CONSTRUCTION/

- A. Procurement Plan Item PPO30-18 (Well Drill-Chucker) is planned in subactivity 2120. Funds were provided for the Survey and Design of the Chukar Recreation Site. However, since this project is not included in the FY 1980 budget as a construction project no construction may take place. You are to defer drilling the well until such time as funds are specifically appropriated for the construction of this facility.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$235
B. Approval Adjustments:	
1. Transfers to FHWA	
a. S. Fork John Day Road.....	-69
b. Steens Mountain Road.....	-55
Subtotal	-124
C. FY 1980 Approval Cost Target.....	\$111

- A. It now appears unlikely that Segment "B" of Steen Mountain Road will be funded for construction in FY 1981 as previously estimated. You may want to allocate S&D money elsewhere in FY 1980 because of this change.

/4110 - ENERGY, ONSHORE/

I. Component Specifics:

- 5 A. Oil and Gas (10): Submit a brief assessment of your capability and/or funding necessary to initiate an Umbrella EAR (to be completed in FY 81) this fiscal year.

/4130 - NONENERGY, ONSHORE/

I. Component Specifics:

- 6 A. Mining Law Administration (21): What progress do you expect on mineral patent applications filed prior to 1976?

/4210 - LANDS AND REALTY OPERATIONS/

I. Component Specifics:

- ⑦ A. Energy Related Realty (30): Your submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 WMs of effort to verify, and if necessary prepare to reissue the rights-of-way when they are subject to renewal.
- B. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$575
- B. Approval Adjustments:
  - 1. Base increase for Forest Development Activities..... +50
- C. FY 1980 Approved Cost Target.....\$625

II. Component Specifics:

- A. Plan work conference to assist HQ-230 in preparation of 5300 Manual section. Work conference members are Will Nevin, Vic Olson, and Fred Pastori. Coordinate with HQ-230 for exact details.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$2,350
- B. Approval Adjustments:
  - 1. One-time increase for inventory..... +44
- C. FY 1980 Approved Cost Target.....\$2,394

II. Component Specifics:

A. Grazing Management (44):

- 1. Your one-time increase for inventory is to increase capability above the AWP Directives level.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directive Cost Target.....\$465
- B. Approval Adjustments:
  - 1. One-time increase for preparation of the Northeastern Washington Counties Class I Overview..... +10
- C. FY 1980 Approved Cost Target.....\$475

OREGON

II. Component Specifics:

- A. Cultural Resource Management (45): Your one-time increase for preparation of the NE Washington Counties Class I Overview should be coordinated with the Idaho State Office (Coeur d'Alene District), the Emerald Empire Class I effort, and the U.S. Forest Service.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$600
- B. Approval Adjustments:
  - 1. One-time increase for raptor inventory..... + 5
- C. FY 1980 Approved Cost Target.....\$605

II. Component Specifics:

- A. Utilize a one-time increase of (\$5) to support an interagency raptor inventory effort in the Columbia Basin.

/4360 - FIRE MANAGEMENT/

Your AWP is approved as submitted with a cost target of (\$487) rather than the (\$486) indicated in the Final AWP Directives.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$550
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +20
- C. FY 1980 Approved Cost Target.....\$570

II. Component Specifics:

- A. Your base cost target is increased by (\$20) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$320
- B. Approval Adjustments:
  - 1. One-time decrease..... - 3
- C. FY 1980 Approved Cost Target.....\$317

OREGON

II. Component Specifics:

A. General:

Your space arrangement problems through GSA are noted. Review GSA's renovation plan very carefully. In New Mexico, they want to install a sprinkler system in the computer room. Your one-time decrease reflects your final Operating Budget submission and confirms discussion with the Office of Information Systems (702).

/4610 - STRENGTH-OF-FORCE/

The operating budget printout shows 789 WMs. Your fire planning summary indicates 781 WMs. According to the operating budget printout, you are (\$2) above your approved cost target. Make the necessary adjustments to reflect the approved cost target of (\$1,379).

Your Strength-of-Force Summary shows (\$186.7) for contingency funding. These funds will be held in contingency until your new fire plan is complete. When your new revised Normal Fire Year Plan is submitted and approved, a decision will be made on the disposition of the contingency funds.

Your Fire Force Location Summary has been changed to show three helicopters instead of two.

Your 4610 AWP is approved with the restriction noted above on contingency funding.

/4700 - ADMINISTRATION AND ENFORCEMENT/

The policy statement is intended to include cases referred to a county district attorney. Cost targets cannot be increased at this time for the purchase of enforcement vehicles. Vehicle needs should be considered from new units ordered in FY 1979.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. Fy 1980 Final Directives Cost Target.....	\$2,614
B. Approval Adjustments:	
1. Base increase for management and administrative operation.....	+150
2. Base increase for FEORP.....	+ 24
C. FY 1980 Approved Cost Target.....	\$2,788

II. Component Specifics:

A. Base increase of (\$150) is provided for increase in fixed costs and other administrative procurement costs.

OREGON

- B. Base increase of (\$24) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).
  
- C. In addition to the FEORP effort, within current capability you are directed to commit 10 WMs for cooperative Education agreements and 10 WMs for upward mobility.

/6110 - BUILDING CONSTRUCTION (O&C)/

Revise your AWP to reflect your approved cost target of \$272,000.

/6140 - LAND AND EASEMENT ACQUISITION (O&C)/

Revise your AWP to reflect your approved cost target of \$782,000.

/6230 - TRANSPORTATION MAINTENANCE (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$3,679
B. Approval Adjustments:	
1. Base decrease.....	-74
C. FY 1980 Approved Cost Target.....	\$3,605

II. Component Specifics:

- A. The base decrease reflects your proposed adjustment to bring your total O&C obligation program in line with the total Oregon O&C availability.

/6310 - FOREST MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$23,599
B. Approval Adjustments:	
1. Base increase for timber sale data entry.....	+106
C. FY 1980 Approval Cost Target.....	\$23,705

II. Component Specifics

- A. The base increase is to cover the data entry effort in support of the O&C Forest Management Program.

/6350 - WILDLIFE MANAGEMENT (O&C)/

Revise your AWP to reflect your approved cost target of \$543,000.

OREGON

/6420 - DATA MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target:.....\$257
- B. Approval Adjustments:
  - 1. Base decrease for timber sale data entry.....-106
- C. FY 1980 Approved Cost Target.....\$151

II. Component Specifics:

- A. Base decrease is to shift funding to the program area (6310) that is being supported by data entry personnel.
- B. The problems identified in your narrative have been forwarded to the Service Center with a request that they respond directly to you.



STATE OFFICE: OREGON  
 DATE: NOV. 9, 1979  
 TRAVEL CEILING: 3,436 \*\*

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1800		2450		1850	1750	2150	2050	1900	2100	1750	1900	1950	1900	2700	2350
1. PAMP COST TARGET	319		235		1099	625	2291	510	619	217	495	398	332	696	83	2614
2. BASE ADJUSTMENT	+70						-185	-90	+32	+113	-9		-12	+29	-40	
3. ONE-TIME ADJUSTMENT							+244	+45	+222	+270		+212			+42	
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES	389		235		1099	575	2350	465	673	600	486	550	320	725	85	2614
1. BASE ADJUSTMENT						+50	+44	+10		+5	+1	+20				+174
2. ONE-TIME ADJUSTMENT																
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL	389		235		1099	625	2394	475	673	605	487	570	317	725	85	2718

\* 4700 Funding is only for component 04 Law Enforcement

\*\*Travel Ceiling includes object classes 21 & 22.

STATE OFFICE: OREGON  
 DATE: Nov. 9, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

AVERAGE WORK MONTH COST	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
1. PAMP COST TARGET	-0-	-0-	-0-	130	232	218	271	310		5	1582			24
2. BASE ADJUSTMENT														216
3. ONE-TIME ADJUSTMENT	+17	+41	+235	+10			-9	753		-1				
4. CONGRESSIONAL ADJUST.														
TOTAL AWP DIRECTIVES	17	41	235	140	232	218	262	1063		4	1582			40
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUSTMENT														
3. CONGRESSIONAL ADJUST.														
4. TRANSFERS FHWA														
TOTAL AWP APPROVAL	17	41	111	140	232	218	262	1063		4	1582			40

INT. 0020-77

STATE OFFICE: OREGON  
 DATE: Nov. 9, 1979

Subject FY 1980 AMP COST TARGET CONTROLS

	TRAVEL CEILING:																	
	6110	6120	6130	6140	6210	6220	6230	6310	6320	6330	6340	6350	6360	6410	6420	6520	6800	
AVERAGE WORK MONTH COST																		
1. PAMP COST TARGET	-0-	-0-	-0-	502	237	987	3809	23246	76	592	339	543	2139	666	180	-0-	1800	
2. BASE ADJUSTMENT																		
3. ONE-TIME ADJUSTMENT	272	912	174	280			-130	+359	+72				+120	+54	+77	.305		
4. CONGRESSIONAL ADJUST.																		
TOTAL AMP DIRECTIVES	272	912	174	782	237	987	3679	2359	148	592	339	543	2259	720	257	305	1800	
1. BASE ADJUSTMENT							-74	+106							-106			
2. ONE-TIME ADJUSTMENT																		
3. CONGRESSIONAL ADJUST.																		
TOTAL AMP APPROVAL	272	912	174	782	237	987	3605	2370	148	592	339	543	2259	720	151	205	1800	

UTAH

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 414. This excludes YACC positions. Upon final determination of the YACC Program you will be advised of your YACC T/O.
- Your EOY other than permanent full-time (OPFT) position ceiling is 193.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e. HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

- ① The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

- ② Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

UT940-19	Fixed Wing Flying	4610-7047	\$2,000 <u>1/</u>
----------	-------------------	-----------	-------------------

1/ Delete this item from your procurement plan. These costs are to be included in your WM costs.

/EQUIPMENT BUDGET/

- ③ Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

UT020-5	Tote Gote	4320	\$ 500
		4130	1,800

UTAH

UT080-3	Trailer Camp Complex	4320	\$15,500
UT940-47	Property not otherwise classified	8100	\$15,000
UT020-14	Testor, other	4350	\$ 1,775
UT930-13	Property not otherwise classified	4340	\$23,000
UT940-3	Radio, Personal Portable (8)	4210	\$ 9,192
UT940-4	Radio, Personal Portable	4210	808
UT940-3	ETE, Other	2140	2,000

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees proposed in the AWP, with the condition, that attendance at meetings of professional associations and societies be limited to members only.

/TRAINING/

The establishment of a Learning Center in your State is approved. It will be opened on a shared cost basis for a total of (\$15,000). Director (833) will fund half the cost (\$7,500) for instructional materials and equipment, you will fund the other half and provide space, work-months, and general equipment (chairs, desks, file cases, shelving).

Appropriate instructional equipment and materials will be procured by the Director (833) and one-half the costs (\$7,500) for procurement coding purposes will be made to AA-833. You are expected to absorb your share of FY 1980 costs from your present cost targets, and then fund full operations in future years.

Your Learning Center coordinator should schedule a trip to the Headquarters Office in order to plan for center establishment and operations.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Henry Mountain RAH	Construction Review Inspection
2110	Hanksville Housing	Construction Review Inspection

UTAH

2120	Little Sahara/White Sands	Design and Review
2210	Little Sahara Admin. Site	Develop Maintenance Plan
2210	Henry Mountain RAH	Develop Maintenance Plan
2210	Hanksville Housing	Develop Maintenance Plan
2230	Utah Bridges	Inspect and Load Rate - Two Bridges (Otter Creek)
4340	Denmark Wash Detention Structure	Review, Design, and Operation of Planned Maintenance Work

/2110 - BUILDING CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$20,000. Carryover funds will be allocated when the actual figures have been calculated.

/2130 - TRANSPORTATION CONSTRUCTION/

- 4 Submit a Construction Worksheet in accordance with directives (See AWP Directives, pages 69, 410, and 411).

/2140 - LAND AND EASEMENT ACQUISITION/

I. Component Specific:

- A. Revise your Land and Easement Acquisition Worksheet and AWP to total your FY 1980 approved cost target of \$110,000. When carryover funds have been calculated and distributed you can then adjust your AWP to reflect FY 1979 carryover funds.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- |  |         |
|--|---------|
| A. FY 1980 Final Directives Cost Target..... | \$2,372 |
| B. Approval Adjustments:                     |         |
| 1. Base decrease in oil shale.....           | -290    |
| 2. One-time decrease for studies.....        | - 50    |
| C. FY 1980 Approved Cost Target.....         | \$2,032 |

II. Component Specifics:

- A. Oil Shale (13): The base decrease is in response to a Congressional cut-back which was based on the Appeals Court ruling on State ownership of oil shale tracts. The U.S. Justice Department has appealed to the Supreme Court. In light of this, funds budgeted for the White River Dam ES will be held in the Washington Office until the situation is resolved.

UTAH

B. Coal (11):

1. As per your memorandum of October 9, 1979, the following tables reflect the projects and funding adjustments you requested. Your EMRIA funding is limited to the (\$175) indicated.

FY 1980 EMRIA Projects (One-Time)

<u>Procurement Plan Number</u>	<u>Project</u>	<u>Proposed Funding</u>	<u>Adjust. (+)or(-)</u>	<u>FY 1980 Funding</u>
UT050 058500	Henry Mtn. Reveg.	\$ 5,000	\$ ---	\$ 5,000
UT930 930700	White River Gage	13,000	-13,000	---
UT930 930800	Emery-Alton Veg. Study	50,000	---	50,000
UT930 930900	Central Wasatch Hydro.	107,000	+ 7,500	114,500
UT930 931000	Emery EMRIA Report	18,000	-18,000 <sup>1/</sup>	---
Misc.	---	---	+ 5,500	5,500
Total		<u>\$193,000</u>	<u>-\$18,000</u>	<u>\$175,000</u>

- <sup>1/</sup> The Emery EMRIA report publication will be published and funded by the Service Center. Funding for this effort was not included in your EMRIA funding level of \$175,000.

FY 1980 Approved Coal Funded Projects

<u>Procurement Plan Number</u>	<u>Project</u>	<u>Proposed Funding</u>	<u>Adjust. (+)or(-)</u>	<u>FY 1980 Funding</u>
UT930 931100	Henry Mtn. Water Quality	50,000	---	50,000
UT930 931200	Dirty Devil Hydro. Study <sup>2/</sup>	107,000	-107,000	---
UT930 931200	Price River Hydro. Study	---	+114,500	114,500
UT930 931300	Dirty Devil Watershed Model <sup>2/</sup>	70,000	- 70,000	---
UT930-930700	White River Gage <sup>3/</sup>	---	+ 13,000	13,000
Total		<u>\$227,000</u>	<u>-\$49,500</u>	<u>\$177,500</u>

- <sup>2/</sup> The Dirty Devil Hydrologic Study is to be deleted from your procurement plan. The Price River Hydrologic Study is to be substituted.
- <sup>3/</sup> To insure continuity in data collection from the White River Water Gaging Project, this item has been funded from the coal program in FY 1980 only.

UTAH

2. Your AWP coal workload is described in the report titled "Planning and Budgeting for the Federal Coal Management Program 1979 through 1982" dated July 18, 1979 except for the Book Cliffs MFP as noted in your AWP submitted. Any changes in these schedules must be coordinated with and approved by WO 141 (see 4110 General Feedback to State Offices).

/4130 - NONENERGY, ONSHORE/

I. Component Specifics:

- ⑤ A. General: Although your AWP (4130) Special Problems section outlines your problems, you do not request assistance. Assess the level of funding necessary to reduce your backlog (Component 21) to a two-year workload. Identify also resources required to develop and expand the M.R.I.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- |  |         |
|--|---------|
| A. FY 1980 Final Directives Cost Target..... | \$1,449 |
| B. Approval Adjustments:                     |         |
| 1. Base increase for WMs.....                | +73     |
| C. FY 1980 Approved Cost Target.....         | \$1,522 |

II. Component Specifics:

- ⑥ A. Energy Related Realty (30): Your AWP submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 WMs of effort to verify, and if necessary prepare to reissue the rights-of-way when they are subject to renewal.
- B. Withdrawal Review (35): Your base cost target is increased by (\$73) for 45 WMs to properly initiate and carry forward in a timely manner the withdrawal review program.
- C. Mining Claim Recordation (36): Reexamine your WMs for Mining Claim Recordation. They should include both terminal operators and record process (Microfilm) operators.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- |  |         |
|--|---------|
| A. FY 1980 Final Directives Cost Target.....     | \$3,277 |
| B. Approval Adjustments:                         |         |
| 1. One-time increase for EIS implementation..... | +95     |
| 2. One-time increase for inventory.....          | +59     |
| C. FY 1980 Approved Cost Target.....             | \$3,431 |



UTAH

II. Component Specifics:

A. Grazing Management (44):

1. Your one-time increase for implementation is in response to your additional needs identified with your FY 80-8100 submission.
2. The one-time increase for inventory is to increase capability above the AWP Directives level.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,103
B. Approved Adjustments:	
1. Base increase for cultural resource patrol/surveillance at Grand Gulch.....	+40
2. One-time increase for completion of Cedar City and Moab Districts Class I Overviews.....	+20
3. One-time increase to Vernal District for development of Recreation URA/MFP Training.....	+12
4. One-time increase for visual inventory in support of BPS.....	+16
C. FY 1980 Approved Cost Target.....	<u>\$1,191</u>

II. Component Specifics:

- A. Visual Resource Management (46): One week of time and travel should be planned to send D. Evans to Washington Office to assist with VRM Manual revision.
- B. Wilderness Management (48): We do not understand why your Schedules B and C call for starting ISA studies after GS/BLM mineral survey information is available. OAD 79-40 specifically states on pages 22, 33, 34 and 35 that studies can begin before GS/BLM mineral survey data is available. Analyze this problem and provide a formal response to the Director (430) by 12/7/79.
- C. Recreation Management (49, 50, 51):
  1. Complete only the FY 79 ORV designation work that you have shown in your AWP narrative.
  2. Complete all the ORV designation work required in the General Feedback except as noted above.
- D. Cultural Resource Management (45): The one-time increase of (\$65) for Grand Gulch, as shown in the AWP Directives, is changed to a base increase.

7

UTAH

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,541
- B. Approval Adjustments:
  - 1. One-time increase for water rights inventory  
and data collection..... +80
- C. FY 1980 Approved Cost Target.....\$1,621

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,100
- B. Approval Adjustments:
  - 1. One-time increase for desert bighorn sheep..... +18
- C. FY 1980 Approved Cost Target.....\$1,118

II. Component Specifics:

- A. Utilize a one-time increase of (\$18) to initiate a desert bighorn sheep study in the San Juan Resource Area related to mineral exploration, recreational activity and livestock grazing.
- B. Your use of (\$166.7) wildlife funds for SVIM inventory is approved, subject to the three conditions given in the general approval memorandum.
- C. Your use of (\$95.3) wildlife funds for Program Services support requires further explanation. Submit a detailed cost breakdown of your final, proposed use of these funds.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$744
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +25
- C. FY 1980 Approved Cost Target.....\$769

II. Component Specifics:

- A. Your base cost target is increased by (\$25) to fund increased cost of work-months.

/4610 - STRENGTH-OF-FORCE/

Your Working Capital Fund is increased from (\$75) to (\$80). The funding will come from your contingency funds.

Your AWP is approved as submitted with a cost target of (\$640).

UTAH

/4700 - ADMINISTRATION AND ENFORCEMENT/

You are \$750 over cost target. Adjust accordingly.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$2,124
B. Approval Adjustments:	
1. Base increase for management and administrative operation.....	+150
2. Base increase for FEORP.....	+ 25
C. FY 1980 Approved Cost Target.....	\$2,299

II. Component Specifics:

- A. Base increase of (\$150) is provided for loss in funding capability in work-months and procurement plan costs.
- B. Base increase of (\$25) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-110 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

/5100 - EXPENSES, RIGHTS-OF-WAY PROCESSING/

The Washington Office will cover the FY 1979 IPP deficit costs if the September 28, 1979, Federal court order is not overturned.

Total funding of approximately \$110,000 needed for IPP in FY 80 is approved, with your State assigned the lead. These funds are to cover preparation, printing, and filing of the final environmental statement, preparation of the Secretary's Issue Document, and processing of right-of-way applications and associated activities. You will continue to code 5100 using the existing Project Number (FJ01). The total funding also covers California (\$4,000) and Nevada (\$12,000) with regard to the IPP effort. They have been directed accordingly. Arizona did not request additional funds.

STATE OFFICE: UTAH  
 DATE: NOV. 9, 1979

FY 1980 AWP COST TARGET CONTROLS

TRAVEL CEILING: 1398

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1750		1900		1600	1650	2000	1850	1850	1700	1700	1950	2450	1950	2450	2500
1. PAMP COST TARGET	2038		421		1449	87	2274	1213	1192	211	148	565	148	407	49	2124
2. BASE ADJUSTMENT							-554	-235	+63	+189			+12	+13	-24	
3. ONE-TIME ADJUSTMENT	4334						7557	+115	+286	+700	+1	+179			+17	
4. CONGRESSIONAL ADJUST.							**									
TOTAL AWP DIRECTIVES	3372		421		1449	87	3277	1103	1544	1100	149	744	160	420	42	2124
1. BASE ADJUSTMENT	-290				+73			+40				+25				175
2. ONE-TIME ADJUSTMENT	-50						1124	+48	+20	+18						
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL	2032		421		1522	87	5421	1171	1621	1118	149	769	160	420	42	2124

\*\*\*Travel Ceiling includes object classes 21 & 22.

\*4700 Funding is only for component 04 Law Enforcement

\*\* The one-time increase of \$65K for Grand Gulch, as shown in the Directives is changed to a BASE increase.

STATE OFFICE: UTAH  
 DATE: NOV. 9, 1979

Subject: FY 1980 AWP COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	-0-	706	-0-	110	216	343	230	253		10	94			206
2. BASE ADJUSTMENT														
3. ONE-TIME ADJUSTMENT	+20	+21	+62				-1	+639		45				
4. CONGRESSIONAL ADJUST.														
TOTAL AWP DIRECTIVES	20	727	62	110	216	343	229	892		15	94			206
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUSTMENT														
3. CONGRESSIONAL ADJUST.														
TOTAL AWP APPROVAL	20	727	62	110	216	343	229	892		15	94			206

HWY 10000-17

WYOMING

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 377.
- Your EOY other than permanent full-time (OPFT) position ceiling is 193.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

Vehicle requirements identified as part of your narrative AWP submission or listed in your equipment budget have been reviewed. Each State/Office indicating a need for vehicles has been contacted to insure that these needs were met as a result of response to Instruction Memorandum No. 79-650, "Motor Vehicle Requisitions," dated August 17, 1979. Your State/Office has verified that the identified vehicle requirements have now been satisfied.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

①

WY950-24	Fire Detection System	4210-0109	\$ 12,800
WY049-25	Reimbursable Vet & Trucking	5100-0105	\$123,000
WY940-2	Cycle	4340-0109	\$ 10,000
WY930-1	Soils Inventory Contract	4110-1173	\$279,000 <u>1/</u>
WY930-2	Soil Inventory Correlation	4110-1173	21,000 <u>1/</u>
WY930-35	Revegetation Study Rawlins	4110-1125	90,000 <u>2/</u>
WY930-36	AVF Study	4110-1125	50,080 <u>2/</u>

1/ Provide Director (640) with objectives of contract, how the results of the study will aid in the coal management program, class of soil survey, study proposal and maps of the areas to be surveyed.

WYOMING

2/ Provide Director (640) with summary of the project proposal, objectives, how the project will aid the coal management program, time frames and coordination with OSM.

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

2

WY039-33	Photocopying Machine	4110	\$ 5,200
WY049-59	Trailer-Camp Complex Type	4350	\$ 6,000
WY049-60	Trailer-Camp Complex Type	4350	4,000
WY019-3	Cabinet, Storage	4340	\$ 8,750
WY069-21	Sampling Machine	4340	\$24,180
WY910-9	Recorder, Other	4210	\$ 1,400
WY910-24	Turntable	4110	1,280
WY910-19	Television Set (2)	4340	1,400
WY910-20	Television Set (2)	4110	2,028
WY910-21	Television Set (10)	4110	5,000

/SAFETY MANAGEMENT/

3

Your AWP submission was unresponsive to the safety guidance in the Directives. In order to adequately program Headquarters Office assistance requested by field offices and to monitor accomplishment of the FY 1980 Safety and Health Program Action Plan required by the Department, feedback is required from your office.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees proposed in the AWP, with the condition, that attendance at meetings of professional associations and societies be limited to members only.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Rawlins DO Complex	Construction Review Inspection Warehouse, Phase I
2210	Wyoming Buildings	Condition Surveys

WYOMING

2230

Wyoming Bridges

Inspect and Load Rate - Five  
Bridges

/2110 - BUILDING CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$4,000. Carry-over funds will be allocated when the actual figures have been calculated.

/2130 - TRANSPORTATION CONSTRUCTION/

Revise your AWP to reflect your approved cost target of \$193,000.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Component Specifics:

- A. We appreciate the problem you are experiencing in obtaining sufficient 2140 funds. However, this dilemma is being experience Bureauwide.
- B. Your FY 1980 AWP is approved subject to:
  - 1. Revising the cost figures shown on the Land and Easement Acquisition Worksheet from \$202,000 to \$147,000, (FY 1980 cost target).
  - 2. Adjusting your 2140 portion of the procurement plan (1680-5) to comply with paragraph C and D of the AWP Directives 2140 Component Specifics (Encl. 1-72). Easement purchases should be identified by project and not lumped together.

/2230 - TRANSPORTATION MAINTENANCE/

Revise your AWP to reflect your approved cost target of \$219,000.

/4110 - ENERGY, ONSHORE/

I. Component Specifics:

- A. Coal (11): Your AWP is approved as submitted with the following exceptions:
  - 1. EMRIA funds will be held by DSC until you provide HQ 141 and SC with a detailed statement of each project you are proposing for FY 80. Include timeframes, benefits to the Federal Coal Management Program, maps, etc.

Encl. 1-3



WYOMING

2. Alternative schedule recently submitted by you for accelerating and expanding coal planning have not been funded in this AWP. There is some possibility that additional funding for accelerated schedules will be received by January 1980. If this is the case, adjustments will have to be made to account for the lost time in FY 80. Schedules shown in the planning and budgeting paper prepared by the Office of Coal Management (dated July 18, 1979) are still effective except the Powder River Coal Regional Sale which is scheduled for April 1982 instead of July 1982.
3. Any changes in schedules shown in the July 18 planning and budgeting report must be coordinated with and approved by HQ 141 (see 4110 General Feedback for State Offices).
- 5 4. Your annual work plan proposed shifts in the EMRIA funds. The WRRRI, Literature Search, Soil Inventory and Red Rim/China Butte projects either are not listed on the procurement form or the cost targets do not match. Therefore, provide Director (640) with a detailed summary of each project you are proposing for FY 1980 including timeframes, benefits to the Federal Coal Management Program, maps, etc.

/4130 - NONENERGY, ONSHORE/

I. Component Specifics

- 6 A. Mineral Leasing (22): Identify completion dates for the Regional EAR on Sodium leasing. Departmental Manual Part 135-1.2E provides policy guidance on sodium leasing. The Bureau's interpretation is to process applications on a "first come, first served" basis. Fair market value, environmental protection, and multiple use planning are essential factors in evaluating applications.

Considering current funding constraints and the current backlogs of applications, the HQ does not consider it necessary or advisable to perform a major policy analysis at this time. The State Office is free to undertake a limited internal analysis, within its established cost target, if it so desires.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,487
B. Approval Adjustments:	
1. Base increase for WMs.....	+60
2. One-time increase for Mining Claim Recordation.....	+30
C. FY 1980 Approved Cost Target.....	\$1,577

## WYOMING

### II. Component Specifics:

- A. Energy Related Realty (30): Your base cost target is increased by (\$30) to provide WMs for case processing at the State and District level.

Wyoming should analyze their energy right-of-way workload to determine ways and means of meeting the President's national goals on energy. The President's message was clear, i.e., do not delay or cause delays concerning energy-related projects. One company in your State (Cities Service Gas Company) has informed this office of the delays they anticipate (up to 1 year) in obtaining rights-of-way. They anticipate needing 60 rights-of-way per year on an average over the next 15 years. Other companies in your State may have similar problems and workloads. You must streamline your processes. Please inform Headquarters Office (310) by December 7, 1979, how you are going to get on top of this problem and your needs.

Your AWP submission did not address the National Pipeline Inventory as requested in Enclosure 1-81 of the AWP Directives. You should plan 10 WMs of effort to verify, and if necessary prepare to reissue the right-of-way when they are subject to renewal.

- B. Nonenergy Related Realty (31):

Your base cost target is increased by (\$30) to provide WMs for case processing at the State and District level.

- ⑧ C. Withdrawal Review (35): The AWP Directives specifically requested Overthrust Belt States accomplish review of withdrawals in the Belt by the end of FY 1980. Your submissions does not indicate your accomplishment of this task. Wyoming has the majority of the Belt reviews (140 of 170) yet your operating plan indicates only 8 will be reported. It is imperative that you complete these units during FY 80. This workload must be provided for in your base program. Reevaluate your lands and realty program, making shifts where necessary, to accomplish these reviews. Tell us what lower priority tasks will not be accomplished. We will then consider additional needs.

- D. Mining Claim Recordation (36): A one-time increase of (\$30) is approved for recording of mining claims and converting paper case files to microfiche.

WYOMING

/4320 - RANGE MANAGEMENT/

- I. Cost Target Adjustments (\$000):
  - A. FY 1980 Final Directives Cost Target.....\$2,570
  - B. Approval Adjustments:
    - 1. One-time increase for inventory..... + 35
    - 2. One-time increase for implementation..... +220
  - C. FY 1980 Approved Cost Target.....\$2,825

II. Component Specifics:

- A. Wild Horses and Burros (43): Coordinate your proposed use of the Nashville and Texas distribution centers with ESO and NMSO as early as possible.
- B. Grazing Management (44): Your one-time increase for implementation is to develop the rangeland in completed EIS areas. The one-time inventory increase is for additional capability for your planned effort.

/4330 - RECREATION PROGRAMS/

- I. Cost Target Adjustments (\$000):
  - A. FY 1980 Final Directives Cost Target.....\$493
  - B. Approval Adjustments:
    - 1. One-time increase to Worland District for Recreation  
URA/MFP/inventory manual work..... +12
  - C. FY 1980 Approved Cost Target.....\$505

/4340 - SOIL, WATER AND AIR MANAGEMENT/

- I. Cost Target Adjustments (\$000):
  - A. FY 1980 Final Directives Cost Target.....\$1,156
  - B. Approval Adjustments:
    - 1. One-time increase for water rights inventory and  
data collection in water District 3..... +60
  - C. FY 1980 Approved Cost Target.....\$1,216

/4360 - FIRE MANAGEMENT/

- I. Cost Target Adjustments (\$000):
  - A. FY 1980 Final Directives Cost Target.....\$150
  - B. Approval Adjustments:
    - 1. One-time increase for Normal Fire Year Plan pending  
approval of revised plan to alleviate the crew  
problem at Rock Springs..... +25
  - C. FY 1980 Approved Cost Target.....\$175

II. Component Specifics:

- A. The question of whether fire physicals are a WM or procurement plan item depends upon the method used to pay for the service.

WYOMING

Short form purchase orders (SF-44) and imprest fund payment would be a WM charge. However, this type of payment will result in higher average WM costs in the future years. We suggest you restrict your number of physicals funded by 4360 to a minimum and pay for them by SF-44 or imprest fund. The remainder of the personnel could obtain physicals under the approved Strength-of-Force Plan.

- ⑦ B. Address the specific commitments contained in the AWP Directives, Encl. 1-302.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$650
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +23
- C. FY 1980 Approved Cost Target.....\$673

II. Component Specifics:

- A. Your base cost target is increased by (\$23) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$209
- B. Approval Adjustments:
  - 1. One-time decrease..... -12
- C. FY 1980 Approval Cost Target.....\$197

II. Component Specifics:

- A. Your AWP is approved as submitted. Your submission consists of:

Work-months	\$177,000
Procurement	3,300
Equipment	16,000
Total	\$196,300

Your cost target is adjusted to (\$197) on a one-time basis, as discussed with the Office of Information Systems (702). The reduction will be restored in your FY 81 base.

/4610 - STRENGTH-OF-FORCE/

- ⑧ Complete the headings on the consolidated Fire Force Location Summary.

WYOMING

Indicate the helicopter number and location in the Fire Force Location Summary.

The operating budget reflects a total program of (\$314). Your fire planning summary shows (\$318). Make the necessary adjustments to reflect your approved cost target of (\$317).

/4700 - ADMINISTRATION AND ENFORCEMENT/

Your narrative indicates that there may be a misunderstanding of the Law Enforcement Policy stated in the FY 1980 AWP Directives. Allocate \$3,000 for a cooperative agreement with local law enforcement agency.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$2,673
B. Approval Adjustments:	
1. Base increase for FEORP.....	+22
C. FY 1980 Approved Cost Target.....	\$2,695

II. Component Specifics:

- A. Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitments and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

STATE OFFICE: WYOMING  
 DATE: Nov. 9, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1700	2000	2000		1650	1800	1700	1900	1800	1900	2000	1950	1800	1850	2900	2850
1. PAMP COST TARGET	3621	424	424		1487	389	2638	476	635	193	150	446	108	373	20	2673
2. BASE ADJUSTMENT							-51	-20		+70		+234	+101	+12	+3	
3. ONE-TIME ADJUSTMENT							+35	+973	+521	+767						
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES	3621	504	504		1447	424	2570	443	1156	1030	160	650	209	385	26	2673
1. BASE ADJUSTMENT					+60							+223				+22
2. ONE-TIME ADJUSTMENT					+30		+245		+60		+85					
3. CONGRESSIONAL ADJUST.							+12									
TOTAL AWP APPROVAL	3621	504	504		1577	424	2825	505	1216	1030	175	673	197	385	26	2673

\*\* Travel Ceiling includes object classes 21 & 22.

\*4700 Funding is only for Component 04 Law Enforcement

INT. 0030-77

STATE OFFICE: WYOMING  
 DATE: Nov. 9, 1979

Subject FY 1980 AWP COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	-0-	-0-	-0-	137	115	176	220	560		4				20
2. BASE ADJUSTMENT														
3. ONE-TIME ADJUSTMENT	+4	+12	+193	+10			-1	+405		-3				
4. CONGRESSIONAL ADJUST.														
TOTAL AWP DIRECTIVES	4	12	193	147	115	176	219	965		1				20
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUSTMENT														
3. CONGRESSIONAL ADJUST.														
TOTAL AWP APPROVAL	4	12	193	147	115	176	219	965		1				20

INTL 0000-77

EASTERN STATES OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 91.
- Your EOY other than permanent full-time (OPFT) position ceiling is 82.

/ISSUES MANAGEMENT SYSTEM/

The Issues Management System (IMS) has been more clearly defined since issuance of the AWP Directives. You should refer to the IMS section in the general memorandum which lists the current issues and reporting requirements.

The current list of issues does not include some workloads which were included in the initial directives (i.e., HMP implementation and ORV designations). In future directives those workloads not included in IMS will be addressed within the appropriate subactivity section. We will also continue to utilize the Inventory/Planning/Environmental Schedules to summarize those workloads involving more than one subactivity, but these priority workload schedules will not be included within IMS directives.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

Your procurement plan is approved as submitted with the exception of 4420 - Data Management. See 4420 for details.

/EQUIPMENT BUDGET/

Your equipment budget is approved with the exception of 4420 (see for details) and the following items which require written justification to be submitted to the Director (640) by 12/7/79:

YF080-1	Property not otherwise classified	4410	\$105
YF080-1	Property not otherwise classified	4410	700
YF080-1	Property not otherwise classified	4410	500
YF080-1	Property not otherwise classified	4410	105
YF080-1	Property not otherwise classified	4410	700
YF080-1	Property not otherwise classified	4410	500



EASTERN STATES OFFICE

/SAFETY MANAGEMENT/

4 Your AWP submission was unresponsive to the safety guidance in the Directives. In order to adequately program Headquarters Office assistance requested by field offices and to monitor accomplishment of the FY 1980 Safety and Health Program Action Plan required by the Department, feedback is required from your office. Additionally, "Basic BLM Safety Training", INT-1, is intended for 20-30 supervisory employees. Indicate if you still want the training.

/4110 - ENERGY ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,076
- B. Approval Adjustments:
  - 1. Base increase for WMs (Coal)..... + 59
  - 2. One-time increase for Coal ES..... + 7
  - One-time increase for Air Quality Contract (Coal)..... + 85
  - One-time increase for Equipment (Coal)..... + 26
  - One-time increase for EMRIA studies..... +208
  - One-time increase for Coal (printing)..... + 10
- C. FY 1980 Approved Cost Target.....\$1,471

II. Component Specifics:

A. Coal (11): Your AWP is approved as submitted with the following exceptions:

- 1. Add the following amounts to your cost target as one-time increases:

- \$208 for overburden Characterization and Soil  
Characterization of potential lease tracts (EMRIA)
- \$85 for air quality contract
- \$7 for publication costs for Alabama coal ES
- \$26 for equipment
- \$59 for additional WM to be used in your coal leasing  
and coal trespass program
- \$10 for Small Business Coal Brochure

/4130 - NONENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$48
- B. Approval Adjustments:
  - 1. One-time increase for Hydrological Study.....+25
- C. FY 1980 Approved Cost Target.....\$73

II. Component Specifics:

A. Mineral Leasing (22): A one-time increase is provided to continue funding the (USGS/BLM) Osceola Hydrological Study.

EASTERN STATES OFFICE

Your total one-time increase for this study now stands at (\$50). We expect that all the Nonenergy Add-on Items requested in your PAWP will be achieved.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$765
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +10
- C. FY 1980 Approved Cost Target.....\$775

II. Component Specifics:

Withdrawal Review (35): Your base cost target is increased by (\$10) to fund WMs to initiate and carry forward in a timely manner the withdrawal review program by initiating an inventory of withdrawals to be reviewed under DM 603.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$ 75
- B. Approval Adjustments:
  - 1. Base increase for operations.....+ 40
- C. FY 1980 Approved Cost Target.....\$115

II. Component Specifics:

A. Wild Horses and Burros (43): Your base increase allows for a compliance specialist (8 WMs) and full-time operation of the Nashville distribution center.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target ..... \$122
- B. Approval Adjustments:
  - 1. Base decrease in wilderness funding..... -54
- C. FY 1980 Approved Cost Target.....\$ 68

II. Component Specifics:

A. Wilderness Management (48): Because of limited funding, restrict your wilderness work to the completion of public meetings in October and summarization of the responses to the ESO islands and upland inventory after the close of the comment period on December 27, 1979.

EASTERN STATES OFFICE

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$22
- B. Approval Adjustments:
  - 1. One-time increase for water management.....+17
- C. FY 1980 Approved Cost Target.....\$39

II. Component Specifics:

A. Water Management (52): Your one-time increase is for the following:

- 1. Implementation of Executive Orders concerning floodplains, 404 permits and 208 planning \$8,500
- 2. Water Rights Inventory and Data Collection \$6,400
- 3. Task Force assignment on Bureauwide technical procedures (hydrology) \$2,100

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$63
- B. Approval Adjustments:
  - 1. Base increase for WMs.....+10
- C. FY 1980 Approved Cost Target.....\$73

II. Component Specifics:

A. Your base cost target is increased by (\$10) to fund the cost of five work-months for wildlife inventories in the Lake States, Alabama, and Florida.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$200
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +8
- C. FY 1980 Approved Cost Target.....\$208

II. Component Specifics:

A. Your base cost target is increased by (\$8) to fund increased cost of work-months.

EASTERN STATES OFFICE

/4420 - DATA MANAGEMENT/

5 Your procurement plan contains several items that appear to be improperly planned in 4420. Your procurement plan is not approved until completion of discussions with the Office of Information Systems (702).

Your allocation of work-months to this subactivity appears to be light, especially since you are about to hire a full-time ADP coordinator. Reevaluate your anticipated work-month needs. This item will also be discussed with you.

An identified need exists for a CRT type terminal in your office so your employees can take advantage of various computer assisted training courses that are available. Estimated cost, including maintenance, is about (\$4.0). See if you can work this in to replace some of the questionable items in your procurement plan.

Specific revisions to both your procurement plan and operating budget may be required before your AWP will be approved.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$214
B. Approval Adjustments:	
1. One-time increase.....	+17
C. FY 1980 Approved Cost Target.....	\$231

II. Component Specifics:

A. Your one-time increase is for a share of an H.P. total station and aluminum monuments.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$309
B. Approval Adjustments:	
1. Base increase for management and administrative operation.....	+69
2. Base increase for FEORP.....	+23
C. FY 1980 Approved Cost Target.....	\$401

II. Component Specifics:

A. Base increase of (\$69) is provided for loss of funding capability for 30 work-months.

EASTERN STATES OFFICE

- B. Base increase of (\$23) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan 1/2 WM assistance to HQ-120 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).

STATE OFFICE: EASTERN STATES

DATE: Nov. 9, 1979

TRAVEL CEILING: 185 \*\*

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1700		2400		1500	1850	2650	2050	2850	2000	2000	1800	2000	1650	2900	2300
1. PAMP COST TARGET	1076		23		765	19	28	123	11	25	4	150	40	210	25	309
2. BASE ADJUSTMENT							+47	-26		+1		+50		+4		
3. ONE-TIME ADJUSTMENT			+25					+25	+11	+37						
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES	1076		47		765	19	73	122	22	63	4	200	40	214	25	309
1. BASE ADJUSTMENT	+59															
2. ONE-TIME ADJUSTMENT	+25															
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL	1471		73		765	19	113	68	39	73	4	202	40	231	25	461

\*\*Travel Ceiling includes object classes 21 & 22.

\*4700 Funding is only for Component 04 Law Enforcement

INT. 0880-77

Subject: FY 1980 AWP COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800		
AVERAGE WORK MONTH COST																
1. PAMP COST TARGET														198		
2. BASE ADJUSTMENT														432		
3. ONE-TIME ADJUSTMENT																
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES														230		
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT																
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL														230		

ALASKA OCS OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 43.
- Your EOY other than permanent full-time (OPFT) position ceiling is 12.

/ENERGY CONSERVATION/

The Energy Conservation Section of the AWP Directives (Enclosures 1-27 and 1-28) requested an estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format.

Work Items

Anticipated Effort-Hours

Preliminary Energy Audits  
Building Analysis  
Monitoring and Reporting  
Other (specify)

\_\_\_\_\_

TOTAL HOURS:

This estimate was not provided as part of your final AWP submission.

/PROPERTY MANAGEMENT/

① The property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each and Office should develop their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

Your procurement plan is approved as submitted after shifts between 4120 and 4800.

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted after shifts between 4120 and 4800.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees requested in the AWP, provided that attendance at meetings of professional associations and societies is limited to members only.

Encl. 1-1



ALASKA OCS OFFICE

/4120 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,431
- B. Approval Adjustments:
  - 1. Base increase (WMs) for studies..... +116
- C. FY 1980 Approved Cost Target.....\$1,547

II. Component Specifics:

- A. IPP (01): Plan to send your IPP Coordinator to the FY 80 Workshop (Los Angeles, November, 1979).
- B. Oil and Gas (10): Plan to send two representatives, a Studies Staff person and an Environmental Assessment Staff person to the Orlando meeting on "Drilling Fluids and Cuttings" (6/21-24/1980).

It is important that BLM develop and maintain technical knowledge as restrictive stipulations regarding drilling materials become more common.

② C. Oil and Gas (10): Expand your 4120 Narrative to include:

- A discussion of Environmental Assessment effort (esp. Draft and Final ES to be prepared).
- A discussion of Environmental Studies including completion dates for FY 80 Draft and Final Regional Studies Plan. Also identify procurements outside of NOAA/OCSEAP (such as Endangered Whales in FY 79).
- An expanded discussion of WMs and schedules for inhouse management of the Socio-Economic Studies Program.
- IPP Implementation efforts; including descriptions of the various phases to be implemented this fiscal year.

③ D. General: Submit a Form 1680-1 (Work-month Summary) showing planned units and WMs by component, and an Equipment Budget.

E. Studies: The base increase is provided to increase contract management capability in the Environmental Studies Program.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$20
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +1
- C. FY 1980 Approved Cost Target.....\$21

ALASKA OCS OFFICE

II. Component Specifics:

- A. Your base cost target is increased by \$1.0 to fund increased cost of work-months.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$308
B. Approval Adjustments:	
1. Base decrease in management and administrative operations.....	-100
C. FY 1980 Approved Cost Target.....	<u>\$208</u>

II. Component Specifics:

- A. Your base cost target is reduced by (\$100). Closely review your present work-month equipment budget and procurement plan funding and shift appropriate items to subactivity 4120.
- B. Review projected personnel vacancies in order to emphasize recruiting and hiring of minorities.

STATE OFFICE: ALASKA OCS

DATE: Nov. 9, 1979

TRAVEL CEILING: 120 \*\*

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	2900									3300		1750	4450			4800
1. PAMP COST TARGET																
2. BASE ADJUSTMENT	1304									20		25	18			308
3. ONE-TIME ADJUSTMENT	5127											-5				
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES	1431									20		20	18			308
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT	1216											71				-100
3. CONGRESSIONAL ADJUST																
TOTAL AWP APPROVAL	1649									20		21	18			208

\*\* Travel Ceiling includes object classes 21 and 22.

1001-0000-11

Jimm

NEW YORK OCS OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O of for FY 1980 is 32.
- Your EOY other than permanent full-time (OPFT) position ceiling is 6.

/PROPERTY MANAGEMENT/

① The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each Office should develop their individual Transportation Management Plans. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

② Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

YL0910-23	Chartered Aircraft	4120-0109	\$15,000
-----------	--------------------	-----------	----------

- This item should be deleted from your procurement plan. Aircraft rental costs are to be included as part of the average WM costs.

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees requested in the AWP, provided that attendance at meetings of professional associations and societies is limited to members.

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$918
- B. Approval Adjustments:
  - 1. Base increase in WMs for studies..... +44
- C. FY 1980 Approved Cost Target.....\$962

II. Component Specifics:

- A. Oil and Gas (10): Plan to send two representatives, a Studies Staff person and an Environmental Assessment Staff person to the Orlando meeting on "Drilling Fluids and Cuttings" (6/21-24/1980). It is important that BLM develop and maintain technical knowledge as restrictive stipulations regarding drilling materials become more common.

NEW YORK OCS OFFICE

- 3 B. Oil and Gas (10): Submit an expanded narrative including:
- A discussion of Environmental Assessment effort (esp. Draft and Final ES to be prepared).
  - A discussion of Environmental Studies including completion dates for FY 80 Draft and Final Regional Studies Plan. Also identify procurements outside of NOAA/OCSEAP (such as Endangered Whales in FY 79).
  - IPP Implementation efforts; including descriptions of the various Phases to be implemented this fiscal year.
- C. General: The base increase is provided to increase contract management capability for the Environmental Studies program.

/4350 - WILDLIFE HABITAT MANAGEMENT/

- I. Cost Target Adjustments (\$000):
- |  |      |
|--|------|
| A. FY 1980 Final Directives Cost Target..... | \$20 |
| B. Approval Adjustments:                     |      |
| 1. Reduction of base work-month funds.....   | -18  |
| C. FY 1980 Approved Cost Target.....         | \$ 2 |
- II. Component Specifics:
- A. Reduction of \$18.0 work-month funding is approved as per your AWP submission.

/4410 - PLANNING FOR MULTIPLE USE/

- I. Cost Target Adjustments (\$000):
- |  |      |
|--|------|
| A. FY 1980 Final Directives Cost Target..... | \$20 |
| B. Approval Adjustments:                     |      |
| 1. Base increase for WMs.....                | +1   |
| C. FY 1980 Approved Cost Target.....         | \$21 |
- II. Component Specifics:
- A. Your base cost target is increased by (\$1) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

- I. Cost Target Adjustments (\$000):
- |  |      |
|--|------|
| A. FY 1980 Final Directives Cost Target..... | \$10 |
| B. Approval Adjustments:                     |      |
| 1. One-time increase.....                    | +9   |
| C. FY 1980 Approved Cost Target.....         | \$19 |

NEW YORK OCS OFFICE

II. Component Specifics:

A. Strategic Plan (61): The one-time increase will allow you to provide support (3 WMs) to the Offshore Analysis Records Project (OARs).

④ B. General: Your Operating Budget Report reflects only (\$8) planned in this subactivity; yet your 1680-1 shows (\$10). Revise your AWP as necessary to account for your full cost target. Submit a narrative discussing how you plan to use this cost target. The increase provided in IIA will not be effective until it is clear that you are fully utilizing your base funds.

/4800 - PROGRAM SERVICES/

I. Component Specifics:

A. Review projected personnel vacancies in order to emphasize recruiting and hiring of minorities.

B. Appoint and train an EEO Counselor.

STATE OFFICE: NEW YORK OCS

DATE: Nov. 9, 1979

TRAVEL CEILING: 74 \*\*

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST		2300								2300		2300	2300			2650
1. PAMP COST TARGET		918								20		20	10			137
2. BASE ADJUSTMENT																
3. ONE-TIME ADJUSTMENT																
4. CONGRESSIONAL ADJUST.		918								20		20	10			137
TOTAL AWP DIRECTIVES																
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT																
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL		962								-18		41	49			137

\*\* Travel Ceiling includes object classes 21 & 22.

INT. 0000-79

NEW ORLEANS OCS OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 47.
- Your EOY other than permanent full-time (OPFT) position ceiling is 12.

/ENERGY CONSERVATION/

The Energy Conservation Section of the AWP Directives (Enclosures 1-27 and 1-28) requested an estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format.

<u>Work Items</u>	<u>Anticipated Effort-Hours</u>
Preliminary Energy Audits	
Building Analysis	
Monitoring and Reporting	
Other (specify)	
	_____

TOTAL HOURS:

- ① This estimate was not provided as part of your final AWP submission.

/PROPERTY MANAGEMENT/

- ② The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each Office should tentatively plan to develop their individual Transportation Management Plan. This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

- ③ Your procurement plan is approved with the exception fo the following items which require written justification to be submitted to the Director (640) by 12/7/79:

YM010-5	Blanket Purchase Orders	4120-0105	\$90,900
---------	-------------------------	-----------	----------

- Refer to your AWP submission (page 17-4120). Please provide justification for the \$23,000 item for IBM.

YM010-7	Aircraft and Boat Rentals	4120-0109	\$33,00
---------	---------------------------	-----------	---------

- The aircraft rental costs associated with this line item should be deleted from the entry. Aircraft rental costs are to be included in the average WM costs.

Encl. 1-1



NEW ORLEANS OCS OFFICE

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees requested in the AWP, provided that attendance at meetings of professional associations and societies is limited to members.

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,396
- B. Approval Adjustments:
  - 1. Base increase (WMs) for studies..... +62
- C. FY 1980 Approved Cost Target.....\$1,458

II. Component Specifics:

A. Oil and Gas (10): Plan to send two representatives, a Studies Staff person and an Environmental Assessment Staff person to the Orlando meeting on "Drilling Fluids and Cuttings" (6/21-24/1980). It is important that BLM develop and maintain technical knowledge as restrictive stipulations regarding drilling materials become more common.

B. Oil and Gas (10): Your request for supplemental funds for pipelines inspections seems to be most directly resolvable by strengthening the BLM/USGS MOU. If you are unsuccessful in this regard, refer the problem to Director (510) for final resolution.

④ C. IPP: The New Orleans IPP section of the AWP seems adequate. At the IPP Information meeting, Harry Sieverding mentioned that the New Orleans Office planned to handle their Regional Transportation Management Plans by combining lease sales; in other words, there would be two RTMPs, one for the Eastern Gulf and one for the Western Gulf, and that this proposal would be mentioned in the AWP. It isn't.

⑤ D. General: There is some question about the \$6,000 programmed for endangered species monitoring. The need for and purpose of the 7 separate planned flights are not clear. It is not apparent why the endangered species monitoring could not be accomplished as part of any "scoping" flights.

E. General: The base increase is provided to increase contract management capability for th Environmental Studies program.

NEW ORLEANS OCS OFFICE

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$20
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +1
- C. FY 1980 Approved Cost Target.....\$21

II. Component Specifics:

- A. Your base cost target is increased by (\$1) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments:

- A. FY 1980 Final Directives Cost Target.....\$10
- B. Approval Adjustments:
  - 1. One-time increase (WMs) for OARs..... +8
- C. FY 1980 Approved Cost Target.....\$18

II. Component Specifics:

- A. Strategic Plan (61): The one-time increase will allow you to provide necessary support (3 WMs) to the Offshore Analysis Records (OARs) project.

/4800 - PROGRAM SERVICES/

I. Component Specifics:

- A. Review projected personnel vacancies in order to emphasize recruiting and hiring of minorities.

STATE OFFICE: NEW ORLEANS OC

DATE: Nov. 9, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

TRAVEL CEILING: 93 \*\*

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST		2050		2400						2450		2150	2600			1800
1. PAMP COST TARGET		1396		74						20		20	10			122
2. BASE ADJUSTMENT																
3. ONE-TIME ADJUSTMENT																
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES		1396		74						20		20	10			122
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT		462										71	48			
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL		1458		94						20		21	18			122

\*\* Travel Ceiling includes object classes 21 and 22.

INT:ORLEANS  
jmm

PACIFIC OCS OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 33.
- Your EOY other than permanent full-time (OPFT) position ceiling is 7.

/ENERGY CONSERVATION/

The Energy Conservation Section of the AWP Directives (Enclosures 1-27 and 1-28) requested an estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format.

<u>Work Items</u>	<u>Anticipated Effort-Hours</u>
Preliminary Energy Audits	
Building Analysis	
Monitoring and Reporting	
Other (specify)	
TOTAL HOURS:	_____

① This estimate was not provided as part of your final AWP submission.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each Office should tentatively plan to develop their individual Transportation Management Plan. This work effort was not acknowledged in your final AWP narrative submission.

②

/PROCUREMENT PLAN/

Your procurement plan is approved as submitted.

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees requested in the AWP, provided that attendance at meetings of professional associations and societies is limited to members.

PACIFIC OCS OFFICE

/4120 - ENERGY, OFFSHORE/

I. Component Specifics:

A. Oil and Gas (10): Plan to send two representatives, a Studies Staff person and an Environmental Assessment Staff person to the Orlando meeting on "Drilling Fluids and Cuttings" (6/21-24/1980). It is important that BLM develop and maintain technical knowledge as restrictive stipulations regarding drilling materials become more common.

③ B. IPP: Identify your attendees to the IPP workshop.

/4140 - NONENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....\$75  
B. Approval Adjustments:  
    1. Base decrease.....-14  
C. FY 1980 Approved Cost Target.....\$61

II. Component Specifics:

A. The cost target reduction reflects a surplus of funds identified in your AWP.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....\$20  
B. Approval Adjustments:  
    1. Base increase for WMs..... +1  
C. FY 1980 Approved Cost Target.....\$21

II. Component Specifics:

A. Your base cost target is increased by (\$1) to fund increased cost of work-months. Your full request for a cost target increase of (\$30) cannot be approved at this time. If your overall WM allotment is inadequate to meet planning requirements for the 5-Year Leasing Schedule you may submit a request for additional support in 4120.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....\$10  
B. Approval Adjustments:  
    1. One-time increase (WMs)..... +8  
C. FY 1980 Approved Cost Target.....\$18

PACIFIC OCS OFFICE

II. Component Specifics:

- A. Automated Data Processing (06): Your concerns for obtaining ADP capability are noted. The Office of Information Systems is currently working with Division of Offshore Resources to determine how to address your needs.
- B. Strategic Plan (61): The one-time increase will allow you to provide necessary support (3 WMs) to the Offshore Analysis Records Project (OARs).

/4800 - PROGRAM SERVICES/

I. Component Specifics:

- A. Review projected personnel vacancies in order to emphasize recruiting and hiring of minorities.

STATE OFFICE: PACIFIC OCS  
 DATE: Nov. 9, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

	TRAVEL CEILING: 73 **															
	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST		8800		2550						2000		1950	2700			3000
1. PAMP COST TARGET		855		75						8		35	10			124
2. BASE ADJUSTMENT										-4		-15				
3. ONE-TIME ADJUSTMENT																
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES		855		75						4		20	10			124
1. BASE ADJUSTMENT				-14								71	78			
2. ONE-TIME ADJUSTMENT																
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL		855		61						4		21	18			124

\*\* Travel Ceiling includes object classes 21 and 22.

mm

SERVICE CENTER

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 468.
- Your EOY other than permanent full-time (OPFT) position ceiling is 220.

/ENERGY CONSERVATION/

The Energy Conservation Section of the AWP Directives (Enclosures 1-27 and 1-28) requested an estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format.

<u>Work Items</u>	<u>Anticipated Effort-Hours</u>
Preliminary Energy Audits	
Building Analysis	
Monitoring and Reporting	
Other (specify)	
	_____
TOTAL HOURS:	

- ① This estimate was not provided as part of your final AWP submission.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans.

- ② This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

③ Your procurement plan is approved with the exception of 4420 (see for details) and the following items which require written justification to be submitted to the Director (640) by 12/7/79:

YA450-3	Coal Resource Studies	4110-1125	\$150,000
---------	-----------------------	-----------	-----------

- As coal resource investigations are the responsibility of the Geological Survey (GS), provide the Director (640) with the objectives of this study, maps showing areas where GS is drilling and maps of areas where BLM funds will be expended.

- YA450-5	Snow Management Study	4110-1125	\$ 90,000
-----------	-----------------------	-----------	-----------



SERVICE CENTER

- Provide results of initial investigations, project proposals, timeframe for study and how project will aid the coal management program.

YA450-8	Literature Search	4110-1125	\$ 7,500
---------	-------------------	-----------	----------

- Provide the objectives of the literature search, how has past information been distributed, timeframe for project and how it will benefit the coal management program.

YA450-9	Reclamation Laws Summary	4110-1125	\$ 7,500
---------	--------------------------	-----------	----------

- Have previous summaries been reviewed and the information utilized? In light of changing State laws, due to SMCRA, will this study be valid when completed?

YA450-11	Equipment Development	4110-1125	\$201,000
----------	-----------------------	-----------	-----------

- Provide the Director (640) with an abstract of this proposal.

/EQUIPMENT BUDGET/

- ④ Your equipment budget is approved with the exception 4420 (see for details) and of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

YA230-1	Process Camera, Microfilm	4210	\$ 7,400
YA415-1	Camera, Copy	4800	\$24,000
YA415-2	Camera, Copy	4800	6,000
YA415-3	Camera, Copy	4800	7,600

/SAFETY MANAGEMENT/

- ⑤ Your AWP submission was unresponsive to the safety guidance in the Directives. In order to adequately program Headquarters Office assistance requested by field offices and to monitor accomplishment of the FY 1980 Safety and Health Program Action Plan required by the Department, feedback is required from your office.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meeting and numbers of employees proposed, with the following exceptions:

- Attendance at meetings of professional societies and associations will be limited to members.
- Attendance is approved for 10 rather than 31 employees at the ASP/ACSM Rocky Mountain Region Symposium.

SERVICE CENTER

/CONSTRUCTION AND MAINTENANCE ASSISTANCE DIRECTIVES/

The technical assistance to be provide by the Service Center Division of Engineering, shown on Enclosures 1-319 through 1-324 of Instruction Memorandum No. 79-560 (1980 Annual Work Plan Directives) has been revised as shown below:

BUILDINGS WORK CATEGORY

Work Level "A"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2110	Fairbanks DO Complex	Multifacilities Building A&E Design Review
AK	2110	Fire Stations	Design Review, Dahl Creek, McGrath and Minchumina
AZ	2110	Black Rock Mtn. Lookout	Construction Review Inspection
AZ	2210	Arizona Building	Building Condition Surveys
CA	2110	Susanville DO Complex	Construction Review Inspection
CA	2110	Surprise RAH, Phase I	Construction Review Inspection
CA	2110	Surprise RAH, Phase II	Design Warehouse
CO	2110	Western Slope Fire Operations Center, Phase II	Construction Review Inspection
CO	2110	Craig DO Complex	Design Warehouse
CO	2110	Craig DO Complex	Construction Review Inspection
CO	2210	Colorado Buildings	Building Condition Surveys
ID	2110	Shoshone DO Complex, Phase III	Construction Inspection Review - Office Addition
ID	2110	Shoshone DO Complex, Phase IV	Design Oil and Gas Building, Parking, Site Grading, and Landscaping Encl. 1-3

SERVICE CENTER

BUILDINGS WORK CATEGORY (Cont.)

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
ID	2110	Squaw Butte Lookout	Construction Review Inspection
ID	2110	Boise DO Complex Phase I	Construction Review Inspection
ID	2110	Salmon DO Complex	Energy Conservation, Plumbing, Electrical Assistance
MT	2110	Lewistown DO Complex	Construction Review Inspection
MT	2110	Miles City DO Complex	Design Office Addition
MT	2210	Zortman Guard Station	Inspect Water and Waste Disposal Systems
MT	2210	Phillips RAH	Inspect Mechanical System
NV	2110	Elko DO Complex	A&E Design Review
NV	2110	Elko DO Complex	Construction Review Inspection
NV	2110	Nevada Fire Stations	Design Standard Fire Station
OR	2110	Lakeview DO Complex	Shop Warranty Inspection
OR	2110	Burns Junction, Phase II	Design
OR	2110	Burns Junction, Phase II	Construction Review
OR	6110	Salem DO Complex	Construction Review Inspection
OR	6110	Eugene DO Complex	A&E Design Review
OR	6110	Horning Seed Orchard	Warranty Inspection
OR	6110	Medford DO Complex	Warranty Inspection
OR	6110	Sawyer Maintenance Station	Construction Review Inspection

SERVICE CENTER

BUILDINGS WORK CATEGORY (Cont.)

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
OR	6210	Western Oregon Buildings	Condition Surveys
UT	2210	Little Sahara Admin. Site	Develop Maintenance Plan
UT	2210	Henry Mountain RAH	Develop Maintenance Plan
UT	2110	Henry Mountain RAH	Construction Review Inspection
UT	2110	Hanksville Housing	Construction Review Inspection
UT	2210	Hanksville Housing	Develop Maintenance Plan
WY	2110	Rawlins DO Complex	Construction Review Inspection Warehouse Phase I
WY	2210	Wyoming Buildings	Condition Surveys
BIFC	2210	Base Maintenance	Electrical Load Analysis

Work Level "B"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2110	Fire Stations	Design Review - Tanana, Minchumina
AZ	2110	Communications Site Building	Design (three)
ID	4980	YACC Buildings	Design Office, Warehouse and Shop Facilities
ID	2110	Guard Camp-Field Camp	Design
MT	2110	Antone Butte Radio Complex	Design
MT	2110	Garnet RAH	Site Study
NV	2110	McGregor Maintenance Building	Construction Review

SERVICE CENTER

BUILDINGS WORK CATEGORY (Cont.)

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
OR	6110	Molalla Maintenance Station	Design Review
WY	2110	Rawlins DO Complex	Design Warehouse, Phase II

RECREATION WORK CATEGORY

Work Level "A"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2120	Paxson Lake, Phase II	Construction Review
AZ	2120	Senator Wash Recreation Complex	Construction Review Electrical System
CA	2120	Yuha Way Station, Phase I	Construction Review Inspection
CO	2220	Colorado Recreation Facilities	Recreation Facility Surveys
ID	2120	Hammer Creek, Phase I	Construction Review Inspection
NV	2120	Red Rock Visitor Center	Construction Review Inspection
OR	6120	Loon Lake, Phase V	Construction Review Inspection
OR	6120	Loon Lake	Warranty Inspection
UT	2120	Little Sahara/White Sands	Design and Review

Work Level "B"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2120	Senator Wash Recreation Complex	Sewage System Design
CA	2120	Yuha Way Station, Phase II	Design Solar Retrofitting

SERVICE CENTER

RECREATION WORK CATEGORY (Cont.)

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
ID	2120	Hammer Creek, Phase II	Design Boat Launch, Contact Station, and 18 Unit Campground with Support Facilities
NM	2120	Aquirre Springs	Design Review Campground
OR	6120	Rand Recreation Site	Design Visitor/Information Building, Water and Sewage Systems

Work Level "B"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
OR	2120	Steens Mountain Overlook	Vault Toilet Design
OR	6120	Shotgun Recreation Site	Shelter Redesign
OR	2120	Chukar Park	Design Water System
WY	2120	Wheatland #3 Reservoir	Visitor Facilities Review
WY	2120	Lake Hattie	Review Visitor Facilities

TRANSPORTATION WORK CATEGORY

Work Level "A"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
CO	2230	Colorado Transportation Facilities	Condition Surveys
ID	2130	Darling Creek Bridge	Design
ID	2130	Little Lost River Bridge	Design
NV	2130	Haystack Bridge	Design
NV	2130	Devils Gate Bridge	Design

SERVICE CENTER

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
NM	2230	New Mexico Bridges	Condition Surveys on Two Bridges (Chico Crossing and John Dunn Crossing)
UT	2230	Utah Bridges	Inspect and Load Rate - Two Bridges (Otter Creek)
WY	2230	Wyoming Bridges	Inspect and Load Rate - Five Bridges

Work Level "B"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AZ	2130	Quail Hill Crossing Structure	Design
ID	2130	W. Fk. Pine Creek Bridge	Design
NV	2130	Little Humbolt Bridge	Design
WY	2130	Sublette Bridge	Design
WY	2130	Whistle Creek Bridge	Design
WY	2130	LaBarge Creek Bridge	Design
WY	2130	Stinking Creek Bridge	Design

SPECIAL PROJECTS WORK CATEGORY

Work Level "A"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AZ	4340	San Simon Barrier Structure	Construction Review Inspections
CO	4340	Colorado Surface Resource Facilities	Surface Resource Facilities Condition Surveys
UT	4340	Denmark Wash Detention Structure	Review, Design, and Operation of Planned Maintenance Work

SERVICE CENTER

Work Level "B"

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
ALL	2110	YACC	Develop Standard Prefab Camp Buildings

"WAR" WORK CATEGORY

Work Level "A"

War No.

<u>Name</u>	
Case Management, Utilization Management-DRD.....	D-2
Review of Construction Contract Administration.....	D-37
Master Construction Specifications.....	D-38
Standard Drawings Update.....	D-59
Space/Housing Review/Analysis-Budgeting System.....	HQ-98
Maintenance and Safety of Dams.....	HQ-95
Bridge and Major Culvert Manual Section Update.....	HQ-94
Engineering Manual Section Update.....	HQ-92
Prepare BLM Manual Section 9151 - Buildings.....	HQ-93

/2210 -BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000)

A. FY 1980 Final Directives Cost Target.....	None
B. Approval Adjustments:	
1. One-time increase for 12 WMs.....	+\$36
C. FY 1980 Approved Cost Target.....	\$36

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$5,026
B. Approval Adjustments:	
1. One-time decrease for EMRIA.....	-6
C. FY 1980 Approved Cost Target.....	\$5,020

II. Component Specifics

A. Perform work on the Automated Coal Lease Data System as agreed upon and described in memorandum addressed to the Director, DSC from the Assistant to the Director for Coal Management dated October 11, 1979.



SERVICE CENTER

/4130 - NONENERGY, ONSHORE/

I. Component Specifics:

- A. WAR D-68: We are unable to provide increased funding at this time. We suggest that you consider reducing the number of sample analyses to be performed or in some other way "scope down" the contract to available funding levels.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$902  
B. Approval Adjustments:  
    1. Base increase for WMs and supplies and services..... +65  
C. FY 1980 Approved Cost Target.....\$967

II. Component Specifics:

- A. Mining Claim Recordation (36): Your base cost target is increased by (\$65) to fund 19 work-months and obtain supplies and services needed for the day-to-day operations of the Records Systems Division.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$72  
B. Approval Adjustments:  
    1. Base increase for WMs..... +2  
C. FY 1980 Approved Cost Target.....\$74

II. Component Specifics:

- A. Your base cost target is increased by (\$2) to fund increased cost of work-months.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$8,314  
B. Approval Adjustments:  
    1. One-time decrease in WMs..... -112  
    2. One-time decrease in procurement..... - 41  
    3. One-time decrease in equipment..... - 25  
C. FY 1980 Approved Cost Target.....\$8,136

SERVICE CENTER

II. Component Specifics:

⑥ A. General: Your PAWP identified a requirement for 1560 WM in this subactivity. This total included all positions transferred to Data Systems during the reorganization. Your final AWP submission contains 1666 WM. Please provide an explanation of how you propose to utilize these work-months in the face of constrained full-time positions and definite end-of-year ceilings on OTPFT positions. Do not commit more than 50 of these WM until your response has been submitted and further approvals granted.

B. Operating Budget Adjustments:

Your tentative WM total is 1610 x \$2,000 = \$3,220.0

Procurement Plan:

The following changes should be made in your procurement plan:

YA-200-PPO-4-1	- 20.0
YA-220-PPO-6-1	- 6.0
YA-220-PPO-13-1	- 40.0
Total	- 66.0

Addition from Equipment Budget + 25.0

The following line items in your procurement plan are improperly programmed:

YA-230-PPO-2-1	Keypunch Contract	\$150.0
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According to information you provided, this item consists of \$75.0 to enter withdrawal review data (4210) and \$75.0 to enter SVIM data (4320). An adjustment will not be made at this time. However, keep track of expenditures against this item for possible adjustments at a later date.

YA-420-PPO-3-1	Keypunch Contract	\$ 8.0
YA-420-PPO-4-1	Keypunch Contract	2.0

These are additional data entry items that should probably be charged to another subactivity. Evaluate these for possible adjustments.

Funding was provided in the AWP Directives for expansion of the main memory and front end memory of the Honeywell. Evaluate your proposed use of funds in the procurement plan and determine if the main memory expansion can be accommodated within your existing cost target.

SERVICE CENTER

Your adjusted procurement plan total is \$4,262.0

Equipment Budget:

The following item should be moved to your procurement plan:

YA-200-PPO-1-1                      ADPE                      - 25.0

Your adjusted equipment budget total is \$655.0

You will receive a separate memorandum concerning State level equipment.

/4700 - ADMINISTRATION AND ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$4,928
B. Approved Adjustment:	
1. Base increase for SLUC.....	+417
C. FY 1980 Approved Cost Target.....	\$5,345

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 198 Final Directives Cost Target.....	\$ 2,557
B. Approval Adjustments:	
1. Base increase for FEORP.....	+ 44
2. Base increase for SLUC.....	+11,696
C. FY 1980 Approved Cost Target.....	\$14,297

II. Component Specifics:

- A. Base increase of (\$22) is provided to cover 10 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM. The allocation also is intended to provide you the capability to plan assistance to HQ-110 in implementation of Work Assignment Record (WAR) Numbers W-1 Cooperative Education (Minority and Women Recruiting) and W-2 Special Recruitment (Nontraditional Sources).
- B. An additional base increase of (\$22) is provided to cover 10 extra work-months for the Service Center Deputy EEO Office.

SERVICE CENTER

/6310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$ 62
B. Approved Adjustment:	
1. Base increase for SLUC.....	+813
C. FY 1980 Approved Cost Target.....	\$875

STATE OFFICE: SERVICE CENTER  
 DATE: Nov. 9, 1979  
 TRAVEL CEILING: 575 \*\*

FY 1980 AWP COST TARGET CONTROLS

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	2850		2850		1600	3350	3400	3500	3500	3200	3000	3750	3000	2100	1750	2300
1. PAMP COST TARGET	-0-		-0-		-0-	-0-	-0-	-0-	-0-	-0-	195	96	7301	1003	4705	2498
2. BASE ADJUSTMENT					1902	+75	+75	+11	+624	+30		-24	+549	+239	+68	+59
3. ONE-TIME ADJUSTMENT	15026		+420						+71				+464	+472	+125	
4. CONGRESSIONAL ADJUST.																
TOTAL AWP DIRECTIVES	5026		420		902	75	75	11	695	30	195	72	8314	1714	4928	2557
1. BASE ADJUSTMENT					+65							72			+417	4146
2. ONE-TIME ADJUSTMENT	-6												-178			
3. CONGRESSIONAL ADJUST "																
TOTAL AWP APPROVAL	5020		420		967	75	75	11	695	30	195	74	8136	1714	3845	1420

\*\* Travel Ceiling includes object classes 21 and 22.

Subject FY 1980 AWP COST TARGET CONTROLS

AVERAGE WORK MONTH COST	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
1. PAMP COST TARGET	-0-	-0-	-0-	70	-0-	6	-0-							74
2. BASE ADJUSTMENT														-4
3. ONE-TIME ADJUSTMENT	219	+15	438	+6			+9							
4. CONGRESSIONAL ADJUST.														
TOTAL AWP DIRECTIVES	219	15	438	76	-0-	6	9							70
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUSTMENT					436									
3. CONGRESSIONAL ADJUST.														
TOTAL AWP APPROVAL	219	15	438	76	36	6	9							70

INTL 0000-17

STATE OFFICE: SERVICE CENTRE  
 DATE: Nov. 9, 1979

Subject: FY 1980 AWP COST TARGET CONTROLS

	6110	6120	6130	6140	6210	6220	6230	6310	6320	6330	6340	6350	6360	6410	6420	6520	6800
AVERAGE WORK MONTH COST																	
1. PAMP COST TARGET																	
2. BASE ADJUSTMENT	-0-	-0-		-0-				21			-0-						
3. ONE-TIME ADJUSTMENT	+20	+18		+3			+41				+26						
4. CONGRESSIONAL ADJUST.																	
TOTAL AWP DIRECTIVES	20	18		3			62				26						
1. BASE ADJUSTMENT								4813									
2. ONE-TIME ADJUSTMENT																	
3. CONGRESSIONAL ADJUST.																	
TOTAL AWP APPROVAL	20	18		3			875				26						

INT 10000-17

Subject FY 1980 AWP COST TARGET CONTROLS (SLUC)

	6310	4700	4800	TOTAL						
1. PAMP COST TARGET	813	417	10,735	= 11,965						
2. BASE ADJUSTMENT										
3. ONE-TIME ADJUST.										
4. CONGRESS. ADJUST.										
TOTAL AWP DIRECTIVES	813	417	10,735	= 11,965						
1. BASE ADJUSTMENT			+ 961	= 961						
2. ONE-TIME ADJUST.										
3. CONGRESS. ADJUST.										
TOTAL AWP APPROVAL	813	417	11,696	= 12,926						



BOISE INTERAGENCY FIRE CENTER

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 32.
- Your EOY other than permanent full-time (OPFT) position ceiling is 199.

/PROPERTY MANAGEMENT/

The Property Management Section of the AWP Directives (Enclosure 1-46) included a paragraph on the Transportation Management Study which stated that each State and Office should tentatively plan for three work-months of effort for developing their individual Transportation Management Plans. (1) This work effort was not acknowledged in your final AWP narrative submission.

/PROCUREMENT PLAN/

Your procurement plan is approved as submitted.

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted.

/NONGOVERNMENT MEETINGS/

Attendance at government expense is approved for the meetings and numbers of employees proposed in the AWP.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED, SC (D-420)/

During FY 1980 the Service Center (D-420) is planning to assist you with the projects listed below. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2210	Base Maintenance	Electrical Load Analysis

/4360 - FIRE MANAGEMENT/

- I. Cost Target Adjustments (\$000):
  - A. FY 1980 Final Directives Cost Target.....\$833
  - B. Approval Adjustments:
    - 1. One-time increase for Automatic Lightning Detection maintenance WMs..... +15
    - 2. One-time increase for purchase and testing of military vehicle and pumping package..... +16
  - C. FY 1980 Approved Cost Target.....\$864

BOISE INTERAGENCY FIRE CENTER

② II. Component Specifics:

- A. One-time increase for Communications Division to be used for additional WMs for Automatic Lightning Detection System maintenance.
- B. One-time increase for purchase and testing of military vehicle and pumping package. This funding is pending submission and approval of WAR and proposed testing plan.
- C. Your 4360 narrative states that you will complete or assign WARs. What WARs would be assigned and to whom?
- D. Were WMs assigned to each WAR? This issue must be specifically addressed.
- E. In the Fire Planning Summary, Office 600 has an error in the number of WMs in Planning and Evaluations.
- F. Your Fire Planning Summary shows 360 WMs for (\$756). The operating budget reflects 374 WMs for (\$786). Make the necessary adjustments to reflect the proper (\$833) cost target. (Was the (\$30) for National Schools converted to WMs as well as added to the procurement plan?)

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$35
- B. Approval Adjustments:
  - 1. Base increase for BIA training.....+20
- C. FY 1980 Approved Cost Target.....\$55

II. Component Specifics:

- A. Your base is increased by (\$20) for use in the Division of Communications for support of the data communications and maintenance programs, in conjunction with the BIA training program. The increase will cover additional WM costs in Component 05, telecommunications.

- ③ B. Where have you programmed maintenance costs for the Level 6?

/4610 - STRENGTH-OF-FORCE/

The operating budget printout reflects a total of 707 WMs and a total cost of (\$1,764.8). Your Fire Planning Summary indicates 665 WMs and a total of (\$7,712.4). Make the necessary adjustments to reflect your approved cost target of (\$1,713).

- ④ The Strength-of-Force Summary for Office 500 shows (\$72.8) for operating costs other. What specifically is this for?

BOISE INTERAGENCY FIRE CENTER

5 Your narrative states you can not afford your A/C guarantees at the current funding. Specify the deficit and the guarantee estimate by aircraft type.

/4800 - PROGRAMS SERVICES/

I. Cost Target Adjustments (\$000):

A.	FY 1980 Final Directives Cost Target.....	\$348
B.	Approval Adjustments:	
1.	Base increase for management and administrative operation.....	+150
2.	Base increase for FEORP.....	+ 41
C.	FY 1980 Approved Cost Target.....	<u>\$539</u>

II. Component Specifics:

- A. Base increase of (\$150) for general management and telecommunications operations.
- B. Base increase of (\$41) is provided to cover 15 WMs for implementation of the Federal Equal Opportunity Recruitment Program (FEORP). The use of this additional allocation is restricted to positive recruitment and hiring efforts to improve the percentage of minorities and women in BLM.

STATE OFFICE: BIFC  
 DATE: NOV. 9, 1979  
 TRAVEL CEILING: 217 \*\*

FY 1980 AWP COST TARGET CONTROLS

Subject

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST											2100		2700			2700
1. PAWP COST TARGET											774		35			348
2. BASE ADJUSTMENT											159					
3. ONE-TIME ADJUSTMENT											853		35			348
4. CONGRESSIONAL ADJUST.											131		120			191
TOTAL AWP DIRECTIVES											864		53			397
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT																
3. CONGRESSIONAL ADJUST.																
TOTAL AWP APPROVAL																

\*\* Travel Ceiling includes object classes 21 and 22.

NET 10885-79

STATE OFFICE: BIFC  
DATE: NOV. 9, 1979

Subject: FY 1980 AWP COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET					191									
2. BASE ADJUSTMENT														
3. ONE-TIME ADJUSTMENT														
4. CONGRESSIONAL ADJUST.					191									
TOTAL AWP DIRECTIVES														
1. BASE ADJUSTMENT														
2. ONE-TIME ADJUSTMENT														
3. CONGRESSIONAL ADJUST.					191									
TOTAL AWP APPROVAL														

HR 71 0000-77

HEADQUARTERS OFFICE

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 513.
- Your EOY other than permanent full-time (OPFT) position ceiling is 68.

/PROCUREMENT PLAN/

Your procurement plan is approved with the exception of the following items which require written justification to be submitted to the Director (640) by 12/7/79:

AA602-9	Bentonite Reclamation	4130-2025	\$63,000
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- The discussion of such a study first arose in February 1979 with Wyoming and Montana initiating the study. SC suggested the study be expanded, with \$20,000 of funding from the WO, to provide more generic results. After discussion with Jim Pedersen (WO-640), WO made the \$20,000 available to SC during Mid-Year Review with two caveats: that WO funding be limited to one year, and that the contract be prepared on a year-to-year basis. The second of the conditions has been met in that SC's contracting branch also insisted on the year-by-year contracting. Wyoming and Montana have maintained their commitment to assume full responsibility for funding in FY 80 and thereafter as evidenced by their AWP's. Based on these facts we feel this procurement item should be deleted, unless further justification is provided.

AA100-3	Misc. Procurements under \$2,000	4110-1125	\$15,000
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- Why is coal the only activity supporting small purchase for Office 100. Should this be charged support (01) rather than coal?

AA130-59	Shades of Gray Distribution	4110-0018	\$15,000
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- What is shades of gray and how does this item relate to coal, OG, etc.

AA130-60	Oil and Gas Lottery	4110-0118	\$ 8,000
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- By charging this item to 4110-0118 a portion of this purchase is charged to coal, oil shale, etc. How does this purchase relate to activities other than Oil and Gas. Should be charged to Oil and Gas (10).

AA510 - Item numbers 1 and 6.

AA530 - Item numbers 1 through 6.

- The above listed items (\$66,225) are being paid for in part by coal - how does coal operations benefit from these purchases (Office of Coal Management charged all of its purchases strictly to coal funds).

HEADQUARTERS OFFICE

AA720-11	High Altitude Photography	4110-0109	\$200,000
		4340-0109	100,000

- The proposers of this photography should provide minerals and watershed with an explanation of how this project will aid minerals and watershed programs in meeting their FY 1980 program objectives. Provide maps and public land ownership of this project.

/EQUIPMENT BUDGET/

Your equipment budget is approved as submitted.

/NON-GOVERNMENT MEETINGS/

Attendance at Non-Government meetings is approved as submitted with the condition that attendance at professional associations and societies be limited to members only and attendance at meetings outside of the U.S. requires advance clearance by the Department.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$2,076
B. Approval Adjustments:	
1. One-time increase for contract study.....	+ 15
2. One-time increase for Department.....	+197
C. FY 1980 Approved Cost Target.....	\$2,288

II. Component Specifics:

A. This one-time increase will expand the Brookings Census Agreement to provide additional computer analysis. The (\$15) is to be added to the Procurement Plan for Office of Information Systems (702) to make a total of (\$30) for the agreement.

NOTE: THIS AGREEMENT IS IN ADDITION TO THE BUREAU OF CENSUS CONTRACT PLANNED IN OFFICE 202 WHICH TOTALS (\$96) (\$64 IN 4110 AND (\$32) IN 4410).

B. This one-time transfer to the Department will defray personnel and travel costs incurred by the Department in support of BLM's Coal Program and should be added to the (\$5) in AA-141-PP-0006 to reflect a total of (\$202).

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$36,997
B. Approval Adjustments:	
1. Base increase for IPP Administration.....	+ 100
2. Base increase for Environmental Studies.....	+7,244
3. Base increase for WMs.....	+ 86
C. FY 1980 Approved Cost Target.....	\$44,427

HEADQUARTERS OFFICE

II. Component Specifics:

- A. Oil and Gas (10): The base increase for IPP will raise the level of funding for IPP meetings to (\$180). Costs of the recent NY meeting show that the increase is necessary.
- B. The base increase for Environmental Studies will be added to HQ-540's Procurement Plan to program OCS FY 79-80 supplemental funds.
- C. The base increase for work-months will fund the 3 positions allotted to the Washington Office from the (FY 79-80) OCS supplemental.

4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$786
- B. Approval Adjustments:
  - 1. Base increase for WMs..... +32
  - 2. One-time increase for new office, supplies, equipment, and Lands workshop services..... + 5
- C. FY 1980 Approved Cost Target.....\$823

II. Component Specifics:

- A. Support (01): Your base cost target is increased by (\$32) to provide WMs for the ever ceiling writer editor position and clerical support for the AD, Lands and Right-of-way and the Division of Land Resources and Realty. A one-time increase of (\$5) is provided for purchase of furniture and supplies for the AD's office and Lands' workshop services.

4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$183
- B. Approval Adjustments:
  - 1. One-time increase for shift of WM and travel from 4340 to other activities..... +6
- C. FY 1980 Approved Cost Target.....\$189

4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$1,753
- B. Approval Adjustments:
  - 1. One-time increase for WMs..... + 28
  - 2. One-time increase for LWV Proposal..... +125
- C. FY 1980 Approved Cost Target.....\$1,906



II. Component Specifics:

- A. The work-month increase is to compensate for activity shifts within AD-RR (210).
- B. The LWV increase is to provide for implementation of the league of Women Voters public affairs proposal.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$4,093
B. Approved Adjustments:	
1. Base reduction resulting from deletion of wilderness publication (WO-130).....	- 29
2. Base increase resulting from travel appeal in AD's office (410).....	+ 10
3. Base increase resulting from 420's manpower/travel appeal.....	+107
4. Base reduction resulting from deletion of wilderness regional contract and from 430's manpower/travel appeal.....	-408
C. FY 1980 Approved Cost Target.....	<u>\$3,773</u>

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 Final Directives Cost Target.....	\$1,634
B. Approval Adjustments:	
1. Base decrease for work-months.....	-90
2. One-time increase for SCS contract.....	+43
3. One-time increase for work-months.....	+30
C. FY 1980 Approved Cost Target.....	<u>\$1,617</u>

II. Component Specifics:

- A. Base cost target decrease for shift of WM and travel from 4340 to other activities.
- B. One-time increase of (\$43) for the continuation of the master plan for soil surveys with the SCS. This is in accordance with interagency agreement #AA 551 IA93.
- C. One-time increase of (\$30) for BLM exchange position with EPA, Region VIII.
- D. Miscellaneous procurements shown in AA-210-0001 should be changed from (\$37) to (\$1). The remaining (\$36) should be added as a line item in AA-520-4340-5973 to fund the Paleontological Bibliography Study. (No change in total HQ cost target.)

HEADQUARTERS OFFICE

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$504
- B. Approval Adjustments:
  - 1. One-time increase for work-month support..... +9
- C. Fy 1980 Approved Cost Target.....\$513

II. Component Specifics:

- A. One-time increase of (\$9) due to 4340 work-month shifts.

/4360 - FIRE MANAGEMENT/

I. Cost Target Adjustments:

Adjust you AWP from the (\$279) shown in the Operating Budget to the correct cost target of (\$303).

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$327
- B. Approval Adjustments:
  - 1. One-time increase for University of Wisconsin Contract..... +13
  - 2. One-time increase for Office Equipment..... + 1
  - 3. One-time increase for Air Quality Specialist shift in work-months from 4340 to 4410..... + 5
- C. FY 1980 Approved Cost Target.....\$346

II. Component Specifics:

A. Support (01):

- 1. One-time increase of (\$13) for contract with the University of Wisconsin to present one session of "Introduction to Land Use Planning." Washington Office will fund total cost rather than each State paying individually.
- 2. One-time increase of (\$1) to fund noise reducing equipment.
- 3. One-time increase of (\$5) for 2 work-months of air quality specialists' time shifted from subactivity 4340.
- 4. The Bureau of Census Contract should be consolidated as one item number on Office 202's procurement plan for a total of (\$96) (\$64 in 4110 and \$32 in 4410). The Census Agreement with the Brookings Institute has been set up in Office 702 for a total of (\$30) (\$15 in 4110 and \$15 in 4420).

HEADQUARTERS OFFICE

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 Final Directives Cost Target.....	\$389
B.	Approval Adjustments:	
	1. One-time increase for Brookings Institute Census Agreement.....	+15
C.	FY 1980 Approved Cost Target.....	\$404

II. Component Specifics:

- A. The one-time increase should be used to fund procurement plan to the Office of Information Systems (702). An additional (\$15) from Energy, Onshore (4410) should also be added to reflect a total of (\$30) for the agreement.

NOTE: THIS AGREEMENT IS IN ADDITION TO THE BUREAU OF CENSUS CONTRACT PLANNED IN OFFICE 202 WHICH TOTALS (\$96) (\$64 IN 4110 AND \$32 IN 4410).

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 Final Directives Cost Target.....	\$3,346
B.	Approval Adjustments:	
	1. Base decrease in Contract Audits.....	-153
	2. Base decrease in telefax costs.....	-150
	3. Base decrease in equipment.....	- 2
C.	FY 1980 Approved Cost Target.....	\$3,041

II. Component Specifics:

- A. Procurement Plan Number AA-850-0011 should be reduced by (\$153) to reflect current estimates based upon actual FY 1979 contract audit costs.
- B. Procurement Plan Number AA-680-0012 covering (\$150) for Bureau-wide Fax System operation should be shifted to activity 4800.
- C. Equipment Budget Number AA-640-0001 miscellaneous purchase for (\$2) should be deleted.

HEADQUARTERS OFFICE

4800 - PROGRAM SERVICES/

1. Cost Target Adjustments (\$000):

- A. FY 1980 Final Directives Cost Target.....\$11,227
  
- B. Approval Adjustments:
  - 1. Base increase in Office 680 (Bureauwide Miscellaneous) to shift cost for Bureauwide telefax operation from activity 4700..... +150
  - 2. Base increase in Office of EEO (120) for FEORP and implementation of WARs W-1 and W-2..... + 26
  
  - 3. One-time increase in Office of Employee Development and Performance Improvement (833) for procurement training course development..... + 80
  - 4. One-time increase for Learning Center cost sharing (833)..... + 22
  
- C. FY 1980 Approved Cost Target.....\$11,505

DATE: November 9, 1979  
 STATE OFFICE: HEADQUARTERS \*\*  
 TRAVEL CEILING: 1054 Reg & 1736 R&R

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST																
1. PAMP COST TARGET																
2. BASE ADJUSTMENT																
3. ONE-TIME ADJUSTMENT																
4. CONGRESS. ADJUST.																
TOTAL AWP DIRECTIVES	3076	3597	477	11	786	183	178	408	1639	504	277	227	389	360	396	1127
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT																
3. CONGRESS. ADJUST.																
TOTAL AWP APPROVAL	2212	47130			32	5	6	153	-90	73	9	19	115	305	176	102
	2288	44441	477	11	823	189	1906	3773	1617	513	303	346	404	360	3041	11505

\* \$104K = 04 Law Enforcement (H0) \*\* Travel Ceiling includes object classes 21 & 22.

DATE: NOV. 9, 1979

HEADQUARTERS

TRAVEL CEILING:

Subject FY 1980 COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230
AVERAGE WORK MO. COST							
1. PAMP Cost Target	10	6	31	32	6	5	5
2. BASE ADJUSTMENT							
3. ONE-TIME ADJUSTMENT							
4. CONGRESS. ADJUST.							
TOTAL AMP DIR.	10	6	31	32	6	5	5
1. BASE ADJUSTMENT							
2. ONE-TIME ADJUST.							
3. CONGRESSIONAL ADJ.							
TOTAL AMP APPROVAL	10	6	31	32	6	5	5

881 4833-73

DATE: November 9, 1979  
 STATE OFFICE: HEADQUARTERS \*\*  
 TRAVEL CEILING: 1054 Reg & 1736 R&R

Subject FY 1980 AWP COST TARGET CONTROLS

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST																
1. PAMP COST TARGET																
2. BASE ADJUSTMENT																
3. ONE-TIME ADJUSTMENT																
4. CONGRESS. ADJUST.																
TOTAL AWP DIRECTIVES	3076	3690	4477	11	786	183	1768	4093	1634	564	279	327	389	360	3346	11237
1. BASE ADJUSTMENT					+32	+6	+153	-320	+73	+9	+24	+19	+15		-205	+176
2. ONE-TIME ADJUSTMENT					+5											+102
3. CONGRESS. ADJUST.																
TOTAL AWP APPROVAL	2288	4443	4477	11	823	189	1906	3773	1617	573	303	346	404	360	3041	11505

JUL 4833-13  
 FEB 4833-13

\*\* Travel Ceiling includes object classes 21 & 22.

\* \$104K = 04 Law Enforcement (HQ)





DATE: November 9, 1979  
 STATE OFFICE: HEADQUARTERS \*\*  
 TRAVEL CEILING: 1054 Reg & 1736 R&R

Subject: FY 1980 AWP COST TARGET CONTROLS

	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST																
1. PAMP COST TARGET																
2. BASE ADJUSTMENT																
3. ONE-TIME ADJUSTMENT																
4. CONGRESS. ADJUST.																
TOTAL AWP DIRECTIVES	2076	3197	4177	11	786	133	178	408	1654	504	279	327	379	360	3346	11227
1. BASE ADJUSTMENT																
2. ONE-TIME ADJUSTMENT	7212	7130			732			-320	-90		734				-305	+176
3. CONGRESS. ADJUST.					75	6	153	73	73	9		19	15			+102
TOTAL AWP APPROVAL	2288	4410	4177	11	823	189	1906	3773	1617	513	303	346	404	360	3041	11525

101 4833-23  
 100 4833-23

\*\* Travel Ceiling includes object classes 21 & 22.

\* \$104K = 04 Law Enforcement (HQ)



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